

# SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273

Telephone: 760.352.6612 Facsimile: 760.352.0589



Board President: Patrick Harris

Board Members: Jason Grima, Keith Baird, Victor Ibarra, Esteban Jaramillo

## **REGULAR MEETING**

Date: November 13, 2017, MONDAY

Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273

Time: 6:30 PM

1. Call to Order
  - a. Pledge of Allegiance
  - b. Quorum - Roll Call
2. Discussion of the Agenda
  - a. Items to be pulled from the Action Calendar.
  - b. Items to be pulled from the Discussion Calendar.
  - c. Emergency Items to be added.
  - d. Approval of the agenda.
3. Board Member Reports / Announcements.

## **PUBLIC COMMENT**

This is the opportunity for the members of the public to address the board on any matter within the Board's jurisdiction. Any action taken as a result of public comment shall be limited to direction to staff. State your name for the record prior to providing your comments. Please address the board as a whole, through the chairman. Individuals will be given (3) minutes to address the board. Public comments will be limited to a maximum of 21 minutes. The public will be allowed to comment on specific items on the agenda after board discussion.

## **DISCUSSION CALENDAR**

4. Engineer's Report: The Holt Group, Juny Marmolejo
5. Secretary Report
  - a. Financial Reports
  - b. Miscellaneous/Correspondence
  - c. Payroll summary

6. Chief Operators Report
  - a. Accomplished Tasks
  - b. Water Treatment Plant Reports and Laboratory Results
  - c. Waste Water Treatment Plant Reports and Laboratory
  - d. Dumper Station
  - e. Violations
  - d. Sensus meter readers and programming

<b>CONSENT CALENDAR</b>
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Any consent item can be removed from the consent list by request of the board or any member of the public for consideration separately.

7. Demands (Accounts Payable)
8. Approval of Minutes: **REGULAR MEETING October 13, 2017**  
**SPECIAL MEETING October 25, 2017**
9. Authorize 4 Administrative days for the President of the Board for the month of **November 2017**.
10. Approval of the purchase of Sodium Hypochlorite for Water Treatment Plant from Brenntag Co. for a total cost of **\$1,145.12** (tax and freight included).
11. Approval of purchase of routine office supplies (paper, stamps and cleaning supplies for office (envelopes, copy paper, toner for printers and copier, toilet paper, paper towels, eight rolls of postage stamps, cleaning liquid, trash liners/bags, dish soap, bathroom cleaner, disposable water/coffee cups) not to exceed **\$750.00** {Sparkllets drinking water service **\$47.10**} [**\$392** for stamps alone].

<b>ACTION CALENDAR</b>
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12. Discussion/Action to approve Ad-Hoc committee for review of terms and conditions of lapsed agreement with the County, together with legal counsel, committee to dissolve after finalization of agreement.
13. Discussion/Action to approve one of the following quotes for required annual inspection (and repair if needed) of four Seeley CWD owned backflow prevention devices. Costs associated with repairs
  - Quote A:** Hector Orozco \$50/per device = \$200 total
  - Quote B:** Manuel Sanchez \$150 total equivalent to \$37.50 per device
  - Quote C:** Rod Gaddis \$65/per device = \$260 total
  - Quote D:** Manuel Zamorra \$50/per device = \$200 total

14. Discussion and possible action seeking board approval to pursue purchase of a new work truck or used truck, total amount of **\$8784.38**, received by insurance for totaled 2006 Chevy Colorado. A total of (3) truck options.

Option A: USED 2015 \$28,250 Toyota Tacoma Pre-Runner mileage 48,055

Option B: USED 2017 \$32,890 Chevy Silverado 1500 mileage 736

Option C: NEW 2017 \$N/A Chevy Silverado 1500 mileage 434

15. Discussion/Action seeking pre-approval for General Manager, Miriam Rosales and Operations Manager Aaron Garcia to attend training "Understanding Financial Statements" for (1) day in San Diego, on December 18, 2017, total class fee of \$498, total roundtrip miles per employee 208 paid at \$ .53.5 total \$222.56. Mileage and registration not to exceed in the amount of **\$720.56**

16. Discussion/Action seeking approval to arrange for an employee appreciation luncheon for the upcoming Christmas Holiday in December, and for General Manager Miriam Rosales, to purchase food and party favors. Total not to exceed in the amount of **\$500**

17. Discussion/Action proposal to seek approval for transportation and disposal of 1250 tons of dried bio solids, from Republic Services and Dispatch Transportation Quote A, or from Synagro Quote B.

**QuoteA:** Disposal at Republic landfill, approximately 52 truckloads by Dispatch Transportation. Total amount not to exceed in the amount of **\$61,000.00**

**QuoteB:** SYNAGRO to dispose a total of 1250 tons of dried bio-solids. Total not to exceed in the amount of **\$71,250.00**

18. Discussion/Action to approve mileage reimbursement to Gustavo Pantoja for travel to and from Cochella Water Board Meeting total roundtrip miles 195 paid at \$ 53.5 cents, reason for NPDES Permit. Total reimbursement not to exceed in the amount of **\$104.33**

<b>CLOSED SESSION:</b>
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19. Conference with Real Property Negotiators

Property: 1826 W. Park Street, and Parcel Number 051-192-001

Agency Negotiator: District Legal Counsel

Negotiating Parties: County of Imperial, Ms. Robin Hodgkins Interim, and CEO.

Under Negotiation: Price and Terms of Lapsed Lease Agreement and related issues

20. Conference with Legal Counsel

Anticipated Litigation – Significant exposure to Litigation (54956.9(d) (2) 1 potential cases).

21. Conference with Legal Counsel –Anticipated Litigation

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (1) potential case.

<b>OTHER ITEMS</b>
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**Next regular meeting: MONDAY, December 11, 2017 at 6:30 P.M.**

# Seeley County Water District

## BALANCE SHEET

As of October 31, 2017

*OCT & SEPT Reconciled*

TOTAL

	AS OF OCT 31, 2017	AS OF SEP 30, 2017 (PP)	CHANGE
<b>ASSETS</b>			
Current Assets			
Bank Accounts			
Cash - A/C 7053000	0.00	0.00	0.00
Cash with County	0.00	0.00	0.00
Deposits with others	0.00	0.00	0.00
Dumper Checking Acct #27754	149,036.49	137,842.23	11,194.26
General Checking-Union Bank	268,734.63	266,473.61	2,261.02
Natural Disaster Fund - Certificate of Deposit	0.00	0.00	0.00
Petty Cash - Change Box	500.00	500.00	0.00
Total Bank Accounts	<u>\$418,271.12</u>	\$404,815.84	\$13,455.28
Accounts Receivable			
Accounts Receivable	0.00	0.00	0.00
Total Accounts Receivable	\$0.00	\$0.00	\$0.00
Other Current Assets			
Other Rec - Interest	0.00	0.00	0.00
Payroll Corrections	0.00	0.00	0.00
Payroll Refunds	26.22	26.22	0.00
Undeposited Funds	0.00	3,056.86	-3,056.86
Total Other Current Assets	\$26.22	\$3,083.08	\$ -3,056.86
Total Current Assets	\$418,297.34	\$407,898.92	\$10,398.42
Fixed Assets			
Accumulated Depreciation	-3,347,486.00	-3,347,486.00	0.00
Chevrolet Silverado 2014	37,738.93	37,738.93	0.00
Computer Panel - Water Plant	12,882.61	12,882.61	0.00
Construction in progress-asset	779,150.66	766,183.91	12,966.75
Equipment	273,599.28	273,599.28	0.00
Furniture & Fixtures	4,524.53	4,524.53	0.00
Harben trailer Jet, Model E180	47,826.12	47,826.12	0.00
Lift Station Aerator	1,985.00	1,985.00	0.00
Other - Fencing	18,712.00	18,712.00	0.00
Other - Fire protection	40,662.00	40,662.00	0.00
Sewer - equipment	88,676.27	88,676.27	0.00
Sewer - Misc.	18,443.00	18,443.00	0.00
Sewer - Mt. Signal Lift	1,239,288.76	1,239,288.76	0.00
Sewer - Office equipment	3,681.00	3,681.00	0.00
Sewer - Plant	771,654.00	771,654.00	0.00
Sewer - Reclam. Fac. Improv	950,121.67	950,121.67	0.00
Sewer - Structure & improv.	8,643.00	8,643.00	0.00
Sewer - Vehicles	14,035.33	14,035.33	0.00
Sewer Project	677,682.35	677,682.35	0.00
Waste Effluent Station Pump	7,605.15	7,605.15	0.00

