

SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273

Telephone: 760.352.6612 Facsimile: 760.352.0589



Board President: Patrick Harris

Board Members: Jason Grima, Keith Baird, Victor Ibarra, Esteban Jaramillo

REGULAR MEETING

Date: September 11, 2017, MONDAY

Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273

Time: 6:30 PM

1. Call to Order

a. Pledge of Allegiance

Director Harris led the Pledge of Allegiance

b. Quorum - Roll Call

Director 1	Jason Grima
Director 2	Victor Ibarra - Absent
Director 3	Keith Baird - Absent
Director 4	Patrick Harris
Director 5	Esteban Jaramillo

2. Discussion of the Agenda

a. Items to be pulled from the Action Calendar.

b. Items to be pulled from the Discussion Calendar.

c. Emergency Items to be added.

d. Approval of the agenda.

Director Grima made a motion to approve the Agenda. Seconded by Director Jaramillo. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

Also Present:

Admin General Mgr. /Secretary of the Board Miriam Rosales, Maintenance Manager Aaron Garcia, Teamster Rep Mike Morales, General Counsel Dennis Morita, Chief Operator John Kemp. Members of the Public

3. Board Member Reports / Announcements.

Director Jaramillo reported he set a meeting with Supervisor Kelly.

Director Grima reported generator did not turn on during the power outage 8/9, issue was resolved.

Director Harris reported on the TTHM pre-construction meeting and placement of Solar panels around the District from Westerra Solar, Inc.

PUBLIC COMMENT

This is the opportunity for the members of the public to address the board on any matter within the Board's jurisdiction. Any action taken as a result of public comment shall be limited to direction to staff. State your name for the record prior to providing your comments. Please address the board as a whole, through the chairman. Individuals will be given (3) minutes to address the board. Public comments will be limited to a maximum of 21 minutes. The public will be allowed to comment on specific items on the agenda after board discussion.

DISCUSSION CALENDAR

4. Engineer's Report: The Holt Group, Juny Marmolejo

Director Grima made a motion to approve Holt Group Report. Seconded by Director Jaramillo. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

5. Secretary Report

a. Financial Reports

Director Grima made a motion to approve Financial Reports. Seconded by Director Jaramillo. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative. Print out

b. Miscellaneous/Correspondence

IID Letter of acceptance of grant funding deadline September 25th, 2017. Kimley-Horn submitted required information identifying how SCWD would use funding for park improvements. General Manager, reported free training for Operators in Coachella.

c. Payroll summary

6. Chief Operators Report

a. Accomplished Tasks

b. Water Treatment Plant Reports and Laboratory Results

c. Waste Water Treatment Plant Reports and Laboratory

d. Dumper Station

e. Violations

d. Sensus meter readers and programming

Director Grima made a motion to approve Operator's Report. Aaron Garcia gave his Accomplished Monthly Report. Seconded by Director Jaramillo. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

CONSENT CALENDAR

Any consent item can be removed from the consent list by request of the board or any member of the public for consideration separately.

7. Demands (Accounts Payable)
8. Approval of Minutes: REGULAR MEETING **August 14, 2017**
9. Authorize 4 Administrative days for the President of the Board for the month of **September 2017**.
10. Approval of the purchase of Sodium Hypochlorite for Water Treatment Plant from Brenntag Co. for a total cost of **\$1,145.12** (tax and freight included).
11. Approval of purchase of routine office supplies (paper, stamps and cleaning supplies for office (envelopes, copy paper, toner for printers and copier, toilet paper, paper towels, eight rolls of postage stamps, cleaning liquid, trash liners/bags, dish soap, bathroom cleaner, disposable water/coffee cups) not to exceed **\$750.00** {Sparkllets drinking water service **\$47.10**} [**\$392** for stamps alone].

Director Grima made a motion to approve all items 7 through 11 under the consent calendar. Seconded by Director Jaramillo. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

ACTION CALENDAR

12. Discussion/Action to approve Aaron Garcia Operator Training Class "CORBS" Colorado River Basin Section of the California Water Environment Association for one (1) day Oct 3, 2017 @ Coachella Sanitary District, the training is free. Total roundtrip miles 160 paid at 53.5 per mile. Total miles reimbursement not to exceed in the amount of **\$85.60**. **Director Grima made a motion to approve Aaron Garcia to be reimbursed for mileage totaling \$85.60 and Operator Training. Seconded by Director Jaramillo. Discussion of the Board and Public followed. The motion was carried with all members voting in the affirmative.**

13. Discussion/Action to seek approval for Miriam Rosales for Board Secretary Training/Certification in Anaheim for \$575.00, hotel stay for 3 days and 2 nights total \$453.60, total roundtrip 382 miles paid at the rate of 53.5 per mile total \$204.37. Total Training and Travel not to exceed in the amount of **\$1,232.97**.

Director Grima made a motion to approve training and certification training. Seconded by Director Jaramillo. Discussion of the Board and Public followed. The motion was carried with all members voting in the affirmative.

14. Discussion/Action 2006 Chevy Colorado totaled, Claims department has given SCWD two (2) options, either Glatfelter purchases truck or SCWD to owner retain. The total current value of the vehicle is \$8,877.73.

