

SMALL COMMUNITY WATER SYSTEM (201 - 999 connections) CROSS-CONNECTION CONTROL (CCC) PLAN

SEELEY COUNTY WATER DISTRICT

To comply with section 3.1.4 of the Cross-Connection Control Policy Handbook (CCCPH), each public water system (PWS) must submit a written Cross-Connection Control (CCC) Plan to the State Water Board for review. This template is provided as a resource for community water systems with 201 to 999 service connections. A PWS may choose to use this template or create its own plan. Please note that completing and submitting this form to the State Water Board does not guarantee that the State Water Board will approve the submitted plan.

Instructions: Complete every blank in this template including answering all yes or no questions and attaching documents. Refer to the [Cross-Connection Control Policy Handbook](#) for definitions and detailed explanations of all CCC program requirements.

Public Water System Information

Public water system name:	Seeley County Water District
Public water system number:	CA 1310013
Number of single-family residential service connections:	363
Number of multifamily residential service connections (duplex, apartments, etc.):	28
Number of commercial service connections:	19
Number of industrial service connections:	1
Number of agricultural irrigation service connections:	0
Number of landscape irrigation service connections:	2
Water system ownership type (<i>check one</i>):	<input checked="" type="checkbox"/> Public <input type="checkbox"/> State or federal government <input type="checkbox"/> CPUC regulated <input type="checkbox"/> Mutual water co. <input type="checkbox"/> HOA <input type="checkbox"/> Private – other <input type="checkbox"/> Other, describe:
Add any additional details:	Special District; serving in a Severely Disadvantaged Community with Colonia status

CCC Legal Authority

All PWSs are required to have the legal authority to implement a CCC program.

Legal authority type (check one):	<input type="checkbox"/> Operating rules <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Board resolution <input type="checkbox"/> Bylaw <input type="checkbox"/> Other – describe:
Date legal authority adopted by PWS’s governing body (Board, City, County, etc.):	January 12, 2015
Attach a copy of the document which provides CCC enforcement authority (ordinance, bylaws, operating rules, etc). Date of Ordinance Adopting Cross-Connection Control (CCC): Access the CCC ordinance From here: https://seeleywaterdistrict.ca.gov/ordinance-and-resolutions	
At what location(s) is backflow protection required? (check one)	<input checked="" type="checkbox"/> At the meter / service connection only <input type="checkbox"/> Internal <input type="checkbox"/> Both
List the corrective actions the PWS will implement in the event a water user fails to comply with the provisions of the PWS’s cross-connection control program. (check all that apply)	<input checked="" type="checkbox"/> Noticing letter <input checked="" type="checkbox"/> Threaten to shutoff letter <input checked="" type="checkbox"/> Fines <input checked="" type="checkbox"/> Shut off water <input type="checkbox"/> Other – describe below:
Describe other corrective action methods: Customers are notified by letter twice—once in September and again in October—reminding them to complete the required annual testing of their backflow prevention assemblies (BPAs). If testing is not completed by the specified due date, a \$300 penalty will be assessed, and water service may be shut off the following day. A fine of \$100 per day, per device will be applied until the customer complies with CCCP.	

Cross-Connection Control Coordinator Contact Information

In-house employee or contractor?	<input checked="" type="checkbox"/> In-house <input type="checkbox"/> Contractor <input type="checkbox"/> Other
Name:	Marco Resendez and/or Gary Thornburg
Phone number:	Direct: (760) 791-5734 / (760) 336-1448 Office: 760 352-0061
Email:	Mresendiz@seeleywaterdistrict.ca.gov and gthornburg@seeleywaterdistrict.ca.gov copy: Mrosales@seeleywaterdistrict.ca.gov and garcia.aaron.water@gmail.com
Address:	1898 W Main Street, Seeley CA 92273
Coordinator qualifications (experience, training, and/or certifications):	Water Grade 1 and 2 Certifications

Hazard Assessments

The cross-connection control specialist who will review and/or conduct our initial hazard assessments is certified by Christian Aguilar (ANSI certified/DDW-recognized organization) and certification number AWWA 02842 Expiration Date 04/30/2027 . Note: certified cross-connection control specialist must meet the requirements of CCCPH 3.4.2	
Describe the certified cross-connection control specialist’s role: Assist with CCC program development, conduct hazardous assessment, emergency response	
Is auxiliary water used in our service area? (for example, recycled water, raw surface water, private wells, etc.) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If "yes", describe auxiliary water supplies: canal water for irrigation of farm, industrial use and commercial use	
Additional hazard assessments will be performed if any one of the following occurs:	<ul style="list-style-type: none"> • A user premises changes account holder (excluding single-family residences) • A user premises is newly or re-connected • Evidence exists of changes in the activities or materials on a user premises • Backflow occurs from a user premises • The State Water Board requests a hazard assessment • The previous hazard assessment may no longer accurately represent the degree of hazard
We will incorporate the recommendations of each hazard assessment no later than 30 days (as per CCCPH section 3.3.3) after the initial hazard assessment is complete.	
Describe additional details about your PWS’s hazard assessment procedure. No additional details.	
Non-residential hazard assessments (commercial, industrial, irrigation)	
Describe your non-residential hazard assessment procedures: (Check all that apply) <input checked="" type="checkbox"/> In person site survey <input type="checkbox"/> Questionnaire completed by customer <input type="checkbox"/> Phone/email <input checked="" type="checkbox"/> Use of mapping software <input checked="" type="checkbox"/> File review <input type="checkbox"/> Plan check <input type="checkbox"/> Other methods:	
We will conduct initial hazard assessments of the non-residential user premises within our service area no later than:	1 year from effective date
We will conduct ongoing hazard assessments of each non-residential service connection at least every 2 years after the initial hazard assessment is complete.	
Residential hazard assessments	
Describe your residential hazard assessment procedures: (Check all that apply) <input checked="" type="checkbox"/> In person site survey <input type="checkbox"/> Questionnaire completed by customer <input type="checkbox"/> Phone/email	

<input checked="" type="checkbox"/> Use of mapping software <input checked="" type="checkbox"/> File review <input type="checkbox"/> Plan check <input type="checkbox"/> Other methods:	
We will conduct initial hazard assessments of the residential user premises within our service area no later than:	1 year from effective date
We will conduct ongoing hazard assessments of each residential service connection at least every 2 years after the initial hazard assessment is complete.	