	TOTAL		
	AS OF OCT 31, 2017	AS OF SEP 30, 2017 (PP)	CHANGE
Water - Dist. System Improv.	1,700,000.00	1,700,000.00	0.00
Water - Equipment	108,527.55	108,527.55	0.00
Water - Grant Proj.	2,090,459.00	2,090,459.00	0.00
Water - Improvements	49,676.63	49,676.63	0.00
Water - Office equipment	6,320.43	6,320.43	0.00
Water - Plant	857,425.82	857,425.82	0.00
Water - TTHM System improv.	2,007,748.39	2,007,748.39	0.00
Water - Vehicles	55,048.33	55,048.33	0.00
Water Plant - Land	125,346.50	125,346.50	0.00
Water Valve	1,497.43	1,497.43	0.00
Total Fixed Assets	\$8,651,475.74	\$8,638,508.99	\$12,966.75
Other Assets			
Other OPS-Equipment-New Assets	0.00	0.00	0.00
Principal Financial Group - Stock	15,734.40	15,734.40	0.00
Total Other Assets	\$15,734.40	\$15,734.40	\$0.00
<b>TOTAL ASSETS</b>	<b>\$9,085,507.48</b>	<b>\$9,062,142.31</b>	<b>\$23,365.17</b>
<b>LIABILITIES AND EQUITY</b>			
Liabilities			
Current Liabilities			
Other Current Liabilities			
A/P - Accounts Payable	0.00	0.00	0.00
Deposits from Others	26,468.18	26,414.54	53.64
Direct Deposit Payable	0.00	0.00	0.00
Other A.P. - A/P	0.00	0.00	0.00
Other pay. - A/P	0.00	0.00	0.00
Payable to County of Imperial	0.00	0.00	0.00
Payroll Liabilities	7,298.61	7,003.52	295.09
Total Other Current Liabilities	\$33,766.79	\$33,418.06	\$348.73
Total Current Liabilities	\$33,766.79	\$33,418.06	\$348.73
Long-Term Liabilities			
Contract Payable	0.00	0.00	0.00
Loan Pay. USDA	2,058.80	2,058.80	0.00
Loan Payable - USDA	159,414.99	159,414.99	0.00
Note Payable - Smith	-2,387.80	-2,387.80	0.00
Total Long-Term Liabilities	\$159,085.99	\$159,085.99	\$0.00
Total Liabilities	\$192,852.78	\$192,504.05	\$348.73
Equity			
Net Assets	8,848,250.30	8,848,250.30	0.00
Net Income	44,404.40	21,387.96	23,016.44
Total Equity	\$8,892,654.70	\$8,869,638.26	\$23,016.44
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$9,085,507.48</b>	<b>\$9,062,142.31</b>	<b>\$23,365.17</b>

# Seeley County Water District

## PROFIT AND LOSS

October 2017

*OCT & SEPT Reconciled*

	OCT 2017	SEP 2017 (PP)	CHANGE
<b>TOTAL</b>			
<b>INCOME</b>			
General Fund Income	150.40		150.40
Interest income	67.16	189.44	-122.28
Sales	1,093.60	542.81	550.79
Sewer - Off Site Revenue	8,041.75	12,899.68	-4,857.93
Sewer Charges Base - Commercial	6,856.58	6,026.18	830.40
Sewer Charges Base - Residential	20,841.32	21,411.69	-570.37
Unapplied Cash Payment Income	2,805.14	-848.15	3,653.29
Water Charges - Base - Commercial	5,858.06	5,203.31	654.75
Water Charges Base - Residential	14,497.45	14,835.51	-338.06
Water Charges Commercial Metered Usage	810.25	908.27	-98.02
Water Charges Residential Metered Usage	7,771.66	8,840.42	-1,068.76
Water/Sewer Fees	248.37	104.80	143.57
Total Income	\$69,041.74	\$70,113.96	\$ -1,072.22
GROSS PROFIT	<u>\$69,041.74</u>	\$70,113.96	\$ -1,072.22
<b>EXPENSES</b>			
Advertising	1,448.00	2,373.01	-925.01
Alert Services Expense	24.85	16.60	8.25
Bank Charges/Late Fees/Overlimit Fees	94.48	39.20	55.28
Copy charges	47.37	36.04	11.33
Director Fees	800.00	1,100.00	-300.00
Dues and subscriptions	126.00	434.50	-308.50
Employee Insurance	140.00	4,756.97	-4,616.97
Fuel	883.22	785.79	97.43
General Fund Expenses		1,032.46	-1,032.46
Interest Expense		27.03	-27.03
Lab Testing	2,783.00	5,810.00	-3,027.00
Legal and Professional Fees	2,090.00	4,740.00	-2,650.00
Office Expense	397.08	156.12	240.96
Payroll Expenses	23,480.80	22,470.66	1,010.14
Postage and Freight	196.98	317.55	-120.57
Professional & special services	6,080.00	4,364.92	1,715.08
Repair & Maintenance	578.29	3,746.43	-3,168.14
Supplies	4,472.79	4,791.15	-318.36
Telephone Expense	1,370.40	494.17	876.23
Tuition	130.00		130.00
Uniforms	449.52	400.66	48.86
Utilities	689.13	6,819.27	-6,130.14
Total Expenses	\$46,281.91	\$64,712.53	\$ -18,430.62
NET OPERATING INCOME	\$22,759.83	\$5,401.43	\$17,358.40
<b>OTHER INCOME</b>			
Property Taxes - Curr Sec.	251.15		251.15

	TOTAL		
	OCT 2017	SEP 2017 (PP)	CHANGE
Property Taxes - Suppl Assmt.	5.46		5.46
Total Other Income	\$256.61	\$0.00	\$256.61
NET OTHER INCOME	\$256.61	\$0.00	\$256.61
NET INCOME	\$23,016.44	\$5,401.43	\$17,615.01

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Board President: Patrick Harris

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## GENERAL MANAGER REPORT FOR SCWD BOARD MEETING

*For: Regular Board Meeting*

*Date: November 13, 2017*

- a. Financial Reports
- b. Miscellaneous/Correspondence

### Accomplished Tasks/Events

**9/26 - (DAC) County Grant 335K:** *Grant funding has been approved. These are the project studies SCWD pursued: Water Distribution System Study, WWTP Collection System, Study and Sewer and Water Master Plan.*

- c **10/5** – Ms. Robin Hodgkin's, the Interim CEO for the County, advised lapsed agreement should be ready for review by SCWD on Monday October 9 2017
- c **10/12** – Payment to SCWD from Glatfelter Claims Management, in the amount of **\$8784.38** this is the value of totaled 2006 Chevy Colorado.

**10/30-** Conclusion of Financial Audit (Mr. George Woo, CPA)

**10/22-10/23** – Board Secretary Certification/Training Completed (Miriam Rosales)  
On the July 10 board meeting the board approved \$1232.97 which included Registration Training fee, Hotel and Mileage, I am reporting to the board that there was variance of \$215.51 less paid by the District. The total amount paid was **\$1018.46**

**10/25** – Special Meeting

- c **10/25** – CDBG Colonia's Allocation grant, SCWD to present before the Board of Supervisors at its public meeting, letter requesting consideration for a grant for its water pipeline improvement proposal as well as presenting signature from Seeley residents. Date of County's Public Meeting **TBD**
- c **10/31** – Letter received from Mr. Ibarra requesting a formal leave of absence starting Sept/2017 through December/2018. Lineman training is (6) months and Mr. Ibarra is unsure if he'll be returning to California.



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- **10/31** - Westerra final agreement with changes made to the PPA as follows
  - Dated 10/31
  - Extension of the commercial operation deadline in Section 4.1 from March 2018 to July 31, 2018. The March date was included when Westerra provided the draft in May; as we are signing later than originally anticipated, Westerra to extend the outside COD date to July 31
- **11/6** – IID Grant Entity release of funds update. IID is finalizing details with management to ensure everything is to board standards.

**11/6** – The previous open position of Operator I has been filled with a certified Operator with grade 2 licensing.
- **11/6** – Update from the IID total amount paid by SCWD for the following two accounts for the following years 2009-2017: #50412268 Area Lights **\$3,178.80**, #50019862 Street Lights **\$50,487.39**

**10/4** – Ocotillo Wind Imperial Valley Fund grant opportunity for parks. Grant Fund Amount available to applicants 10,000.00. Deadline to submit application. December 1, 2017

**10/6** – Results from 10/6 Meeting with The Holt Group, Engineering Project with Assistance in Funding, recommendation to apply for a State Revolving Fund (SRF) up to 7 million dollars for the waste water treatment project (BioLac) the application process will take approximately 6 months.
- **10/6** - for possible BioLac Waste System and Violations. On another note Justina and Jeorge will need to see how these findings may or may not affect the Service Area Plan findings.

**11/6** – TTHM Water Improvement Project continues, email updates to all board members and key staff.

**11/6** – The Holt Group submitted "Payment Request" to USDA for reimbursement to SCWD, approximately \$45,000 please Admin fees to be

## Payroll Summary Report

Oct 06, 2017

CHECK DATE	NAME	NET AMOUNT	TOTAL HOURS
10/06/2017	Garcia, Jr., Aaron	\$1,493.28	80.00
10/06/2017	McHone, Allen A.	\$425.67	41.63
10/06/2017	Medrano, Jonan	\$659.11	61.93
10/06/2017	Obeso, Nancy L.	\$984.52	81.10
10/06/2017	Pantoja, Gustavo	\$1,296.68	80.00
10/06/2017	Rosales, Miriam A.	\$1,597.70	80.00
10/06/2017	Rosas, Nadia	\$874.16	77.63
10/06/2017	Thornburg, Gary L.	\$1,268.80	81.72
Totals		\$8,599.92	584.01

**Payroll Summary Report**

<b>Oct 20, 2017</b>			
<b>CHECK DATE</b>	<b>NAME</b>	<b>NET AMOUNT</b>	<b>TOTAL HOURS</b>
10/20/2017	Garcia, Jr., Aaron	\$1,493.29	80.00
10/20/2017	McHone, Allen A.	\$439.20	43.00
10/20/2017	Medrano, Jonan	\$740.16	68.82
10/20/2017	Obeso, Nancy L.	\$975.49	80.58
10/20/2017	Pantoja, Gustavo	\$1,296.66	80.00
10/20/2017	Rosales, Miriam A.	\$1,597.69	80.00
10/20/2017	Rosas, Nadia	\$892.37	79.86
10/20/2017	Thornburg, Gary L.	\$1,237.00	83.90
<b>Totals</b>		<b>\$8,671.86</b>	<b>596.16</b>

