

**SEELEY COUNTY WATER DISTRICT**  
1898 West Main Street (P.O. Box 161) Seeley, CA 92273  
Telephone: 760.352.6612 Facsimile: 760.352.0589



**PRESIDENT:** Leslie Hill    **VICE PRESIDENT:** Donald Murphy  
**BOARD OF DIRECTORS:** Jason Grima, Esteban Jaramillo, Bianca Vasquez

### **NOTICE OF REGULAR MEETING**

Date: December 14, 2020  
Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273  
Time: 6:00PM

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE GENERAL MANAGER AT, (760) 425-0041. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE SCWD TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28CFR 35.102-35.104 ADA TITLE II]

A. CALL TO ORDER

PLEDGE OF ALLEGIANCE

QUORUM – ROLL CALL

B. DISCUSSION OF AGENDA

1. Items to be pulled from the Action Calendar.
2. Items to be pulled from the Discussion Calendar.
3. Emergency Items to be added.
4. Approval of the agenda.

<b>C. BOARD REORGANIZATION</b>
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C.1. SUBJECT: DISCUSSION/ACTION: **NOMINATE AND ELECT A BOARD MEMBER TO THE OFFICE OF PRESIDENT**

1. NOMINATE AND ELECT BOARD MEMBER TO THE OFFICE OF PRESIDENT FOR THE TERM OF ONE YEAR

C-2. SUBJECT: DISCUSSION/ACTION: **NOMINATE AND ELECT A BOARD MEMBER TO THE OFFICE OF VICE PRESIDENT**

1. NOMINATE AND ELECT BOARD MEMBER TO THE OFFICE OF VICE PRESIDENT FOR THE TERM OF ONE YEAR

**D.****PUBLIC APPEARANCES**

1. Matters not appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item within the BOARD'S jurisdiction, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes. It is requested that longer presentations be submitted to the BOARD OF DIRECTORS in writing.

2. Matters appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item appearing on the agenda, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes

**E.****REPORTS**

1. President and Vice President/or Board Member comments
2. Administrative General Manager and Secretary Report
3. Chief Operators Report - **Nothing to Report**

**F.****CONSENT AGENDA**

All items appearing under the "Consent Agenda" will be acted upon by the Board by one motion without discussion. Should a Board member or other person request that any item be considered separately that item will then be taken up at the time as determined by the Board President.

1. Demands (Accounts Payable)
2. Approval of Minutes: A. REGULAR MEETING: November 10, 2020
3. Authorize up to 4 Administrative days for the President of the Board for the month of *December 2020*.
4. Approve CPO the purchase of Sodium Hypochlorite for Water Treatment Plant from Brenntag Co. for a total cost not to exceed in the amount of **\$1,400** (tax and freight included).  
acct: GF- operator *supplies - water*
5. Approve the GM the purchase of 2 desktop towers only, excludes monitor, mouse, keyboards, and all other extra components. Total not to exceed in the amount of **\$1700** (includes tax and shipping)
6. Approve the GM a reimbursement to Melanie Baeza for mileage (trip to staples, bank, bookkeeper). Total not to exceed in the amount of **\$21.11**
7. Approve the GM a reimbursement to Gary Thornburg for out-of-pocket expense of steel-toe-work boots. Total not to exceed in the amount of **\$150.00**.

**G.****DISCUSSION/ACTION**

G-1. SUBJECT: DISCUSSION/ACTION: **DIAMOND ENVIRONMENTAL SERVICES REQUESTING A “WILL-SERVE” LETTER FOR APN 051-420-101 7& APN 051-420-102**

1. AUTHORIZE THE GENERAL MANAGER TO ISSUE A WILL-SERVE LETTER FOR A RENTAL BUSINESS AT 1702 EVAN HEWES HWY – RENTAL WILL CONSIST OF FENCING, PORTABLE BATHROOM, TEMPORARY POWER, BARRICADES. ALL FEES WERE PROVIDED TO THE DEVELOPER NOTING NO SERVICE WILL BE OBTAINED UNTIL ALL FEES ARE PAID IN FULL.

G-2. SUBJECT: DISCUSSION/ACTION: **FY 2019-20 AUDITED FINANCIAL STATEMENT REPORT FINANCIAL POSITION**

1. ACCEPT AND FILE THE INDEPENDENT’S AUDITOR REPORT IN REFERENCE TO THE FISCAL YEAR 2019-20 FINANCIAL STATEMENTS – REPRESENTATIVE GEORGE J. WOO, CPA

G-3. SUBJECT: DISCUSSION: **LAW OFFICE OF GEOFFREY P. HOLBROOK LETTER OF INTEREST IN DISTRICT GENERAL COUNSEL**

**H.****CLOSED SESSION:**

This is a CLOSED SESSION in which the Board of Directors discuss matters in closed session as opposed to open session. Only those matters authorized by the Brown Act as permissible CLOSED SESSION subjects will be discussed. They are as follows:

1. CONFERENCE WITH LABOR NEGOTIATORS (Section: §54957.6)  
Agency designated representatives: Ad-Hoc Committee, Directors Hill, and Jaramillo  
Employee organization: Teamsters Union Local 542
2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant Exposure to Litigation Pursuant to Government Code Section §54956.9(b).  
(one potential case)
3. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION  
Pursuant to paragraph (4) of subdivision (d) of Government Code Section § 54956.9 (one potential case)
4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b)(1).) (the performance of an existing employee) Title: General Manager and Secretary of the Board

**I.****ANNOUNCEMENTS:**

1. Board of Supervisors Public Meetings: **Tuesdays in December 9:30 am**  
(open session) at 940 W. Main St.

2. CSDA Newsletter: [www.csda.net](http://www.csda.net)

**J.**

**ADJOURNMENT:**

**NEXT REGULAR BOARD MEMBER MEETING: January 11, 2021 at 6:00 P.M.**

NOTE: Any documents produced by the SCWD and distributed to a majority of the SCWD Board regarding any item on this agenda will made available at the front counter at Seeley County Water **District**, located at 1898 W. Main Street, Seeley CA 92273, during normal business hours.