(Attach a copy of an existing completed hazard assessment report for evaluation)

Backflow Preventer Inventory and Testing Procedures

Does your PWS have backflow prevention assemblies installed?	<input checked="" type="checkbox"/> Yes – how many? <u>31</u> <input type="checkbox"/> No
<i>If “yes”, attach a listing of your current inventory. See example list in Attachment 1.</i>	
Does your PWS have any backflow prevention assemblies that are buried (or below grade)?	<input type="checkbox"/> Yes – how many? _____ <input checked="" type="checkbox"/> No
Does your service area experience freezing conditions during the winter?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does your PWS have non-testable backflow preventers at PWS facilities?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<i>If “yes”, attach a listing of your current inventory. See example list in Attachment 2.</i>	
Required backflow prevention assembly maintenance, repair, or replacement will happen within <u>30</u> days after identification.	
If the same testers are used regularly, provide the name(s) and certification(s) of the testers used at the PWS: Gustavo Pantoja, AWWA, Backflow Prevention Assembly Tester #19777 Francisco H. Orozco, AWWA Backflow Prevention Assembly Tester #15886 Manuel P. Zamora, Sr., AWWA Backflow Prevention Assembly Tester # 10971 Jose L. Saldana, AWWA Backflow Prevention Assembly Tester #12386	
<ul style="list-style-type: none"> • All individuals who test backflow prevention assemblies must be certified by an ANSI accredited or DDW recognized organization. • Our testers’ field test kits must be accurate and routinely verified. • Testers must provide the PWS with copies of all BPA test results. 	
Describe your processes for ensuring that the three requirements above are satisfied: Annual requests for testers’ certification and field kit verification will be requested prior to being included on pre-approved list distributed to customers with BPAs. Testers on preapproved list are informed of requirement to provide BPA test results. Customers seeking their own testers are notified that testers must meet all requirements.	
What notification methods do you use to inform customers that their BPA test is due? <i>(check all that apply)</i>	<input checked="" type="checkbox"/> Letter <input type="checkbox"/> Phone <input type="checkbox"/> Email <input type="checkbox"/> Other – describe:

Describe your PWS’s procedure for ensuring all backflow prevention assemblies and air gap installations are tested at least annually:	Calendared event for annual testing.
What penalties exist for unresponsive customers that do not test BPAs? <i>(check all that apply)</i>	<input checked="" type="checkbox"/> Fines Fine amounts are: \$300 <input checked="" type="checkbox"/> Water shutoffs <input type="checkbox"/> Other – describe:
What penalties exist (Ordinances or Rules of Service) for failed, tampered, and missing BPAs? <i>(check all that apply)</i>	<input checked="" type="checkbox"/> Fines Fine amounts are: \$100 a Day Per Device <input checked="" type="checkbox"/> Water shutoffs <input type="checkbox"/> Other – describe:
Non-testable backflow preventers at PWS facilities are installed and maintained in accordance with the California Plumbing Code. The following is our process and timeframe for verifying this:	There are no BPAs identified as non-testable at this time.
Describe additional details about BPA testing and inventory: No additional details.	

Backflow Incident Response, Notification, and Reporting

In the event of a suspected or known backflow incident, I certify that our PWS system will:

Respond and investigate all suspected backflow incidents by responding to and documenting complaints, conducting water quality sampling, and checking pressure.
Notify regulatory agency within 24 hours of discovering a known or suspected backflow event.
Regulatory authority contact information: - Imperial District Engineer (Aaron Kent) Name of agency: SWRCB Division of Drinking Water Phone number: 619-889-7839 Email: Aaron.Kent@Waterboards.ca.gov
If directed by the regulatory agency, notify customers with appropriate public notification within 24 hours.
Complete a backflow incident report at the request of the regulatory agency.
Include the name(s) of personnel who respond to water quality complaints and suspected backflow incidents: Marco Resendiz & Gary Thornburg / copy Miriam Rosales

Public Outreach and Local Entity Coordination

What method(s) are used to educate your customers, staff, and community about backflow protection and cross-connection control: *(select all that apply)*

- Periodic water bill inserts Pamphlet distribution New customer documentation
 Customer emails Consumer confidence reports Public events Website
 Other:

Include additional details about public outreach:

Describe coordination with the local entities about your PWS's CCC program.
For example: local fire, local building officials, local environmental health, plumbers, etc.

[Review requirements and any updates with local building department, environmental health department and fire department.](#)

Record Keeping

CCC program documents, including backflow prevention assembly test reports, hazard assessments, contracts, and our inventory of all backflow preventers are stored using the following method(s):

- Digital Hard copy Both Other:

All records must be stored in accordance with section 3.5.1 of the CCCPH. List the types of records maintained and the length of retention below:

- (1) Yes, where available
- (2) Yes, where available
- (3) No
- (4) Yes
- (5) Yes
- (6) No
- (7) No
- (8) No, no events
- (9) No
- (10) This document will serve as current CCCP
- (11) Yes, where available

Describe any additional details:

[No additional details.](#)

Recycled Water/User Supervisor Requirements (Optional)

Only complete this section if your PWS service area includes the use of recycled water and/or the drinking water regulatory agency has required a user supervisor for a multi piping system.

Is recycled water used in your PWS’s service area? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Has the State Water Board required a user supervisor for a multi piping system in your PWS service: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If “yes” to either question above, provide an attachment that lists the frequency that your PWS contacts each user site supervisor, and the following information about each user site supervisor:	Name: Email: Phone number: Qualifications / training required: Date of most recent training: Frequency of recurring trainings:

Certification

I certify that the information submitted in this Cross-Connection Control Plan is accurate and we will comply with the Cross-Connection Control Policy Handbook (effective date July 1, 2024). Our public water system will ensure its Cross-Connection Control Plan is at all time representative of the current operation of its Cross-Connection Control Program.

Attached are copies of our hazard assessment, backflow prevention assembly and backflow preventer inventories, and our Cross-Connection Control enforcement authority.

Name: **Miriam Rosales**

Role: **General Manager**

Signature: 

Date: **June 30, 2025**

DDW / LPA Review:

The public water system has demonstrated compliance with the Cross-Connection Control Plan requirements of the CCCPH.