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11/8/2017

## Accomplished Tasks:

- Routine system operations and maintenance
  - WWTP Clemson ponds receive  $\text{CuSO}_4$  dosages three times weekly
  - Dead ends in distribution system continue to receive weekly flushing
  - Work on changing out water meters and meter boxes/lids continues
- Unplugged Clemson Pond 2 to 3
- Began process of working on Influent lift station (floats/pump)
- WTP Unit 2 clarifier repair project on hold while spare parts arrive
- Backhoe front tires replaced
- Met with SWRCB personnel to review and discuss new WWTP permit
- Working with/training new Operator
- Repaired leaking plumbing at/in office grounds

## October Waste Plant Lab Results

Date	BOD (65 mg/l max)	TSS (71 mg/l max)	Bacti (Pass/Fail)	Cyanide (4.3 ug/l)	Zinc (163 ug/l)	Bis(2-ethylhexyl)Phtalate (5.9 ug/l)
10.2.2017	-----	-----	Pass	<40 ug/l	<20 ug/l	Pending lab results
10.5.2017	9.16	23.5				
10.10.2017	-----	-----	Pass			
10.12.2017	14.21	21				
10.16.2017	-----	-----	Pass			
10.19.2017	17.25	26				
10.23.2017	-----	-----	Pass			
10.26.2017	13.58	30				
10.30.2017	-----	-----	Pass			

## October Water/Distribution Lab Results

No violations

### October Monthly Spending Report

Operations and Maintenance Department

Date	Vendor	Amount Spent	Item Description	Reason
10.02.2017	Ferguson	\$21.42	3/4" meter gaskets	Meter changes
10.05.2017	Lowe's	\$43.04	5 gal bucket, weed eater line	Operator Supplies
10.10.2017	Hach	\$653.67	pH probe	Supply replacement
10.10.2017	Amazon	\$239.30	gloves, wipes	Hygiene & lab
10.10.2017	Ferguson	\$343.60	20 size 3 lids	meter changes
10.10.2017	Usa Bluebook	\$199	imhoff cones & accessories	Lab equipment addition
10.12.2017	Lowe's	\$250.13	AC wall unit, foam, drill bits+warranty	Replacement & supplies
10.20.2017	Seeley Market	\$59.86	truck 4 fuel	
10.24.2017	Brenntag	\$1,415.12	WTP Cl2 refill	WTP Chemicals
10.26.2017	Ferguson	\$14.56	Paint Pens	Operator supplies
10.26.2017	USA Bluebook	\$723.63	Floats	Inf. Lift Station
10.26.2017	WesTech	\$3,510	Screen, gaskets	WTP clarifier rebuild
10.30.2017	Seeley Market	\$37.93	Gas	(3) 5 gallon tanks
10.30.2017	Seeley Market	\$15.00	Gas	5 gallons diesel tank

\$ 441.94 of \$2000 Emergency Funds Spent  
\$7,084.20 Funds Spent with prior Board approval

## October 2017(Dumpers)

### Total Gallon Per Month

3A Sanitation Services	0	\$0.00
8A Packing	0	\$0.00
Manzanos Harvesting Inc.,	0	\$0.00
Alpha Site Logistics	7,100	639.00
Diamond Enironmental	6,300	\$567.00
El Don	1,000	\$90.00
Galeekos Inc,	1,200	\$108.00
J & H Rent-A-Can	9,800	\$882.00
Twins Sanitation Services	0	\$0.00
JJL Harvesting	0	\$0.00
JosMar Packing, Inc.	600	\$54.00
Loris Sanitation Services	13,700	\$1,233.00
Olam Spices&Veget.Ingred.,	0	\$0.00
Perc Water Corp,(Ancon)	0	\$0.00
Prime Ag. Sanitation	540	\$48.60
Prime Ag. Services	2,600	\$234.00
QT Sanitation	4,200	\$378.00
Roto Rooter	16,800	\$1,512.00
RS Harvesting	400.00	\$36.00



S & S Harvesting		
Sharps Sanitation	30,500	\$2,745.00
Star Sanitation	7,600	\$684.00
Glamis Rentals	0	\$0.00
JJ Harvesting	0	\$0.00
Bernie's Septic	0	\$0.00
Safety Harvest/Prime Sanitation	0	\$0.00
Perez&Ramirez	900	\$81.00
<b>Total</b>	<b>103,240</b>	<b>\$9,291.60</b>

**Regular Board Meeting: November 13, 2017**  
**Monthly Approved vs Spent Report for: OCTOBER**  
**Clerical and Administration Department:**

**Board President:** Patrick Harris  
**Board Members:** Jason Grima, Victor Ibarra, Keith Baird, Esteban Jaramillo

1) Board Approved Monthly Routine Office Supplies: **\$750.00** [\$392 for stamps alone]. [**\$47.10** for Sparkletts Water].

DATE:	Vendor:	Amount Spent:	Budget:	Item:	Board Meeting Date:	Remainder:	Description	Notes:
10/23/2017	360 Business Products	\$66.03		11	10/9/2017		Routine Monthly Office Supplies	copy paper, drawstring trash bags, printer toner, 12 digit calculator, tissue paper
9/11/2017	US Postal	\$196.00		12	9/11/2017		Routine Monthly Office Supplies	ordered four (4) rolls of postal stamps
8/4/2017	Sparkletts	\$109.02		12	8/14/2017		Routine Monthly Office Supplies	Drinking Water
		<b>\$371.05</b>				<b>\$</b>	<b>371.05</b>	

2) Prior Board Approval: Expendures by Item: **\$250**

5/18/2017	Lowes	\$156.68		19	4/10/17	\$93.32		
6/19/2017	Lowes	\$53.35		19	4/10/17	\$39.97		
								Landscaping supplies: Credit Remaining \$39.97 Not Utilized
								\$39.97
								\$210.03

## 3) Emergency Monthly Funds per Resolution 04/315-04:

Amount						
DATE:	Vendor:	Spent:		EF	Remainder:	Description Reason
10/31/2017	Staples	\$69.57		OCT		cables for new verizon phone and extension coaxial cable for verizon external antennae

	\$69.57	\$86.56	
	650.65		
1) Total	Board Monthly approved routine office supplies (including postage/stamps)		
2) Total	Prior Approved Board Meeting: Expenditures		
3) Total	Monthly Emergency Funds:		
		SPENT	BUDGET REMAINING
		\$650.65	\$750.00 -\$99.35
		\$69.57	\$250.00 -\$250.00
			\$500.00 -\$430.43
		\$720.22	1,500.00 -\$779.78

