

# SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273

Telephone: 760.352.6612 Facsimile: 760.352.0589



**PRESIDENT:** Leslie Hill **VICE PRESIDENT:** Donald Murphy

**BOARD OF DIRECTORS:** Jason Grima, Esteban Jaramillo, Bianca Vasquez

## NOTICE OF REGULAR MEETING

Date: March 8, 2021  
Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273  
Time: 6:00PM

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE GENERAL MANAGER AT, (760) 425-0041. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE SCWD TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28CFR 35.102-35.104 ADA TITLE II]

### A. CALL TO ORDER

PLEDGE OF ALLEGIANCE

QUORUM – ROLL CALL

### B. DISCUSSION OF AGENDA

1. Items to be pulled from the Action Calendar.
2. Items to be pulled from the Discussion Calendar.
3. Emergency Items to be added.
4. Approval of the agenda.

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| <b>C. PUBLIC APPEARANCES</b> |
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1. Matters not appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item within the BOARD'S jurisdiction, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes. It is requested that longer presentations be submitted to the BOARD OF DIRECTORS in writing.

2. Matters appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item appearing on the agenda, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes

**D.****REPORTS**

1. President and Vice President/or Board Member comments
2. Administrative General Manager and Secretary Report
3. Chief Operators Report

**E.****CONSENT AGENDA**

All items appearing under the "Consent Agenda" will be acted upon by the Board by one motion without discussion. Should a Board member or other person request that any item be considered separately that item will then be taken up at the time as determined by the Board President.

1. Demands (Accounts Payable)
2. Approval of Minutes: A. REGULAR MEETING: February 8, 2021
3. Authorize up to 4 Administrative days for the President of the Board for the month of *March 2021*.
4. Approve the CPO the repair of (1) surface aspirating aerator and motor from our Oxidation pond in the amount of \$2,398.00. Quote is provided to us by Cristerna Electromecanica Service- Quote includes work on both the aerator shaft and the motor.
5. Approve the CPO the repair of (1) vertical aerator and motor from the Clemson pond in the amount of \$2,447.00 Quote is provided to us by Cristerna Electromecanica Service - Quote includes work on both the motor and the aerator shaft components.
6. Approve the AGM a reimbursement to Amado Ramirez for "out-of-pocket" expense for work boots. Total not to exceed in the amount \$150.00

**F.****DISCUSSION/ACTION**

- F-1. SUBJECT: DISCUSSION/ACTION: **GENERAL COUNSEL SERVICES AGREEMENT**
1. APPROVE (pp. 1-55) THE DISTRICT RECEIVES ITS LEGAL ADVICE SERVICES VIA A PROFESSIONAL SERVICES AGREEMENT.
  2. AUTHORIZE THE GENERAL MANAGER TO ENTER INTO A CONTRACT WITH LEGAL COUNSEL MITCH DRISKILL OF WALKER & DRISKILL, PROFESSIONAL LAW CORPORATION NOT TO EXCEED ANNUALLY \$24,000.

F-2. SUBJECT: DISCUSSION/ACTION: **POLICY AGAINST HARASSMENT AND WORKPLACE VIOLENCE**

1. APPROVE RESOLUTION 030821-02

F-3. SUBJECT: DISCUSSION/ACTION: **A RESOLUTION OF THE SEELEY COUNTY WATER DISTRICT ESTABLISHING A GUIDE FOR THE DISCHARGE OF INDUSTRIAL WASTEWATER**

1. APPROVE RESOLUTION 030821-01

F-4. SUBJECT: DISCUSSION/ACTION: **PROFESSIONAL SERVICE PROPOSALS FOR PRE-BID AND CONSTRUCTION MANAGEMENT OF BATES MEMORIAL PARK PHASE 1 – CHOOSE PROPOSAL NO. 1 OR 2**

PROPOSAL NO. 1

1. APPROVE SANDER'S ENGINEERING PRE-BID AND CONSTRUCTION MANAGEMENT SERVICES
2. APPROVE SERVICES NOT TO EXCEED IN THE AMOUNT OF \$18,060.00

PROPOSAL NO. 2

1. APPROVE DAVID DALE, PE PRE-BID AND CONSTRUCTION MANAGEMENT SERVICES
2. APPROVE DONATION OF SERVICES.

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| <b>G. CLOSED SESSION:</b> |
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This is a CLOSED SESSION in which the Board of Directors discuss matters in closed session as opposed to open session. Only those matters authorized by the Brown Act as permissible CLOSED SESSION subjects will be discussed. They are as follows:

1. CONFERENCE WITH LABOR NEGOTIATORS (Section: §54957.6)  
Agency designated representatives: Ad-Hoc Committee, Directors Hill, and Jaramillo  
Employee organization: Teamsters Union Local 542
2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant Exposure to Litigation Pursuant to Government Code Section §54956.9(b).  
(one potential case)
3. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION  
Pursuant to paragraph (4) of subdivision (d) of Government Code Section § 54956.9 (one potential case)

4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b)(1).) (the performance of an existing employee) Title: General Manager and Secretary of the Board

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| <b>H. ANNOUNCEMENTS:</b> |
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1. Board of Supervisors Public Meetings: Tuesdays in March 9:30 am (open session) at 940 W. Main St.
2. CSDA Newsletter: [www.csda.net](http://www.csda.net)

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| <b>I. ADJOURNMENT:</b> |
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**NEXT REGULAR BOARD MEMBER MEETING: April 12, 2021 at 6:00 P.M.**

NOTE: Any documents produced by the SCWD and distributed to a majority of the SCWD Board regarding any item on this agenda will made available at the front counter at Seeley County Water District, located at 1898 W. Main Street, Seeley CA 92273, during normal business hours.