Name:

Title:

Signature:

Date:

ATTACHMENT 1: BACKFLOW PREVENTION ASSEMBLY INVENTORY

Inventory of Backflow Prevention Assemblies					
Location (<i>clearly describe address and specific location</i>)	Assembly Type (RP, DC, AG, PVB, etc.)	Assembly Size	-Manufacturer name -Model -Serial # Number	Installation: (horizontal, vertical, above/below grade)	Identified Potential Onsite Hazard
District owned, 1898 W. Main St. WWTP approximately 140 feet south of main office building	RP	4"	Ames, 4000SS, 1342410022	Horizontal, above	Untreated sewage
District owned, 1898 W. Main St. WWTP approximately 140 feet south of main office building, approximately 10feet east of 4" device	RP	2"	Wilkins, 975XL2, 1726233	Horizontal, above	Untreated sewage
District owned, 1850 Alamo St, WTP, midway between chlorine and flocculant chemical tanks	RP	1"	Wilkins, 975XL2, ACK1532	Horizontal, above	Treatment chemicals
Seeley Union School 1812 W. Rio Vista, irrigation	RP	2"	WILKINS / 975XL2 / #ACA3315	HORIZONTAL/ ABOVE	NO
Seeley Union School 1812 W. Rio Vista, behind gym	RP	2"	WATTS / LF009M2QT / # I01567	HORIZONTAL/ ABOVE	NO
Seeley Union School 1812 W. Rio Vista, located behind gym	RP	6"	AMES / 3000SS / #194759	HORIZONTAL/ ABOVE	NO
Seeley Union School 1812 W. Rio Vista, located behind gym	RP	0.75"	WATTS / 007M1QT / #27849	HORIZONTAL/ ABOVE	NO
District owned, 1826 Park St (Shop), NW corner of Bates Park	RP	2"	FEBCO / 825Y / #J039323	HORIZONTAL/ ABOVE	NO
District owned, 1828 Park Street, West side of bates park next to the pump station (John Robert Bates Park)	RP	3"	FEBCO / 860 / #9804061424	HORIZONTAL/ ABOVE	NO
1924 Haskell Rd, West of property next to service meter	RP	2"	WILKINS / 975XL2 / #ACK1387	HORIZONTAL/ ABOVE	NO
1924 Haskell Rd, West of property next to service meter	RP	2"	WILKINS / 975XL2 / #ACJ8871	HORIZONTAL/ ABOVE	NO
1926 Haskell Rd, east side of building	RP	2"	WIKINS / 975XL2 / #4740277	HORIZONTAL/ ABOVE	NO
1713 El Centro St. By service meter	RP	2"	FEBCO / LF825YA / #J004929	HORIZONTAL/ ABOVE	NO
1713 El Centro St. By service meter	RP	2"	FEBCO / LF825YA / #J013520	HORIZONTAL/ ABOVE	NO
1703 El Centro Ave, north side of office	RP	2"	FEBCO / 825Y / #A207137	HORIZONTAL/ ABOVE	NO
1702 W. Evan Hewes Hwy, west side of property by service meter	RP	1"	WILKINS / 975XL2 / #ABH5381	HORIZONTAL/ ABOVE	NO
1702 Evan Hewes Hwy	RP	1"	WILKINS / 975 XL2 / #ABH5381	HORIZONTAL/ ABOVE	Commercial/Industrial Site

Small (201 – 999) Community Cross-Connection Control Plan v3-February 2025

Inventory of Backflow Prevention Assemblies					
Location (<i>clearly describe address and specific location</i>)	Assembly Type (RP, DC, AG, PVB, etc.)	Assembly Size	-Manufacturer name -Model -Serial # Number	Installation: (horizontal, vertical, above/below grade)	Identified Potential Onsite Hazard
District owned, 1898 W. Main St. WWTP approximately 140 feet south of main office building	RP	4"	Ames, 4000SS, 1342410022	Horizontal, above	Untreated sewage
District owned, 1898 W. Main St. WWTP approximately 140 feet south of main office building, approximately 10feet east of 4" device	RP	2"	Wilkins, 975XL2, 1726233	Horizontal, above	Untreated sewage
1805 Evan Hewes Hwy, Northside of building by parking lot in cage	RP	¾"	WILKINS / 975 XL2 / #ABC3214	HORIZONTAL/ABOVE	NO
1722 W. Evan Hewes Hwy, next to service meter	RP	1"	WATTS / LF009M2QT / #S/N	HORIZONTAL/ ABOVE	NO
1770 Evan Hewes Hwy, backyard	RP	2"	WATTS / OO9M2QT / #A08222	HORIZONTAL/ ABOVE	NO
1770 Evan Hewes Hwy, backyard	RP	2"	WATTS / LFO09M2QT / #031660	HORIZONTAL/ ABOVE	NO
1756 Evan Hewes Hwy, North side of property line by service meter	RP	2"	WATTS/ LF009M2QT / #205430	HORIZONTAL/ABOVE	NO
1718 Evan Hewes Hwy, Evan Hewes Hwy, North side of property by service meter	RP	0.75"	WATTS / LFO09M3QT / #29810	HORIZONTAL/ ABOVE	NO
1695 El Centro Street, By service meter	RP	1"	WILKINS / 375XL / #A361261	HORIZONTAL/ ABOVE	NO
1753 El Centro St, by service meter	RP	1"	WILKINS / 975 XL 2 / #ABA15304	HORIZONTAL/ABOVE	NO
1995 Holt St, next to service meter	RP	1"	WILKINS / 975XL2 / #ABAA5228	HORIZONTAL/ ABOVE	NO
1774 Imperial Ave, Southwest side of property	RP	4"	WILKINS / 450DA / #P00380	HORIZONTAL/ ABOVE	NO
1774 Imperial Ave, Southwest side of property	RP	1"	WILKINS / 950XLD / #HC20841	HORIZONTAL/ ABOVE	NO
1716 Sunbeam Lake RV Resort Park, approximately 450 feet of entrance gate north of road in gravel	RP	2"	WILKINS / 975 XL 2 / #3835810	HORIZONTAL/ABOVE	NO
I-8 Sunbeam Rest Stop, Approximately 1,100 feet west from westbound rest area by barbed wire flanking I-8 next to service meter	RP	3"	FEBCO / LF860 / #N2102180932	HORIZONTAL/ABOVE	NO
1750 Drew Road, before first stop sign, southside of road, by service meter	RP	2"	WILKINS / 975XL2 / #4597816	HORIZONTAL/ ABOVE	NO
1750 Drew Road, by first stop sign northside of road, next to service meter	RP	2"	WATTS / LF009M2QT / #093411	HORIZONTAL/ ABOVE	NO

RP: Reduced Pressure principle backflow prevention assembly

DC: Double Check valve backflow prevention assembly

SEELEY COUNTY WATER DISTRICT
1898 West Main Street (P.O. Box 161) Seeley, CA92273
Telephone: 760.352.6612
Facsimile: 760.352.0589



ORDINANCE NO. 3

AN ORDINANCE OF THE SEELEY COUNTY WATER DISTRICT AMENDING AND CONFIRMING ESTABLISHMENT OF A CROSS-CONNECTION WATER CONTROL PROGRAM TO PROTECT THE SEELEY PUBLIC WATER SYSTEM.

BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE SEELEY COUNTY WATER DISTRICT AS FOLLOWS:

Section 1. Cross-Connection Water Control Program.

Purpose. The purpose of this Ordinance is (1) to protect the public water supply against actual or potential cross connection by isolating within the premise contamination that may occur because of some undiscovered or unauthorized cross-connection on the premises; (2) to eliminate existing connections between drinking water systems and other sources of water that are not approved as safe and potable for human consumption; (3) to eliminate cross-connection between drinking water systems and sources of contamination; and, (4) to prevent the making of cross-connections in the future.

These regulations are adopted pursuant to the State of California Administrative Code, Title 17 – Public Health entitled “Regulations Relating to Cross-Connections”.

It is unlawful for any person, firm, or corporation at any time to make or maintain or cause to be made or maintained, temporarily or permanently, for any period of time whatsoever, any cross-connection between plumbing pipes or water fixtures being served with water by the Seeley Water Department and any other source of water supply or to maintain any sanitary fixture or other appurtenances or fixtures which by reason of their construction may cause or allow backflow of water or other substances into the water supply system of Seeley and/or the service of water pipes or fixtures of any consumer of Seeley.

Definitions.

a) Air-Gap Separation. The term “air-gap separation” means a physical break between a supply pipe and a receiving vessel. The air-gap shall be at least double the diameter of the supply pipe measured vertically above the top rim of the vessel, in no case less than one (1) inch.

b) Board of Appeals. Board of Appeals shall mean the Board of Directors of the Seeley County Water District.

c) Approved Backflow Prevention Device. The term "Approved Backflow Prevention Device" shall mean devices which have passed laboratory and field evaluation tests performed by a recognized testing organization which has demonstrated their competency to perform such tests to the California Department of Public Health.

d) Approved Water Supply. The term "approved water supply" means any water supply whose potability is regulated by a State or local health agency.

e) Auxiliary Supply. The term "auxiliary supply" means any water supply on or available to the premises other than the approved water supply.

f) AWWA Standard. The term "AWWA Standard" means an official standard developed and approved by the American Water Works Association (AWWA).

g) Backflow. The term "backflow" shall mean a flow condition, caused by a differential in pressure, that causes the flow of water or other liquids, gases, mixtures or substances into the distributing pipes of a potable supply of water from any source or sources other than an approved water supply source. Backsiphonage is one cause of backflow. Back pressure is the other cause of backflow.

h) Contamination. The term "contamination" means a degradation of the quality of the potable water by any foreign substance which creates a hazard to the public health or which may impair the usefulness or quality of the water.

i) Cross-Connection. The term "cross-connection" as used in this Ordinance means any unprotected actual or potential connection between a potable water system used to supply water for drinking purposes and any source or system containing unapproved water or a substance that is not or cannot be approved as safe, wholesome, and potable. Bypass arrangements, jumper connections, removable sections, swivel or changeover devices, or other devices through which backflow could occur, shall be considered to be cross-connections.

j) Director. The term "Director" shall refer to the Director of Seeley County Water District who is hereby designated as the Director who shall administer and enforce the terms of this Ordinance, or such other person as the Board of Directors may from time to time appoint.

k) Double Check Valve Assembly. The term "double check valve assembly" means an assembly of at least two (2) independently acting check valves including tightly closing shut-off valves on each side of the check valve assembly and test cocks available for testing the watertightness of each check valve.

l) Health Agency. The term "health agency" means the California Department of Public Health, or the local health agency with respect to a small water system.

m) Local Health Agency. The term "local health agency" means the Imperial County Health authority.

n) Person. The term "person" means an individual, corporation, company, association, partnership, municipality, public utility, or other public body or institution.

o) Premise. The term "premise" means any and all areas on a customers' property which are served or have the potential to be served by the Seeley Water System.

p) Reclaimed Water. The term "reclaimed water" means a waste water which as a result of treatment is suitable for uses other than potable use.

q) Reduced Pressure Principle Backflow Prevention Device. The term "reduced pressure principle backflow prevention device" means a device incorporating two (2) or more check valves and an automatically operating differential relief valve located between the two (2) checks, a tightly closing shut-off on each side of the check valve assembly, and equipped with necessary test cocks for testing.

r) Service Connection. The term "service connection" refers to the point of connection of a user's piping to the water supplier's facilities.

s) Water Supplier. The term "water supplier" means the person who owns or operates the approved water supply system.

t) Water User. The term "water user" means any person obtaining water from an approved water supply system.

Section 2. Cross-Connection Protection Requirements.

a) General Provisions.

1) Unprotected cross-connection with the public water supply are prohibited.

2) Whenever backflow protection has been found necessary, the Seeley County Water District will require the water user to install an approved backflow prevention device by and at his/her expense for continued services or before a new service will be granted.

3) Wherever backflow protection has been found necessary on a water supply line entering a water user's premises, then, any and all water supply from the Seeley mains entering such premises, buildings, or structures shall be protected by an approved backflow prevention device. The type of device to be installed will be in accordance with the requirements of this Ordinance.

b) Where Protection is Required.

1) Each service connection from the Seeley water system for supplying water to

premises having an auxiliary water supply shall be protected against backflow of water from the premise into the public water system unless the auxiliary water supply is accepted as an additional source by Seeley Water District and is approved by the public health agency having jurisdiction.