TOTAL SPENDING:	\$720.22
BUDGET:	\$1,500.00
REMAINING CREDIT:	<b>\$779.78</b>



November 13, 2017

FRIDAY

VENDOR	AMOUNT	PURPOSE	CLASS	ACCT
Patrick Harris	\$600.00	Regular Board Meeting: \$100 10/9/17; Pre-Approved 4 Admin Days @ 10/9/17 BM \$400; Seeley walk-through w/Kelly, Collo	WWD	Director Fees
Jason Grima	\$100.00	10/9/17 \$100	WWD	Director Fees
Victor Ibarra	\$0.00	Regular Board Meeting: \$100 10/9/17	WWD	Director Fees
Keith Baird	\$0.00	Regular Board Meeting: \$0 10/9/17 - Absent	WWD	Director Fees
Esteban Jaramillo	\$100.00	Regular Board Meeting: \$100 10/9/17	WWD	Director Fees
US Postal Service	\$196.00	Regular Board Meeting: \$0 10/9/17 - Absent	WWD	Director Fees
John H Kemp, JHK Consulting	\$4,000.00	Four (4) rolls of stamps for Postal Service #November	WWD	Postage
ATS Laboratories	\$2,028.00	Invoice for Water/Waste Invoice Date 11/7/17: Water 10/10/17-11/9/2017 \$2000, Waste 10/10/17-11/9/2017 \$2000	Waste	Prof. /Special Services
ATS Laboratories	\$362.00	19151 10/2 \$68, 19152 10/2 \$272, 19231 10/5 \$150, 19290 10/11 \$150, 19351 10/20 \$272, 19352 10/20 \$272, 19353 10/20 \$272, 19340 10/20 \$150, 19391 10/26 \$272, 19379 10/28 \$150	Water	Lab
Brenntag	\$1,186.75	Inv 19270 10/9 \$232, 19271 10/9 \$130, 19392 10/30 \$65, 19301 10/16 \$95	Water	Lab
California Special Districts Association	\$575.00	Invoice BPI 779866 Date 10/24/17 Customer #186694 (approved 10/9/17#10) sodium hyperchlorite	Water	Supplies: Water
CoPower	\$91.00	Invoice 40160 Board Certification Training Anaheim (first time attendee 10/22-10/24	WWD	Tuition
Dig Alert	\$14.95	CoPower ID 902727 CoPower One Good PPO 2-4 [Renewal Contract] Effective renewal date Dec 1, 2017. term 2 yrs	WWD	Employee Insurance
Ferguson Enterprises, INC	\$15.76	Invoice 1020170647 (dig alert tickets) \$4.95 (monthly database maintenance fee) \$10.00	WWD	Alert Services
George Woo, CPA	\$4,000.00	Invoice 5323378 Customer#18142 (OCTEF) (paint pens)	WWD	Supplies:
HACH	\$701.10	10/30/17 statement for Professional Services	WWD	Legal, Prof Fees: CPA
The Holt Group	\$1,000.00	Invoice 10670091 Acc# 104631 pH probe equipment replacement	Waste	Supplies: Waste
Imperial Valley Environmental Laboratory, INC	\$1,186.00	Invoice No 17-09-023 Re: WTP TTHM improvement project THG Project No. 1186.007. Services: Aug-Sept2017 per agreement date June 21, 2017	WWD	Construction in Progress: Asset
Imperial Valley Press	\$1,001.00	Invoice 9021 10/20 effluent toxicity bioassay analysis	Waste	Lab
Image Source	\$65.93	Order 11099592 9/22,23,24 (3x5) \$971.00, Order 11099592 9/22,23,24 (3x5) IVP.com \$30	WWD	Advertisement
Union Bank	\$299.16	Invoice #AR 671126 10/20/17 Acc#28 Xerox 917-916 contract charge \$36.69, Tax \$4.74 ,supply fulfillment fee \$9.50, contract base rate 10/7-11/6 \$15	WWD	Dues and Subscriptions
Union Bank	\$634.55	Account#8195 Statement 9/28-10/27 9/25 Seeley Mkt \$59.86 FUEL WWD, 10/10 Amazon \$26.95, \$27.05, 185.30 Total \$239.30 Supplies WWD		
USA BlueBook	\$281.56	Account#8203 Statement 9/28-10/27: 9/27 Treasurer of Imperial \$2.10 WASTE, 9/29 10/4 USPS certified Mail \$10 Postage WWD, [MyFax \$10 10/4 Intuit Payroll \$51, 10/18 QB online \$65, Total \$126 Dues/Subscriptions WWD ]	Waste	Supplies: Waste
USA BlueBook	\$218.41	Invoice 364450 Customer No. 69946 9/11/17 Rubber bts, dpd powder fci2 residual testing, discharge tubing for chemical feed pumps.	WWD	Supplies: Water and Waste
Valley Pest Service	\$68.00	Invoice 389177 Customer No. 69946 10/10/17 imhoff cone & accessories lab equipment addition (Approved 10/9/17#13)	WWD	Prof. /Special Services
Nancy Obeso	\$2,100.00	Invoice 1398427 10/25 Waste office \$38, Water Plant \$30	WWD	Comp Time
Nancy Obeso	\$77.04	Reimbursement Comp Time paid @ \$24.54, total: \$2100.00 Payroll OT Hrs Worked	WWD	Reimbursement: Mileage
Total		\$20,902.21	Above demands approved by the Board on NOVEMBER 13 , 2017	

Administrative General Manager Secretary of the Board

Patrick Harris, President of the Board

# SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273

Telephone: 760.352.6612 Facsimile: 760.352.0589



Board President: Patrick Harris

Board Members: Jason Grima, Keith Baird, Victor Ibarra, Esteban Jaramillo

## REGULAR MEETING

Date: October 11, 2017, MONDAY

Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273

Time: 6:30 PM

1. Call to Order
  - a. Pledge of Allegiance

**Pledge of Allegiance was led by Director Baird**

B. Quorum - Roll Call

<b>Director 1</b>	<b>Jason Grima</b>
<b>Director 2</b>	<b>Victor Ibarra - Absent</b>
<b>Director 3</b>	<b>Keith Baird</b>
<b>Director 4</b>	<b>Patrick Harris</b>
<b>Director 5</b>	<b>Esteban Jaramillo - Absent</b>

2. Discussion of the Agenda
  - a. Items to be pulled from the Action Calendar.
  - b. Items to be pulled from the Discussion Calendar.
  - c. Emergency Items to be added.
  - d. Approval of the agenda.

**Director Grima made a motion to approve the Agenda. Seconded by Director Baird. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.**

Also Present:

**Admin General Mgr. /Secretary of the Board Miriam Rosales, Maintenance Manager Aaron Garcia, Assistant Manager Gustavo Pantoja, General Counsel Dennis Morita, Chief Operator John Kemp. No members of the Public**

3. Board Member Reports / Announcements.

## **PUBLIC COMMENT**

This is the opportunity for the members of the public to address the board on any matter within the Board's jurisdiction. Any action taken as a result of public comment shall be limited to direction to staff. State your name for the record prior to providing your

comments. Please address the board as a whole, through the chairman. Individuals will be given (3) minutes to address the board. Public comments will be limited to a maximum of 21 minutes. The public will be allowed to comment on specific items on the agenda after board discussion.

**On Monday, Oct 9 2017 Director Harris together with Chairman of the Board, Michael Kelly and Esperanza Colio Warren walked through the townsite of Seeley and a general critique was conducted regarding beautification of Seeley and the possible 1 million CDBG Block Grant for Colonias, this funding opportunity will be for upgrading and improving Seeley's under capacity water pipelines.**

<b>DISCUSSION CALENDAR</b>
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**4. Engineer's Report: The Holt Group, Juny Marmolejo**

**Todd Richardson gave an update regarding TTHM Water Improvement Project, September 29, 2017, was the groundbreaking ceremony. Notice to proceed was awarded on Oct 3, 2017.**

**New Administration Building and Distribution (PER) Preliminary Engineering Report proposal, cost estimate was submitted to USDA on Oct 6, 2017. USDA will review process and make recommendation and comments, once completed they will forward (PER) to the Holt Group.**

**SCWD had a meeting with The Holt Group Oct 6, 2017 regarding the Waste treatment Project (BioLac) and Violations. In August of 2017 the District received violations starting Dec 2016-March 2017 the meeting addressed the violations and possible funding options through SRF (State Revolving Fund).**

**Director Harris, added the CDBG Block Grant Funding and the allocation of the possible 1 million in construction funding available to be directed to the distribution system (water pipelines in Seeley) The distribution was part of the PER The Holt Group submitted to the USDA.**

**Service Area Plan Final Draft 9/1 currently Lafco is reviewing and final comments by November – December.**

**Director Grima made a motion to approve The Holt Group Report. Seconded by Director Baird. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.**

**5. Secretary Report**

**a. Financial Reports**

**Director Grima made a motion to approve Financial Reports. Seconded by Director Baird. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.**

- b. Miscellaneous/Correspondence
- c. Payroll summary

**Director Grima made a motion to approve Secretary Report. Seconded by Director Baird. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.**

- 6. Chief Operators Report
  - a. Accomplished Tasks
  - b. Water Treatment Plant Reports and Laboratory Results
  - c. Waste Water Treatment Plant Reports and Laboratory
  - d. Dumper Station
  - e. Violations
  - d. Sensus meter readers and programming

**Director Grima made a motion to approve Operator's Report. Aaron Garcia gave his Accomplished Monthly Report. Seconded by Director Baird. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.**

<b>CONSENT CALENDAR</b>
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Any consent item can be removed from the consent list by request of the board or any member of the public for consideration separately.

- 7. Demands (Accounts Payable)
- 8. Approval of Minutes: REGULAR MEETING **September 11, 2017**
- 9. Authorize 4 Administrative days for the President of the Board for the month of **October 2017.**
- 10. Approval of the purchase of Sodium Hypochlorite for Water Treatment Plant from Brenntag Co. for a total cost of **\$1,145.12** (tax and freight included).
- 11. Approval of purchase of routine office supplies (paper, stamps and cleaning supplies for office (envelopes, copy paper, toner for printers and copier, toilet paper, paper towels, eight rolls of postage stamps, cleaning liquid, trash liners/bags, dish soap, bathroom cleaner, disposable water/coffee cups) not to exceed **\$750.00** {Sparkllets drinking water service **\$47.10**} [**\$392** for stamps alone].
- 12. Approval of order of disposable gloves and lab wipes from Amazon. Total not to exceed in the amount of **\$225.37**
- 13. Approval of order of lab equipment (Imhoff cones and accessories) from USABlueBook. Total not to exceed in the amount of **\$198.88**
- 14. Approval of order of 20 size 3 meter box lids with touch read pit from Ferguson \$17.18 each. Total not to exceed in the amount of **\$343.60**

**Director Grima made a motion to approve all items 7 through 14 under the consent calendar. Seconded by Director Baird. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.**

<b>ACTION CALENDAR</b>
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15. Discussion/Action to approve Director Ibarra's verbal request for a leave of absence commencing September 11, 2017, and ending December 10, 2017.

**Director Harris made a motion to approve Director Ibarra's verbal leave of absence request. Seconded by Director Grima. Discussion of the Board and Public followed. The motion was taken to a roll call vote. The request for leave was denied with all members voting in the affirmative. Ayes:**

**Noes: Directors Baird, Grima and Harris**

**Absent: Directors Jaramillo, Ibarra**

<b>Director 1</b>	<b>Jason Grima</b>	<b>No</b>
<b>Director 2</b>	<b>Victor Ibarra</b>	<b>Absent</b>
<b>Director 3</b>	<b>Keith Baird</b>	<b>No</b>
<b>Director 4</b>	<b>Esteban Jaramillo</b>	<b>Absent</b>
<b>Director 5</b>	<b>Patrick Harris</b>	<b>No</b>

16. Discussion/Action to approve estimate from D'Marcos Fencing & Ironworks to install "Welcome to Seeley" Flagstone on a concrete base/footing, plus landscaping with rocks/sand and gravel for ground coverage, this quote is including 2 solar light fixtures with anti-vandalism covers and solar panel on a post. Prevailing wage rate applies in total. Total estimate not to exceed in the amount of **\$2,898**

**Director Grima made a motion to approve quote from DMarcos. Seconded by Director Baird. Discussion of the Board and Public followed. The motion was carried with all members voting in the affirmative.**

17. Discussion/Action to approve Gary Thornburg Operator Training Class "CORBS" Colorado River Basin Section of the California Water Environment Association for one (1) day Oct 4, 2017 @ Coachella Sanitary District, the training is free. Total roundtrip miles 160, paid at 53.5 per mile. Total miles reimbursement not to exceed in the amount of **\$85.60**.