Option A) Glatfelter will purchase truck and they will need original title.

Option B) If the district chooses to owner retain, claims will need a copy of the signed title, A CA Reg481 form is sent to the CA DMV and a copy will get sent to SCWD. This form lets the CA DMV know SCWD have owner retained the vehicle.

Director Grima made a motion to approve Option A. Seconded by Director Jaramillo. Discussion of the Board and Public followed. The motion was carried with all members voting in the affirmative.

15. Discussion/Action to approve LiquiVision Tech Diving Services, inspection and cleaning of water tanks, repairs are an additional fee and are not included. Total price not to exceed the amount of **\$4,600.00.**

Director Grima made a motion to approve LiquiVision Services. Seconded by Director Jaramillo. Discussion of the Board and Public followed. The motion was carried with all members voting in the affirmative.

16. Discussion/Action to approve purchase of 3ft x 4ft flagstone and approve the wording "Welcome to Historic Seeley EST 1909", flagstone with wording price \$1,100, delivery fee \$200. The flagstone will be placed at the **V** entrance coming into Seeley from Evan Hewes Hwy. Total price including delivery not to exceed in the amount of **\$1300.00.**

Director Grima made a motion to approve etched flagstone. Seconded by Director Jaramillo. Discussion of the Board and Public followed. The motion passed with all members voting in the affirmative. Ayes: Directors Grima, Jaramillo, and Harris
Noes: Absent: Directors Baird, Ibarra

Director 1	Jason Grima	Yes
Director 2	Victor Ibarra	Absent
Director 3	Keith Baird	Absent
Director 4	Esteban Jaramillo	Yes
Director 5	Patrick Harris	Yes

17. Discussion/Action to seek approval to upgrade from (3) flip phones to three (3) smart phones (SamsungS7) for Operators and OIT only, new monthly bill per month will be \$49.99 per phone, current monthly bill is \$38.00. Total initial startup including cases and tax not to exceed in the amount of **\$368.70.**

Director Grima made a motion to approve upgrade from flip phones to smart phones. Seconded by Director Jaramillo. Discussion of the Board and Public followed. The motion was carried with all members voting in the affirmative.

18. Discussion/Action to approve purchase of Blue Can Water Emergency canned drinking water in preparation for September's National Preparedness Month. Blue Can offers a 50 year shelf life guarantee for its water. The proposal/quote is time sensitive and expires on October 7, 2017.

Option A) 13 cases at \$29.95, 24 cans per case plus crv \$15.60 this amount is enough to supply (9) employees for 3 days. Total amount including delivery fee not to exceed in the amount of **\$534.95.**

Option B) 100 cases at \$24.95, 24 cans per case plus crv \$120.00 this amount will supply water to 218 people for one (1) day. Total amount including delivery not to exceed in the amount of **\$2865.00**

Director Grima made a motion to approve Option A, Blue Can Emergency Water proposal. Seconded by Director Jaramillo. Discussion of the Board and Public followed. The motion was carried with all members voting in the affirmative.

19. Discussion/Action to approve purchase of external storage to be placed adjacent to Administrative Building for personal office files.

Quote A) Home Depot Wooden Storage Shed 12 ft. x 20 ft. Total purchase not to exceed in the amount **\$4,324.59**

Quote B) California Metal Container, Inc. 12 ft. x 20 ft. Total purchase including delivery not to exceed in the amount of **\$3,100.00**

**Director Harris made a motion to approve Quote B. Seconded by Director Grima. Discussion of the Board and Public followed. The motion passed with all members voting in the affirmative. Ayes: Directors Grima, Jaramillo, Baird and Harris
Noes:**

Director 1	Jason Grima	Yes
Director 2	Victor Ibarra	Absent
Director 3	Keith Baird	Absent
Director 4	Esteban Jaramillo	Yes
Director 5	Patrick Harris	Yes

20. Discussion/Action to approve purchase of two (2) tires from America's Tire for the 2014 Chevrolet Silverado 2500. Total including tax not to exceed in the amount of **\$504.92.**

Director Grima made a motion to approve purchase of tires. Seconded by Director Jaramillo. Discussion of the Board and Public followed. The motion was carried with all members voting in the affirmative.

CLOSED SESSION:

21. Conference with Real Property Negotiators
Property: 1898 W. Main Street, 1850 Alamo Street, and Parcel 051-150-007.
Agency Negotiator: District Legal Counsel
Negotiating Parties: Westerra Solar Inc.
Under Negotiation: Price and Terms of Lease and related issues
22. Conference with Legal Counsel
Anticipated Litigation – Significant exposure to Litigation (54956.9(d) (2) 2 potential cases).
23. Conference with Legal Counsel
Existing Litigation (54956.9(d) (1) Case No. ECU07743.
24. Conference with Legal Counsel –Anticipated Litigation
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (1) potential case.

OTHER ITEMS

Nothing to report out of closed session.

Director Grima made a motion to adjourn. Seconded by Director Jaramillo. Discussion of the Board and Public followed. The motion was carried with all members voting in the affirmative.

Meeting Adjourned at 7:51

Next regular meeting: MONDAY, October 9, 2017 at 6:30 P.M.