2) Each service connection from the Seeley water system for supplying water to premises on which any substance is handled in such fashion as may allow its entry into the water system shall be protected against backflow of the water from the premises into the public system. This shall include the handling of process waters and water originating from the Seeley water system which have been subjected to deterioration in sanitary quality.

3) Backflow prevention devices shall be installed on the service connection to any premises having (a) internal cross-connections that cannot be permanently corrected and controlled to the satisfaction of the State or Imperial County Health Department and Seeley County Water District, or, (b) intricate plumbing and piping arrangements or where entry to all portions of the premises is not readily accessible for inspection purposes, making it impracticable or impossible to ascertain whether or not cross-connections exist.

c) Type of Protection Required.

1) The type of protection that shall be provided to prevent backflow into the approved water supply shall commensurate with the degree of hazard that exists on the consumer's premises. The type of protective device that may be required (listing in an increasing level of protection) includes: Double Check Valve Assembly (DC), Reduced pressure Principle Backflow Prevention Device (RP), and an Air-Gap Separation (AG). The water user may choose a higher level of protection than is required by the Seeley Water District. The minimum types of backflow protection required to protect the approved water supply, at the user's water connection to premises with varying degrees of hazards. Situations not covered shall be evaluated on a case-by-case basis and the appropriate backflow protection shall be determined by the Seeley Water District or Imperial County Health Department.

TABLE 1

TYPE OF BACKFLOW PROTECTION REQUIRED

Degree of Hazard	Minimum Type of Backflow Prevention
a) SEWAGE AND HAZARDOUS SUBSTANCES	
1) Premises where the public system is used to supplement the reclaimed water supply	AG
2) Premises where there are wastewater	

pumping and/or treatment plants and there is no inter-connection with the potable water system. This does not include a single family residence that has a sewage lift pump. A RP may be provided in lieu of an AG if Approved by the Imperial County Health Department and Seeley.

AG

- 3) Premises where reclaimed water is used and there is no interconnection with the potable water system. A RP may be provided in lieu of an AG if approved by the Imperial County Health Department and Seeley.

AG

- 4) Premises where hazardous substances are handled in any manner in which the substances may enter a potable water system. This does not include a single family residence That has a sewage lift pump. A RP may be provided in lieu of an AG if approved by the Imperial County Health Department and Seeley.

AG

- 5) Premises where there are irrigation systems into which fertilizers, herbicides, or pesticides are, or can be, injected.

RP

b) AUXILIARY WATER SUPPLIES

- 1) Premises where there is an unapproved auxiliary water supply which is interconnected with the public water system. A PR or DC may be provided in lieu of an AG if approved by the Health Department and Seeley Water District.

AG

- 2) Premises where there is an unapproved auxiliary water supply and there are no interconnections with the public water system. A DC may be provided in lieu of an RP if approved by the Health Department and Seeley.

RP

c) FIRE PROTECTION SYSTEMS

- 1) Premises where the fire system is directly supplied from the public water system and there is an unapproved auxiliary water supply

on or to the premises (not inter-connected). DC

2) Premises where the fire system is supplied from the public water system and interconnected with an approved auxiliary water supply. An RP may be provided in lieu of an AG is approved by the Health Department and Seeley. AG

3) Premises where the fire system is supplied from the public water system and where either elevated storage tanks or fire pumps which take suction from the private reservoirs or tanks are used. DC

4) Premises where entry is restricted so that inspections for cross-connections cannot be made with sufficient frequency or at sufficiently short notice to assure that cross-connections do not exist. RP

5) Premises where there is a repeated history of cross-connections being established or re-established. RP

2) Two (2) or more services supplying water from different street mains to the same building, structure, or premises through which an interstreet main flow may occur, shall have at least a standard check valve on each water service to be located adjacent to and on the property side of the respective meters. Such check valve shall not be considered adequate if backflow protection is deemed necessary to protect the Seeley mains from pollution or contamination; in such cases the installation of approved backflow devices at such service connections shall be required.

Section 3. Backflow Prevention Devices.

A. Approved Backflow Prevention Devices.

1. Only backflow prevention devices which have been approved by the Director shall be acceptable for installation by a water user connected to Seeley's potable water system.

2. The Director will provide, upon request, to any affected customer with a list of approved backflow prevention devices.

B. Backflow Prevention Device Installation.

1. Backflow prevention devices shall be installed in a manner prescribed in Section 7603, Article 2, Title 17 of the California Administrative Code. Location

of the devices should be as close as practical to the user's connection. The Director shall have the final authority in determining the required location of a backflow prevention device.

a. Air-gap Separation (AG). The air-gap separation shall be located on the user's side of and as close to the service connection as is practical. All piping from the service connection to the receiving tank shall be above grade and be entirely visible. No water use shall be provided from any point between the service connection and the air-gap separation. The inlet piping shall terminate a distance of at least two (2) pipe diameters of the supply inlet, but in no case less than one (1) inch above the overflow rim of the receiving tank.

b. Reduced Pressure Principle Backflow Prevention (RP). The approved reduced pressure principle backflow prevention device shall be installed on the user's side of and as close to the service connection as is practical. The device shall be installed a minimum of twelve inches (12") above grade and not more than thirty-six inches (36") above grade measured from the bottom of the device and with a minimum of twelve inches (12") side clearance. The device shall be installed so that any point between the service connection and the RP device shall be protected in a manner approved by the Director.

c. Double Check Valve Assembly (DC). The approved double check valve assembly shall be located as close as practical to the user's connection and shall be installed above grade, if possible, and in a manner where it is readily accessible for testing and maintenance. If a double check valve is a minimum of six inches (6") between the bottom of the vault and the bottom of the device so that the top of the device is no more than a maximum of eight inches (8") below grade, so there is a maximum of six inches (6") of clearance between the side of the device with the test cocks and the side of the vault, and so there is a minimum of three inches (3") clearance between the other side of the device and the side of the vault. Special consideration must be given to double check valve assemblies of the "Y" type. These devices must be installed on their "side" with the test cocks in a vertical position so that either check valve may be removed for service without removing the device. Vaults which do not have an integrated bottom must be placed on a three inch (3") layer of gravel.