**Director Grima made a motion to approve Gary Thornburg to be reimbursed for mileage totaling \$85.60 and Operator Training. Seconded by Director Baird. Discussion of the Board and Public followed. The motion was carried with all members voting in the affirmative.**

18. Discussion/Action to approve Jonan Medrano, Operator Training Class “CORBS” Colorado River Basin Section of the California Water Environment Association for one (1) day Oct 4, 2017 @ Coachella Sanitary District, the training is free. Total roundtrip miles 160, paid at 53.5 per mile. Total miles reimbursement not to exceed in the amount of \$85.60. **Director Grima made a motion to approve Jonan Medrano to be reimbursed for mileage totaling \$85.60 and Operator Training. Seconded by Director Baird. Discussion of the Board and Public followed. The motion was carried with all members voting in the affirmative.**

19. Discussion/Action to approve professional services agreement with Kimley-Horn for data park collection and master plan, including the optional Task 3.3 Character Sketches for \$1500. Kimley-Horn will customize a short one page questionnaire to be used to gather community input on the master plan graphic, for all graphics and questionnaires, Kimley-Horn will work with us to make sure we get them formatted with the proper English and Spanish callouts/descriptions before we release them to the community for review, this is included in agreement. Proposal will be paid from the Local Entity grant funding from the IID, full payment contingent upon grant funding awarded by IID. Customer account funds will not and cannot be used for the park improvements. Data, Character Sketches and MasterPlan total not to exceed in the amount of \$15,875.00. Approximate estimate of \$23,125 for phase one construction documents, approval, bidding and procurement will be a separate agreement with Kimely-Horn in which we may choose them or another firm, once the results of the master plan are finalized and limits of the phase one, improvements have been determined.

**Director Grima made a motion to approve professional services agreement contingent on grant funding awarded by the IID. Seconded by Director Baird. Discussion of the Board and Public followed. The motion was carried with all members voting in the affirmative. Motion was taken to a roll call vote. The motion passed with all members voting in the affirmative. Ayes: Directors Grima, Baird and Harris**

**Noes:**

**Absent: Directors Baird, Ibarra**

<b>Director 1</b>	<b>Jason Grima</b>	<b>Yes</b>
<b>Director 2</b>	<b>Victor Ibarra</b>	<b>absent</b>
<b>Director 3</b>	<b>Keith Baird</b>	<b>Yes</b>
<b>Director 4</b>	<b>Esteban Jaramillo</b>	<b>Absent</b>
<b>Director 5</b>	<b>Patrick Harris</b>	<b>Yes</b>

20. Discussion/Action to purchase a replacement pH probe for wastewater treatment plant routine lab work from Hach. Total not to exceed in the amount of \$653.67.

**Director Grima made a motion to approve purchase of item 20. Seconded by Director Baird. Discussion of the Board and Public followed. The motion was carried with all members voting in the affirmative.**

21. Discussion/Action to approve purchase of 1,500 gallons of propac 9890 from NTU Technologies, Inc. for the (WTP) Water treatment plant. Total not to exceed in the amount of **\$11,319.00**

**Director Grima made a motion to approve purchase of item 21. Seconded by Director Baird. Discussion of the Board and Public followed. The motion was carried with all members voting in the affirmative.**

22. Discussion/Action to seek approval to allow Sharp Sanitation to clean their 1,500 gallon truck of gravel and sand at our waste facility. They were also looking to purchase water as necessary to assist with the cleaning of their vehicle.

**Director Harris made a motion to table item 22. Seconded by Director Grima. Discussion of the Board and Public followed. \*Staff to research what they were charging for cleaning in the past per dump and recommend a cost. The motion was carried with all members voting in the affirmative.**

23. Discussion of Proposal for transportation and disposal of 1250 tons of dried bio solids, estimate of \$57 per ton or total amount of **\$71,250.00**

**Director Harris made a motion to table item 23. Seconded by Director Grima. Discussion of the Board and Public followed. The motion was carried with all members voting in the affirmative.**

<b>CLOSED SESSION:</b>
------------------------

**Entering into closed session at 7:35pm**

24. Conference with Real Property Negotiators  
Property: 1898 W Main Street, and Parcel Number 051-150-007  
Agency Negotiator: District Legal Counsel  
Negotiating Parties: Westerra Solar Inc.  
Under Negotiation: Price and Terms of Lapsed Lease Agreement and related issues
25. Conference with Real Property Negotiators  
Property: 1826 W. Park Street, and Parcel Number 051-192-001  
Agency Negotiator: District Legal Counsel  
Negotiating Parties: County of Imperial, Ms. Robin Hodgkins Interim, and CEO.  
Under Negotiation: Price and Terms of Lapsed Lease Agreement and related issues
26. Conference with Legal Counsel  
Anticipated Litigation – Significant exposure to Litigation (54956.9(d) (2) 2 potential cases).
27. Conference with Legal Counsel  
Existing Litigation (54956.9(d) (1) Case No. ECU07743.

28. Conference with Legal Counsel –Anticipated Litigation  
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (1) potential case.

<b>OTHER ITEMS</b>
--------------------

**Closed session ended at 8:28pm**

**Gave direction to Staff during closed session**

**Director Grima made a motion to adjourn. Seconded by Director Baird. Discussion of the Board and Public followed. The motion was carried with all members voting in the affirmative.**

**Meeting Adjourned at 8:29**

**Next regular meeting: MONDAY, November 13, 2017 at 6:30 P.M.**

\_\_\_\_\_  
**Board President**

\_\_\_\_\_  
**Secretary**



# SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273

Telephone: 760.352.6612 Facsimile: 760.352.0589



Board President: Patrick Harris

Board Members: Jason Grima, Keith Baird, Victor Ibarra, Esteban Jaramillo

## MINUTES OF SPECIAL MEETING

Date: October 25, 2017, WEDNESDAY

Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273

Time: 6:30 PM

1. Call to Order

a. Pledge of Allegiance

**Pledge of Allegiance was led by Director Baird**

b. Quorum - Roll Call

<b>Director 1</b>	<b>Jason Grima - Absent</b>
<b>Director 2</b>	<b>Victor Ibarra - Absent</b>
<b>Director 3</b>	<b>Keith Baird</b>
<b>Director 4</b>	<b>Patrick Harris</b>
<b>Director 5</b>	<b>Esteban Jaramillo</b>

2. Discussion of the Agenda

a. Items to be pulled from the Action Calendar.

b. Emergency Items to be added.

A motion was made to add an emergency item. Westtec Park to move to add item 4A

c. Approval of the agenda.

**Director Jaramillo made a motion to approve the Agenda. Seconded by Director Baird. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.**

Also Present:

**Admin General Mgr. /Secretary of the Board Miriam Rosales, Maintenance Manager Aaron Garcia, Assistant Manager Gustavo Pantoja, General Counsel Dennis Morita, Chief Operator John Kemp. Members of the Public, Nadia Rosas, Nancy Obeso, Gustavo Pantoja, Esperanza Colio Warren,**

3. Board Member Reports / Announcements.

**No Announcements to be made**

## PUBLIC COMMENT

This is the opportunity for the members of the public to address the board on any matter within the Board's jurisdiction. Any action taken as a result of public comment shall be limited to direction to staff. State your name for the record prior to providing your comments. Please address the board as a whole, through the chairman. Individuals will be given (3) minutes to address the board. Public comments will be limited to a maximum of 21 minutes. The public will be allowed to comment on specific items on the agenda after board discussion.

## ACTION CALENDAR

**4A.** Discussion/Action to approve the emergency purchase from Westec for a Clarifying filter. Total not to exceed in the amount of \$3510 in addition all sales taxes shall be provided in quote.

