

SEELEY COUNTY WATER DISTRICT
1898 West Main Street (P.O. Box 161) Seeley, CA 92273
Telephone: 760.352.6612 Facsimile: 760.352.0589



PRESIDENT: Leslie Hill **VICE PRESIDENT:** Donald Murphy
BOARD OF DIRECTORS: Jason Grima, Esteban Jaramillo, Bianca Vasquez

NOTICE OF REGULAR MEETING

Date: March 21, 2022
Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273
Time: 6:00PM

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE GENERAL MANAGER AT, (760) 425-0041. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE SCWD TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28CFR 35.102-35.104 ADA TITLE II]

A. CALL TO ORDER

PLEDGE OF ALLEGIANCE

QUORUM – ROLL CALL

B. DISCUSSION OF AGENDA

1. Items to be pulled from the Action Calendar.
2. Items to be pulled from the Discussion Calendar.
3. Emergency Items to be added.
4. Approval of the agenda.

C. PUBLIC APPEARANCES

1. Matters not appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item within the BOARD'S jurisdiction, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes. It is requested that longer presentations be submitted to the BOARD OF DIRECTORS in writing.

2. Matters appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item appearing on the agenda, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes

D.**REPORTS**

1. President and Vice President/or Board Member comments
2. Administrative General Manager and Secretary Report
3. Operations Report

E.**CONSENT AGENDA**

All items appearing under the "Consent Agenda" will be acted upon by the Board by one motion without discussion. Should a Board member or other person request that any item be considered separately that item will then be taken up at the time as determined by the Board President.

1. Demands (Accounts Payable)
2. Approval of Minutes: REGULAR MEETING: February 22, 2022
3. Authorize up to 4 Administrative days for the President of the Board for the month of
a. March 2022.
4. Authorize and approve the AGM to refund remaining deposit in the books in the amount \$92.15 to Damon Salazar; Account 133-03 closed
5. Authorize and approve the AGM mileage reimbursement in the amount
a. \$5.32 to Melanie Baeza (trip to Bookkeeper – one way)
6. Authorize and approve the AGM to refund remaining Coronavirus Relief Fund received from the County of Imperial CEO Office, in the books in the amount of \$10,957.55.
7. Authorize and approve the AGM to replenish the Petty Cash Fund, in the amount of \$248.00 3/21/22
8. Authorize and approve the AGM mileage reimbursement in the amount
a. \$15.68 to Miriam Rosales (trip to HPUD Tyler Overview)

F.**HAZEN AND SAWYER: WASTEWATER TREATMENT PLANT IMPROVEMENTS****F-1. SUBJECT: DISCUSSION: UPDATES TO THE WASTEWATER TREATMENT PLANT IMPROVEMENTS; PROJECT WORK ORDER NO. R7-2019-0001 & R7-2021-0041**

1. ORDER WORK NO. 2021-0041 (\$39K) - IMPROVEMENT TO THE UV SYSTEM PROPOSAL

2. ORDER WORK NO. 2019-0001 (\$297K) – IMPROVEMENT TO THE WWTP

F-2. SUBJECT: DISCUSSION: **REQUEST FOR RELEASE OF FINAL DESIGN AND FINAL CEQA FUNDS**

G. DISCUSSION/ACTION

G-1. SUBJECT: DISCUSSION: **CIP BUDGET PROCESS**
1. PROGRESS REPORT

G-2. SUBJECT: DISCUSSION: **RURAL COMMUNITY ASSISTANCE CORPORATION**
1. WATER RATE ANALYSIS FUNDED BY GRANT ASSISTANCE
a. RCAC RATE STUDY FORECASTED ANALYSIS
b. POTENTIAL PROPOSED CHANGE
c. NO ANALYSIS IS NEEDED ON THE WASTEWATER RATES

H. CLOSED SESSION:

This is a CLOSED SESSION in which the Board of Directors discuss matters in closed session as opposed to open session. Only those matters authorized by the Brown Act as permissible CLOSED SESSION subjects will be discussed. They are as follows:

1. SUBJECT: CONFERENCE WITH LABOR NEGOTIATORS (Section: §54957.6)
Agency designated representatives: Mitch Driskill and Teri Brownlee
Employee organization: Teamsters Union Local 542
2. SUBJECT: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant Exposure to Litigation Pursuant to Government Code Section §54956.9(b).
(one potential case).
3. SUBJECT: CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION
Pursuant to paragraph (4) of subdivision (d) of Government Code Section § 54956.9 (one potential case)
4. SUBJECT: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b)(1).) (The performance of an existing employee) Title: General Manager and Secretary of the Board

I. ANNOUNCEMENTS:

1. Board of Supervisors Public Meetings: **Tuesdays in March 9:30 am**
(open session) at 940 W. Main St.
2. CSDA Newsletter: www.csda.net

J.

ADJOURNMENT:

NEXT REGULAR BOARD MEMBER MEETING: April 18, 2022, at 6:00 P.M.

NOTE: Any documents produced by the SCWD and distributed to a majority of the SCWD Board regarding any item on this agenda will be made available at the front counter at Seeley County Water **District**, located at 1898 W. Main Street, Seeley CA 92273, during normal business hours.