C. Backflow Prevention Device Testing and Maintenance.

1. The owners of any premises on which, or on account of which, backflow prevention devices are installed, shall have the devices tested by a person who has demonstrated their competency in testing of these devices to the Director. Backflow prevention devices must be tested at least annually and immediately after installation, relocation or repair. The Director may require a more frequent testing schedule if it is determined to be necessary. No device shall be placed back in service unless it is functioning as required. A report in a form acceptable to the Director shall be filed with the Director each time a device is tested, relocated, or repaired. These devices shall be serviced, over-hauled, or replaced whenever they are found to be defective and all costs of testing, repair, and maintenance shall be borne by the water user.

2. The Director will supply affected water users with a list of persons acceptable to the Director to test backflow prevention devices. The Director will notify affected customers by mail when annual testing of a device is needed and also supply users with the necessary forms which must be filled out each time a device is tested or repaired.

D. Backflow Prevention Device Removal.

1. Approval must be obtained from the Director before a backflow prevention device is removed, relocated, or replaced.

a) Removal: The use of a device may be discontinued and the device removed from service upon presentation of sufficient evidence to the Director to verify that a hazard no longer exists or is not likely to be created in the future;

b) Relocation: A device may be relocated following confirmation by the Director that the relocation will continue to provide the required protection and satisfy installation requirements. A retest will be required following the relocation of the device;

c) Repair: A device may be removed for repair, provided the water use is either discontinued until repair is completed and the device is returned to service, or the service connection is equipped with other backflow protection approved by the Director. A retest will be required following the repair of a device.

d) Replacement. A device may be removed and replaced provided the water use is discontinued until the replacement device is installed. All replacement devices must be approved by the Director and must commensurate with the degree of hazard involved.

Section 4. User/Supervisor. At each premises where it is necessary, in the opinion of the Director, a user supervisor shall be designated by and at the expense of the water user. This user supervisor shall be responsible for the monitoring of the backflow prevention devices and for avoidance of cross connections. In the event contamination or pollution of the drinking water system due to a cross-connection on the premises, the Director shall be promptly notified by the user supervisor so that appropriate measures may be taken to overcome the contamination. The water user shall inform the Director off the user supervisor's identity on, as a minimum, an annual basis and whenever a change occurs.

Section 5. Administrative Procedures.

A. Water System Survey

1. The Director shall review all requests for new services to determine if backflow protection is needed. Plans and specifications must be submitted to the Director upon request for review of possible cross-connection hazards as a condition of service for new service connections. If it is determined that a backflow prevention device is

2. The Director may require an on-remise inspection to evaluate cross-connection hazards. The Director will transmit a written notice requesting an inspection appointment to each affected water user. Any customer which cannot or will not allow an on-premises inspection of their piping system shall be required to install the backflow prevention device the Director considers necessary.

3. The Director may, at his discretion, require a re-inspection for cross-connection hazards of any premise to which it serves water. The Director will transmit a written notice requesting an inspection appointment to each affected water user. Any customer which cannot or will not allow an on-premise inspection of their piping system shall be required to install the backflow prevention device the Director considers necessary.

4. However, notwithstanding the procedures set forth hereinbelow to the contrary, when the Director has determined that there is an immediate danger to the public health as a result of the existence of a cross-connection situation or other situation causing an immediate threat to the public water system, the Director may immediately order that, among other things, the water system be disconnected to the source of said cross-connection or contamination until necessary corrections to the system have been made. Any such decision by the Director may be appealed to the Appeals Board; however, the filing of such appeal shall not have the effect of staying such order or the decision of the Director.

B. Customer Notification-Device Installation

1. The Director will notify the water user of the survey findings, listing corrective action to be taken, if required. A period of sixty (60) days will be given to complete all corrective action required including installation of backflow prevention devices.

2. A second notice will be sent to each water user which does not take the required corrective action prescribed in the first notice within the sixty (60) days period allowed. The second notice will give the water user a two (2) week period to take the required corrective action. If no action is taken within the two (2) week period, the Director may terminate water service to the affected water user until the required corrective actions are taken.

C. Customer Notification-Testing and Maintenance.

1. The Director will notify each affected water user when it is time for the backflow prevention device installed on their service connection to be tested. This written notice shall give the water user thirty (30) days to have the device tested and supply the water user with the necessary form to be completed and resubmitted to the Director.

2. A second notice shall be sent to each water user which does not have his/her backflow prevention device tested as prescribed in the first notice within the thirty (30) days period allowed. The second notice will give the water user a two (2) week period to have his/her backflow prevention device tested. If no action is taken within the two (2) week

thirty (30) days period allowed. The second notice will give the water user a two (2) week period to have his/her backflow prevention device tested. If no action is taken within the two (2) week period, the Director may terminate the water service to the affected water user until the subject device is tested.

Section 6. Water Service Termination.

A. General. When the Director encounters water uses that represent a clear and immediate hazard to the potable water supply that cannot be immediately abated, the Director shall institute the procedure for discontinuing the Director water service.

B. Basis for Termination. Conditions or water uses that create a basis for water termination shall include, but are not limited to, the following items:

1. Refusal to install a required backflow prevention device;
2. Refusal to test a backflow prevention device;
3. Refusal to repair a faulty backflow prevention device;
4. Refusal to replace a faulty backflow prevention water system and a sewer line;
5. Direct or indirect connection between the public water system and a sewer line;
6. Unprotected direct or indirect connection between the public water system and a system or equipment containing contaminants;
7. Unprotected direct or indirect connection between the public water system and an auxiliary water system;
8. A situation which presents an immediate health hazard to the public water system.

C. Water Service Termination Procedures.

1. For conditions 1, 2, 3, or 4, the Director will terminate service to a customer's premise after two (2) written notices have been sent specifying the corrective action needed and the time period in which it must be done. If no action is taken within the allowed time period, water service may be terminated.

2. For conditions 4, 5, 6, 7, or 8, the Director will take the following steps:

a) Make reasonable effort to advise water user of intent to terminate water service;

b) Terminate water supply and lock service valve. The water service will remain inactive until correction of violations has been approved by the Director.

Section 7. Appeals Procedure.

A. Form of Appeal. Any person entitled to water service under the Seeley Code may appeal from any notice and order or any action of the Director under this Article by filing at the office of the Director within thirty (3) days from the date of service of such order, a written appeal containing:

1. A heading in the words "Before the Board of Appeals of the Seeley County Water District".

2. A caption reading "Appeal of _____", giving the names of all appellants in the water system involved in the notice and order.