**Director Harris made a motion to approve amount of \$3510 for purchase including sales tax and shipping. Seconded by Director Jaramillo. Discussion of the Board and Public followed. The motion was carried with all members voting in the affirmative.**

**Director Baird made a motion to amend item 4A to increase approval amount up to \$5000 to include any other unexpected parts plus shipping and taxes. Seconded by Director Harris. The motion was taken to a roll call vote. The motion passed unanimously with all members voting in the affirmative.**

**Ayes: Director Baird, Harris, Jaramillo Noes: Absent: Directors Grima, Ibarra**

<b>Director 1</b>	<b>Jason Grima - Absent</b>
<b>Director 2</b>	<b>Victor Ibarra - Absent</b>
<b>Director 3</b>	<b>Keith Baird - Yes</b>
<b>Director 4</b>	<b>Patrick Harris - Yes</b>
<b>Director 5</b>	<b>Esteban Jaramillo - Yes</b>

**Item 4 will become 5A**

**4 5A.** Discussion/Action to approve of contract for Professional Engineering Services from the The Holt Group for the Distribution (Water Pipeline Project), Cost per component **\$90k** for design, **\$5k** for design services during bidding and **\$100k-10k** for design services during construction, the design services is to meet the requirements for the CDBG . Total not to exceed in the amount of **\$105,000.**

**Director Harris made a motion to move item 4 to become item 5A. Seconded by Director Jaramillo. Discussion of the Board and Public followed. The motion was carried with all members voting in the affirmative.**

**Director Jaramillo made a motion to approve THG contract of 105,000. Seconded by Director Harris. Discussion of the Board and Public followed.**

**Director Harris made a motion to approve the amendment to The Holt Group's Contract to include the language "The Holt Group to submit all Engineering documents necessary for submission of the CDBG Colonia's Allocation Grant Funding for the water improvement project by November 17, 2017, with all necessary materials, the contract will comply with both CDBG requirements and or USDA requirements with the exception of (PER) Preliminary Engineering Report for USDA". Seconded by Director Jaramillo.**

**The motion was taken to a roll call vote. The motion did not pass. Ayes: Directors Jaramillo and Harris Noes: Director Baird Absent: Directors Grima, Ibarra**

<b>Director 1</b>	<b>Jason Grima</b>	<b>Absent</b>
<b>Director 2</b>	<b>Victor Ibarra</b>	<b>Absent</b>
<b>Director 3</b>	<b>Keith Baird</b>	<b>No</b>
<b>Director 4</b>	<b>Esteban Jaramillo</b>	<b>Yes</b>
<b>Director 5</b>	<b>Patrick Harris</b>	<b>Yes</b>

**A motion was made by Director Harris for reconsideration to approve the amended contract with The Holt Group. Seconded by Director Jaramillo. Discussion of the Board and Public followed.**

**Director Baird made a motion to approve item 5A with the guarantee that the design will be completed by Nov 17<sup>th</sup> and the design may be used for a USDA loan. Seconded by Director Jaramillo. The motion was taken to a roll call vote. The motion passed unanimously with all members voting in the affirmative.**

**Ayes: Director Baird, Harris, Jaramillo Noes: Absent: Directors Grima, Ibarra**

<b>Director 1</b>	<b>Jason Grima - Absent</b>
<b>Director 2</b>	<b>Victor Ibarra - Absent</b>
<b>Director 3</b>	<b>Keith Baird - Yes</b>
<b>Director 4</b>	<b>Patrick Harris - Yes</b>
<b>Director 5</b>	<b>Esteban Jaramillo - Yes</b>

**5. Discussion/Action on September 26, 2017 the County informed us of The California Department of Housing and Community Development recent announcement of its 2017 Community Development Block Grant (CDBG) – Colonia's allocation. This is a potential grant opportunity for Seeley. In order to qualify SCWD needs to submit the following requirements for a competitive grant application from CDBG. The total grant fund is 1.3 million. SCWD is to apply for funding for the water distribution system. The following points need to be met.**

1. Engineering designs (stamped and signed by The Holt Group),
2. Engineering cost estimates (stamped and signed by an engineer),
3. Bid Manual,
4. Scope of work
5. Narrative of the current facility situation (proof of busting lines, finding from compliance agencies).
6. Photos of the town site (where the water lines are to be located, including hydrants)
7. Proof of site control
8. Consulting services (Construction Management & Prevailing wages monitoring) procurement process
9. District's formal request for assistance to the County
10. MOU between the District and the County of Imperial

CDBG program does not cover expenses incurred to prepare a grant application, nor any of the engineering costs. Therefore, the District will have to cover expenses related to engineering services. The deadline to submit Engineering design and cost estimates is November 20, 2017.

**Director Harris opened this conversation up as a CDBG Design Public Hearing**

**Director Jaramillo made a motion to proceed to approve the application submittal process for CDBG Colonia's Allocation Funding to be utilized for the water pipeline improvement project. Seconded by Director Baird. Opportunity for funding was opened to other Colonias and Seeley was the only Colonia who may potentially qualify. The breakdown of the funding is as follows, \$1 million in construction available for Seeley's water pipeline improvement project and \$300,000 for the County's Construction Manager (CM), fees and other services, it is required by the State that the County oversees and or is responsible for the project. The Holt Group provided a map detailing the areas targeted for improvements; THG's rough cost estimate is \$1.1 for all water project improvements detailed on map. This is over the grant amount of 1million. Esperanza Colio (County) recommended to present a base bid of \$1 million and a second line item to be added for the overrun in the amount of \$100,000 for future potential grant funding. Deadline for the Holt Group to finalize and submit required design plans is Friday, November 17, 2017. The County's deadline is December 1, 2017; Seeley County Water District will be notified in May 2018 if SCWD was awarded the \$1 million for construction under the Colonia Grant. Other requirements are Presentation of Letter of Consideration and signatures from residents to be presented before the board of Supervisors at Public Hearing, date to be determined by Esperanza Colio (County). Discussion of the Board and Public followed. The motion was taken to a roll call vote. The motion passed unanimously with all members voting in the affirmative.**

**Ayes: Director Baird, Harris, Jaramillo Noes: Absent: Directors Grima, Ibarra**

<b>Director 1</b>	<b>Jason Grima - Absent</b>
<b>Director 2</b>	<b>Victor Ibarra - Absent</b>
<b>Director 3</b>	<b>Keith Baird - Yes</b>
<b>Director 4</b>	<b>Patrick Harris - Yes</b>
<b>Director 5</b>	<b>Esteban Jaramillo - Yes</b>

**Director Harris closed the CDBG Public Hearing**

6. Discussion/Action of approval of the purchase of 6 float switches for the wastewater treatment plant influent lift station from UsaBlueBook. Total not to exceed in the amount of \$723.63

**Director Jaramillo made a motion to approve purchase of item 6. Seconded by Director Baird. Discussion of the Board and Public followed. The motion was carried with all members voting in the affirmative.**

7. Discussion/Action to select either Republic Services or Synagro for services related to the disposal of accumulated bio solids from the Wastewater plant facility.

Quote A from Republic Services in the amount of \$33.25 per ton plus \$200 minimum per load. Solids will be trucked out to Imperial landfill.

Quote B from Synagro in the amount of \$57 per ton.

**Director Harris made a motion to table item 7 and place item for the next regular meeting, estimate to be given as to how many truck loads it will take, estimate of how much it will cost. Seconded by Director Grima. Discussion of the Board and Public followed. The motion was carried with all members voting in the affirmative.**

<b>OTHER ITEMS</b>
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**Director Jaramillo made a motion to adjourn. Seconded by Director Baird. Discussion of the Board and Public followed. The motion was carried with all members voting in the affirmative.**

**Meeting Adjourned at 8:04**

**Next regular meeting: MONDAY, November 13, 2017 at 6:30 P.M.**

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**Board President**

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**Secretary**

## 2015 Toyota Tacoma PreRunner



MSRP

### Contact Us

Selling Price

**\$28,250**

Internet Price

**\$28,250**

City

17

21

Hwy

Condition:

VIN:

Stock #:

Mileage:

Transmission:

Exterior:

Interior:

USED

3TMJU4GN6FM183122

176064A

48055

5-Speed Automatic

Super White

Graphite

[View More](#)

### NEXT ACTIONS

[Schedule Test Drive](#)

[Trade In Appraisal](#)

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[Payment Estimator](#)

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[Go to our Website \(http://www.bobstall.com/HomePage\)](http://www.bobstall.com/HomePage)

Item 14  
option A



Vehicle Description

Bob Stall Chevrolet is pleased to offer this. 2015 Toyota Tacoma PreRunner, Super White, 4.0L V6 EFI DOHC 24V, One Owner!, Low Miles!, Bluetooth, Back Up Camera,115V/400W Deck Powerpoint, 16 Alloy Wheels, Locking Rear Differential, Navigation System, Off Road Tuned Suspension, TRD Bilstein Race Shocks. TRD Off-Road Package.Vehicle History Report Available.Awards: \* JD Power Initial Quality Study (IQS) \* 2015 KBB.com Best Resale Value Awards Reviews: \* Choice of four-cylinder or V6 power; good four-cylinder fuel economy; serious off-road prowess; standard touchscreen; convenient size; strong resale value. #1 Chevy Dealer in San Diego Bob Stall Chevrolet! Serving San Diego, El Cajon, National City, Escondido, Carlsbad, Orange County, [www.bobstall.com](http://www.bobstall.com) Great Financing and Selection of New and Used Cars, Trucks, Vans, SUVs. All offers expire at 11:59 pm PST on the same day of the Ad.