3. A brief statement setting forth the legal interest of each of the appellants in the water system involved in the notice and order.

4. A brief statement in ordinary and concise language of the specific order or action protested, together with any material facts claimed to support the contentions of the appellant.

5. A brief statement in ordinary and concise language of the relief sought and the reasons why it is claimed the protested order or action should be reversed, modified, or otherwise set aside.

6. The signatures of all parties named as appellants and their official mailing addresses.

7. The declaration, under penalty of perjury, of at least one (1) appellant as to the truth of the matters stated in the appeal.

B. Processing of Appeal. Upon receipt of any appeal filed pursuant to this Section, the Director shall present it at the next regular or special meeting of the Appeals Board.

C. Scheduling and Noticing Appeal for Hearing. As soon as practicable after receiving the written appeal, the Board of Appeals shall fix a date, time, and place for the hearing of the appeal by the Board. Such date shall not be less than ten (10) days nor more than sixty (60) days from the date the appeal was filed with the Director. Written notice of the time and place of the hearing shall be given at least ten (10) days prior to the date of the hearing to each appellant by the Secretary of the Board either by causing a copy of such


D. Effect of Failure to Appeal. Failure of any person to file an appeal in accordance with the provisions of this Section shall constitute a waiver of his/her right to an administrative hearing and adjudication of the notice and order, or any portion thereof.

Section 8. Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this Ordinance, or any part thereof, is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof. The Seeley County Water District hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases be declared invalid.

Section 9. Effective Date. This Ordinance shall take effect thirty (30) days from and after its adoption. Within fifteen (15) days after adoption, it shall be posted in three (3) public places, within Seeley County Water District.


Introduced at a Regular Meeting of the Board of Directors of Seeley County Water District of Seeley, California, held on the 12th day of November, 2014, and passed and adopted by the Board of Directors of the Seeley County Water District on the 12th day of January, 2015, by the following vote:

AYES: Patrick Harris, Alberto Aguilar, Manuel Robles, Beatriz Scroggins
NOES: None
ABSENT: Jason Grima
ABSTENTIONS: None.



Patrick Harris
President of the Board of Directors
Seeley County Water District

Attest:

By 


Pam Hammond
Secretary to the Board of Directors
of Seeley County Water District

STATE OF CALIFORNIA)
COUNTY OF IMPERIAL)
SEELEY, CALIFORNIA)

I, PAM HAMMOND, Secretary to the Board of Directors of Seeley County Water District, do hereby certify that the foregoing Ordinance No. 3 had its first reading on November 12, 2014, and had its second reading on January 12, 2015, and was passed by the following vote:

AYES: Patrick Harris, Alberto Aguilar, Manuel Robles, Beatriz Scroggins
NOES: None
ABSENT: Jason Grima
ABSTENTIONS: None.

DATE: 01-12-15


PAM HAMMOND
Secretary to the Board of
Directors

SEELEY COUNTY WATER DISTRICT
1898 West Main Street (P.O. Box 161) Seeley, CA 92273
Telephone: 760.352.6612 Facsimile: 760.352.0589



Board President: Leslie Hill
Vice President: Donald Murphy
Board Members: Jason Grima, Esteban Jaramillo, Bianca Vásquez

March 14, 2025

Ricardo Villa
1221 Scott Ave
El Centro, CA 92273
APN #051-193-006
(760) 791-6995

SUBJECT: Water and Sewer Service Requirements for Proposed Duplex Construction – APN #051-193-0060

Dear Mr. Villa,

On March 5, 2025, you requested water services from Seeley County Water District (SCWD) for the proposed construction of a multi-family dwelling unit (duplex). Upon inquiry with Imperial County, it was determined that the site location, identified by APN #051-193-0060, does not currently have an assigned address. Although 1811 Rio Vista Street was initially provided as the site location, this address is not officially assigned to the property.

The proposed project scope includes the installation of two meters, with one designated for each dwelling unit. Following our *initial site inspection*, we would like to provide the following observations and recommendations:

1. Water Service Requirements:

- It is recommended that each dwelling unit have a designated 3/4-inch meter.
- The required extension from the fence line or property line to SCWD's water main is approximately 9 feet. This installation, including parts and labor, must be conducted by SCWD.
- A backflow prevention device is required for this site to ensure water safety and compliance.

2. Deposit Requirements:

- In accordance with SCWD's Policy Standards under Resolutions 033020-03, 033020-05, and 033020-06, a minimum deposit of \$2,000 is required for water services, and an additional \$2,000 deposit is required for sewer services.

3. Sewer Service Requirements:

- If the duplex construction will be on a designated lateral or sewer line, the extension from the property line to SCWD's main sewer line is approximately 6 feet. You will need to hire your own labor, however, SCWD must be contacted to insure the tap is done correctly and to standard.

Please ensure that all requirements are met to proceed with the water service installation and activation. If you have any questions or need further clarification, feel free to contact our office at (760) 352-6612 extension 0041 or emailing me at mrosales@seeleywaterdistrict.ca.gov

Best Regards,

By: Miriam Rosales,
Administrative General Manager
and Secretary to the Board



Water and Sewer Main Inspection Form
Site Inspection

Inspected By: <u>Marco Resendiz</u>	Operator Cell Phone: <u>760 791-4073</u>
Inspection Start Time (T&M): <u>3/10/25</u>	End Inspection Time (T&M): <u>3/10/25</u>
Representative names present during inspection	

Lot/Undeveloped Parcel Inspection Form

Notes

General Information

- Inspected By: Marco David/Gary
- Inspection Date: 3/10/2025
- Parcel Address: _____
- Parcel Number (APN): _____
- Owner's Name: Villa Ricardo
- Contact Number: 760791-6995

Location Details

- Nearest SCWD Water Main Location:
 - North _____
 - East _____
 - South _____
 - West _____
- Nearest SCWD Sewer Main Location:
 - North _____
 - East _____
 - South _____
 - West _____

Water Service Inspection

- Is a water pipe installation extension required?
 - Yes
 - No
- If yes, specify the water line size recommended:
 - ¾ inch
 - 1 inch
 - 2 inch
 - Other: _____

- **Recommended meter size:**

- ¼ inch
- 1 inch
- 2 inch
- 4 inch

- **Backflow prevention device required:**

- Yes
- No

Sewer Service Inspection

- **Is a sewer line installation required:**

- Yes
- No

If yes, Is it in Imperial County Right-a-Way or over a County Road? If So, the Owner is Responsible for the following. Labor and Contractor Requirements:

- **Responsibilities:** Property owners are required to hire their own labor and a licensed contractor for the sewer line procurement of materials and installation. Ensure all work complies with local building codes and SCWD resolutions and standards.
- **Permit Required:** A sewer line installation permit must be obtained from Imperial County Planning and Development.
- **Permit Contact Information:** Imperial County Planning and Development
Phone: (442) 265-1736
- **Property Owner Permit Number (if applicable):** _____

Ownership and Responsibility

- **Owner Responsibility:**

The property owner is responsible for installing water lines within the property boundaries up to the meter, as well as for installing the sewer line up to the SCWD main sewer line.