Vehicle Information

Condition	USED
Year	2015
Make	Toyota
Model	Tacoma
VIN	3TMJU4GN6FM183122
Stock	176064A
Style	2WD Small Pickup Trucks
Engine	V6 Cylinder Engine
Transmission	5-Speed Automatic
Mileage	48055
Exterior	Super White
Interior	Graphite

Gallery

Dealership                      Manufacturer



## 2017 Chevrolet Silverado 1500 LT



MSRP

**\$42,280**

Selling Price

**\$32,890**

Internet Price

**\$32,890**

City

18

24

Hwy

Condition:

VIN:

Stock #:

Mileage:

Transmission:

Exterior:

Interior:

USED

3GCPCREH3HG431870

176078A

736

6-Speed Automatic Electronic w

Summit White

jet black

[View More](#)

### NEXT ACTIONS

[Schedule Test Drive](#)

[Trade In Appraisal](#)

[Make Offer](#)

[Payment Estimator](#)

[Request Information](#)

[Go to our Website \(http://www.bobstall.com/HomePage\)](http://www.bobstall.com/HomePage)

Item 14  
option B



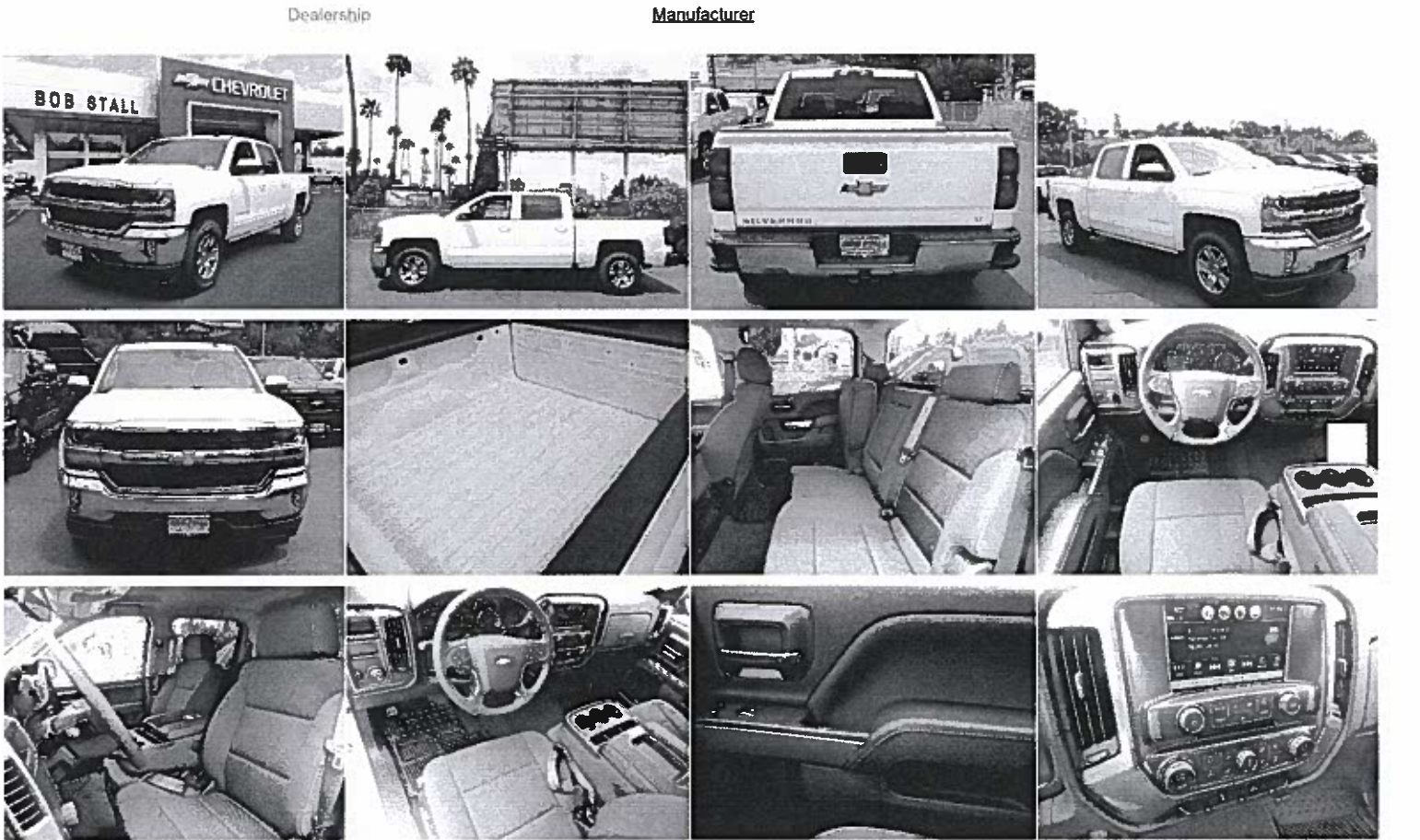
Vehicle Description

Bob Stall Chevrolet is pleased to offer this. 2017 Chevrolet Silverado 1500 LT, Summit White, EcoTec3 4.3L V6, One Owner!, Low Miles!, Bluetooth, Back Up Camera, All Star Edition, Dual-Zone Automatic Climate Control, Heavy-Duty Rear Locking Differential, Remote Vehicle Starter System, Trailing Package. Vehicle History Report Available.. Odometer is 5604 miles below market average!<br><br>Awards:<br> \* JD Power Initial Quality Study Reviews:<br><br> \* Quick acceleration and strong towing/hauling ability thanks to available V8 engines; front seats are comfortable for long drives; cabin is pleasingly quiet at highway speeds; long list of available options allow for extensive customization. Source: Edmunds<br><br>#1 Chevy Dealer in San Diego Bob Stall Chevrolet! Serving San Diego, El Cajon, National City, Escondido, Carlsbad, Orange County, [www.bobstall.com](http://www.bobstall.com) Great Financing and Selection of New and Used Cars, Trucks, Vans, SUVs. All offers expire at 11:59 pm PST on the same day of the Ad.

Vehicle Information

Condition	USED
Year	2017
Make	Chevrolet
Model	Silverado 1500
VIN	3GCPCREH3HG431870
Stock	176078A
Style	2WD Standard Pickup Trucks
Engine	V6 Cylinder Engine
Transmission	6-Speed Automatic Electronic w
Mileage	736
Exterior	Summit White
Interior	jet black

Gallery



## 2017 Chevrolet Silverado 1500 Work Truck



Exterior Colors

0

MSRP

**Contact Us**

Selling Price

**Contact Us**

Internet Price

**Contact Us**

City

18

24

Hwy

Condition:

VIN:

Stock #:

Mileage:

Transmission:

Exterior:

Interior:

NEW

1GCNCNEH4HZ359366

173513

434

6-Speed Automatic

Summit White

Dark Ash With Jet Black Interior

Accents

[View More](#)

..

### NEXT ACTIONS

[Schedule Test Drive](#)

[Trade In Appraisal](#)

[Make Offer](#)

[Payment Estimator](#)

[Request Information](#)

Item 14  
option C



Vehicle Description

While every reasonable effort is made to ensure the accuracy of Price/Rebate information, Bob Stall Chevrolet is not responsible for any errors or omissions contained on these pages. The items listed on our website are supplied by manufactures and other parties. The dealership is not responsible for any typographical Pricing/Rebate, product information, advertising or shipping errors. In the event a vehicle is listed at an incorrect price due to typographical, photographic, or technical error or error in pricing/rebate information, the dealership shall have the right to refuse to sell or cancel any orders placed for vehicle listed at the incorrect pricing/rebate. It is the customer's sole responsibility to verify the existence and condition of all desired factory equipment and dealer added accessories prior to sale. The dealership is not responsible for misprints on prices/rebates or equipment. Pricing subject to change without notice. \$1,000 - General Motors Consumer Cash Program. Exp. 11/30/2017, \$500 - Chevrolet National Purchase Bonus Cash. Exp. 11/30/2017 Bob Stall Chevrolet is proud to offer this. 2017 Chevrolet Silverado 1500 Summit White WT EcoTec3 4.3L V6 18/24mpgBob Stall where you get a Great Deal and a Great Deal More ! #1 Chevy Dealer in San Diego Bob Stall Chevrolet! Serving San Diego, El Cajon, National City, Escondido, Carlsbad, Orange County, [www.bobstall.com](http://www.bobstall.com) . Great Financing and Selection of New and Used Cars, Trucks, Vans, SUVs. Price on this vehicl

Vehicle Information

Condition	NEW
Year	2017
Make	Chevrolet
Model	Silverado 1500
VIN	1GCNCNEH4HZ359366
Stock	173513
Style	2WD Standard Pickup Trucks
Engine	V6 Cylinder Engine
Transmission	6-Speed Automatic
Mileage	434
Exterior	Summit White
Interior	Dark Ash With Jet Black Interior Accents

Gallery



# Express Enrollment!

events.pryor.com

Call 1-800-556-2998 Fax to 913-967-8842 Mail your registration form!

**1** ☒ **YES!** I want to learn how to make sense of complex financial statements – for only \$249. Enroll me today! Group discounts available; see page 6 for details.

**ID#** 319467

**2** **IMPORTANT!** Please fill in VIP number as it appears on the address label.

VIP 54-622-925-039-571 (If available)

**3** **ORGANIZATION INFORMATION**

Organization: Seeley County Water District  
Address: PO Box 161  
City: Seeley St: CA Zip: 92273  
Tele: 760 352 6612 Fax: 760 352 0589  
Approving Mgr's Name: ☐ Mr. Miriam Rosales  
Job Title: General Manager  
Email Address: mrosales@seeleywaterdistrict.com

**4** **QUICK CONFIRMATION**

☒ Please email or fax my confirmation to me within 48 hours.

My email address or fax number is: \_\_\_\_\_

**5** **NAMES OF ATTENDEES** (Please list additional names on a separate sheet.)

#1 Attendee's Name  
Mr. Aaron Garcia  
Job Title: Ops Manager Event # 210312611  
Email Address: a.garcia@seeleywaterdistrict.com ☒ Business ☐ Home

#2 Attendee's Name  
Mr. Miriam Rosales  
Job Title: Manager Event # 210312611  
Email Address: mrosales@seeleywaterdistrict.com ☒ Business ☐ Home

**6** **METHOD OF PAYMENT** (Payment is due before the program.) Please make checks payable to Fred Pryor Seminars and return form to: P.O. Box 219468, Kansas City, MO 64121-9468. Our federal ID# is 43-1830400 (FEIN).

Please add applicable state and local tax to your payment for programs held in Hawaii (4.16%), South Dakota (6.5%) and West Virginia (6%).

Total amount due: \$ 498.00

☐ Check # \_\_\_\_\_ (payable to Fred Pryor Seminars) is enclosed.

☒ Bill my organization. Attn: Miriam Rosales

☐ Purchase order # \_\_\_\_\_ is enclosed. (Attach purchase order to completed registration form.)

☐ Charge to: ☐ AMEX ☐ DISCOVER ☐ MC ☐ VISA

MO. 12 YR. 03  
EXPIRATION DATE

CARD NUMBER  
Card Holder's Name \_\_\_\_\_  
Tax-Exempt # \_\_\_\_\_  
Please attach a copy of your Tax-Exempt Certificate for payment processing.

Note: If you've already registered by phone, by fax or online, please do not return this form.

## CALIFORNIA

Anaheim – December 19  
Event #203262  
Red Lion Hotel Resort  
1850 S Harbor Blvd

Burbank – December 20  
Event #203263  
Hampton Inn & Suites Airport  
7501 N Glenoaks Blvd

Palmdale – December 7  
Event #203259  
Hilton Garden Inn  
1309 W Rancho Vista Blvd

Rancho Cucamonga –  
December 6  
Event #203258  
Four Points by Sheraton  
11960 E Foothill Blvd

San Diego – December 18  
Event #203261  
Hilton Garden Inn Stadium  
3805 Murphy Canyon Rd

Santa Barbara – December 8  
Event #203260  
The Fess Parker, A DoubleTree  
by Hilton Resort  
633 E Cabrillo Blvd

## DELAWARE

Dover – December 8  
Event #202689  
Comfort Inn & Suites  
764 Dover Leipsic Rd

## NEVADA

Henderson – December 5  
Event #203257  
Sunset Station Hotel  
and Casino  
1301 W Sunset Rd

## NEW JERSEY

Atlantic City – December 18  
Event #202690  
Claridge Hotel  
123 S Indiana Ave

## OHIO

Akron – December 12  
Event #202953  
Hilton Fairlawn Hotel & Suites  
3180 W Market St

Canton – December 13  
Event #202954  
Hampton Inn & Suites  
5256 Broadmoor Circle NW

Cincinnati – December 20  
Event #202957  
Clarion Hotel North  
3855 Hauck Rd

Cleveland – December 11  
Event #202952  
Sheraton Airport Hotel  
5300 Riverside Dr

Columbus – December 18  
Event #202955  
The Westin  
310 S High St

Dayton – December 19  
Event #202956  
Crowne Plaza  
33 E 5th St

## PENNSYLVANIA

Allentown – December 7  
Event #202688  
Holiday Inn Center City  
904 W Hamilton St

Harrisburg – December 6  
Event #202687  
Hilton Garden Inn East  
3943 TecPort Dr

Lancaster – December 20  
Event #202692  
Eden Resort & Suites  
222 Eden Rd

Philadelphia – December 19  
Event #202691  
DoubleTree by Hilton  
Hotel Airport  
4509 Island Ave

## UTAH

St. George – December 4  
Event #203256  
Red Lion Hotel &  
Conference Center  
850 S Bluff St

item 15

435 Williams Court, Suite 100  
Baltimore, MD 21220  
www.synagro.com



SEPTEMBER 20, 2017

Mr. Aaron Garcia – Maintenance Manager  
Seeley County Water District  
1898 West Main Street  
El Centro, CA 92243

**Re: Proposal for Transportation and Disposal of Dried Biosolids**

Dear Mr. Garcia:

Synagro-WWT, Inc. (Synagro) is pleased to provide the following proposal for transportation and disposal of biosolids generated at the Seeley County Water District (District) located at 1898 West Main Street El Centro, CA 92243.

Our proposed scope of work is to load and transport approximately 1250 tons of dried biosolids to authorized end use sites as directed by Synagro.

We are providing the Authority the following price as a non-binding budgetary estimate of \$57 per ton or \$71,250.00.

Our proposal is delivered in good faith and we are prepared to enter into a mutually acceptable contract and is contingent on lab results currently in process. Please note that this proposal is based on Synagro's standard terms and conditions and shall be strictly non-binding upon Synagro until all parties negotiate and execute a binding contract. This proposal shall not obligate Synagro to negotiate an agreement and any of the terms of the contract shall be subject to Synagro's approval, at its discretion. Pricing may vary until the final contract is negotiated.

If you have any questions or require further information, please contact me at 951.234.4851 or [tyanavage@synagro.com](mailto:tyanavage@synagro.com). Thank you for the opportunity to submit our proposal for this work.

Respectfully submitted,

*Tim Yanavage*

Tim Yanavage  
Area Sales Manager

cc: Gary Gibson, Craig Geyer, Brian Millage

**YOUR PARTNER FOR A CLEANER, GREENER WORLD**

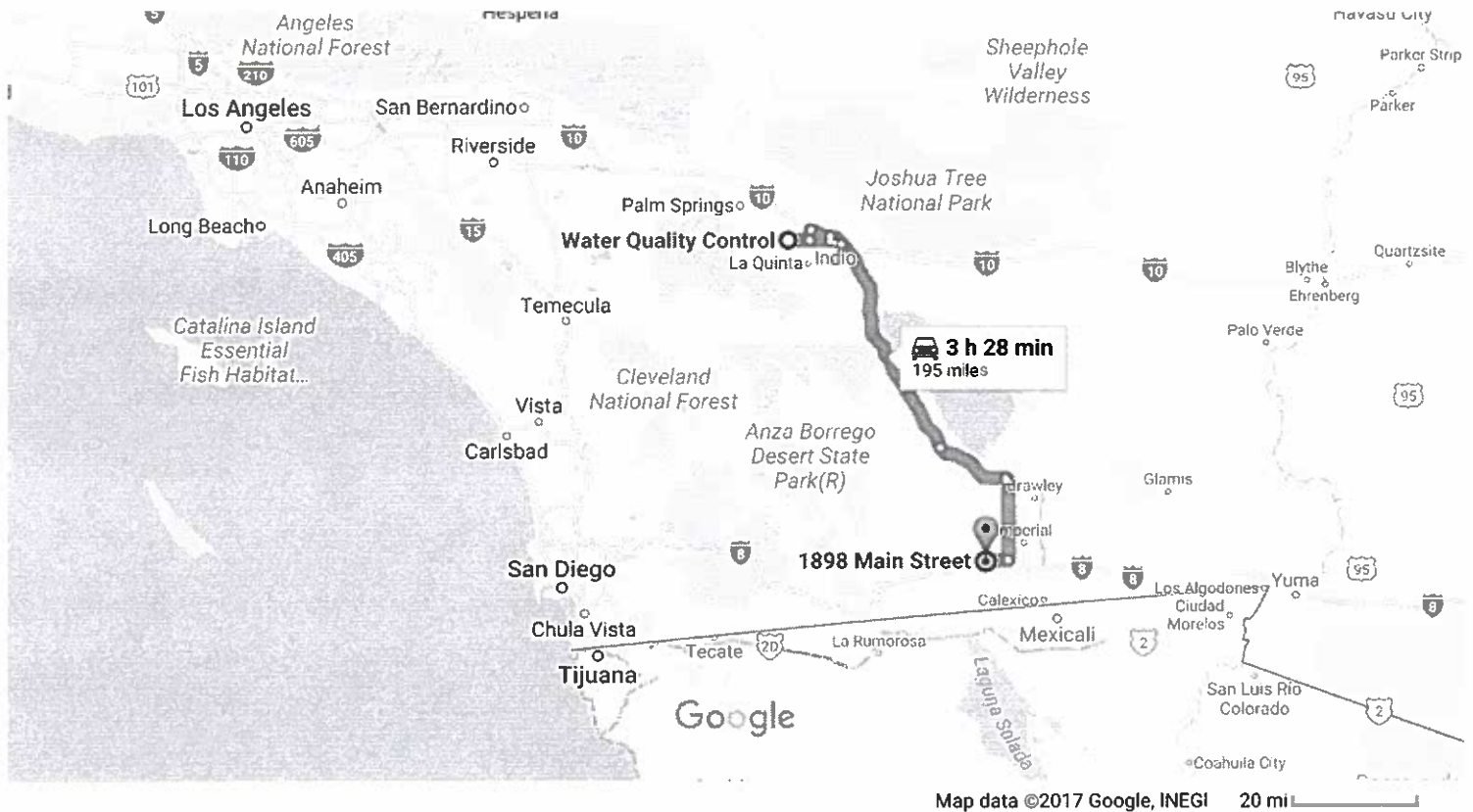
item 17  
Quote B

Google Maps

1898 Main St, Seeley, CA 92273 to 1898 Main St, Seeley, CA 92273 Drive 195 miles, 3 h 28 min

Water Control Board Meeting 9am - NPDES Permit

Gustavo Parraja



Map data ©2017 Google, INEGI 20 mi



via CA-86 N

3 h 28 min without traffic

3 h 28 min

195 miles

$$195 \times 53.5 = \$104.33$$

Item 18