- **SCWD Responsibility:**

SCWD is responsible for tapping from the meter box to the SCWD main water line and for verifying that the sewer line is correctly connected to the SCWD main sewer line. **Office Phone and EXT (760) 352-6612 EXT 0041 (verifying taps)**

- **Construction Project Responsibility:**

Reminder In construction projects, upgrades to sewer lines, the contractor or owner is responsible for making the tap with SCWD oversight to ensure it meets all specifications and guidelines.

Additional Notes/Observations

Inspection Summary

- **Recommendation for Water Line Installation:** (i.e., recommend a 1", extension of water line, recommend labor to cut through street)

Installation of additional water line & BPA (device)

- **Recommendation for Sewer Line Installation:**(i.e., sewer main, labor to cut through street)

N/A

Disclaimer Info for SCWD Operators

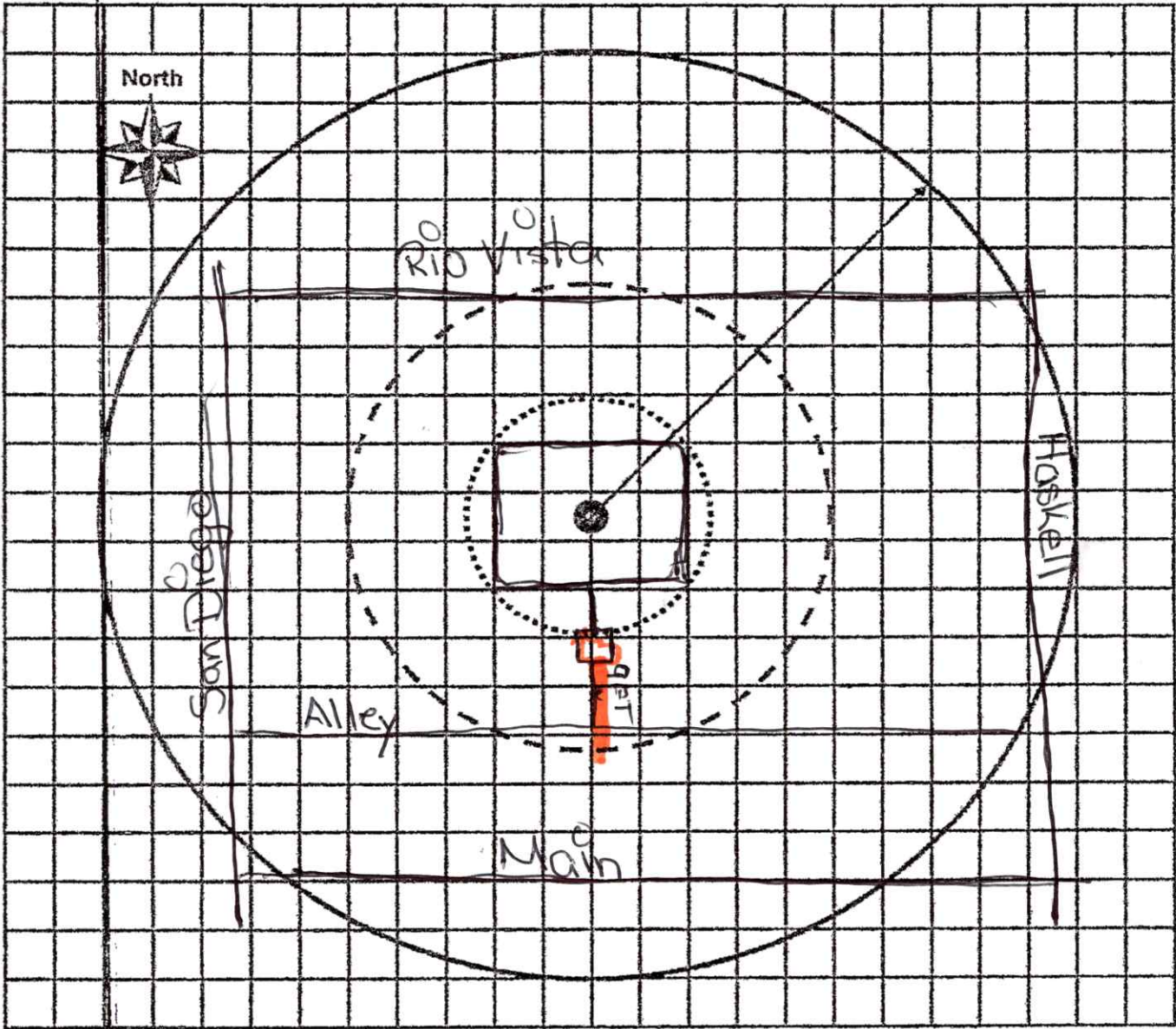
- The property owner is responsible for installing their own water lines within the property, and sewer lines extending to the SCWD sewer main. For construction projects, the contractor/or owner must perform the sewer tap under SCWD supervision to ensure compliance with all standards and regulations. Additionally, property owners must obtain the necessary permits from Imperial County Planning and Development for sewer line installations and hire licensed contractors if the lines cross streets or other County rights-of-way. SCWD does not extend sewer services that require breaking or trenching in a County right-of-way. A \$4,000 deposit is required for both water and sewer installations, covering basic materials and labor, but excluding additional costs such as civil reviews. System development fees are separate and charged to the property owner or developer for new construction.

Inspector "Operator" Signature: _____



Date: 3 / 12 / 2025





Sewer Labor

6ft Sewer

9ft.

Rio Vista St. APN 051-193-006

