

SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273

Telephone: 760.352.6612 Facsimile: 760.352.0589



Board President: Patrick Harris

Board Members: Jason Grima, Keith Baird, Victor Ibarra

SPECIAL MEETING

ADJOURNMENT OF REGULAR MEETING

Date: JULY 17, 2017, MONDAY ~~July 10, 2017, MONDAY~~ ~~July 11, 2017, TUESDAY~~

Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273

Time: 6:30 PM

1. Call to Order
 - a. Pledge of Allegiance
 - b. Quorum - Roll Call
2. Discussion of the Agenda
 - a. Items to be pulled from the Action Calendar.
 - b. Items to be pulled from the Discussion Calendar.
 - c. Emergency Items to be added.
 - d. Approval of the agenda.
3. Board Member Reports / Announcements.
4. Discussion/Action to appoint new board member. Term to end December 1, 2017.

PUBLIC COMMENT

This is the opportunity for the members of the public to address the board on any matter within the Board's jurisdiction. Any action taken as a result of public comment shall be limited to direction to staff. State your name for the record prior to providing your comments. Please address the board as a whole, through the chairman. Individuals will be given (3) minutes to address the board. Public comments will be limited to a maximum of 21 minutes. The public will be allowed to comment on specific items on the agenda after board discussion.

DISCUSSION CALENDAR

5. Engineer's Report: The Holt Group, Juny Marmolejo

6. Secretary Report
 - a. Financial Reports
 - b. Miscellaneous/Correspondence
 - c. Payroll summary
7. Chief Operators Report
 - a. Accomplished Tasks
 - b. Water Treatment Plant Reports and Laboratory Results
 - c. Waste Water Treatment Plant Reports and Laboratory
 - d. Dumper Station
 - e. Violations
 - d. Sensus meter readers and programming

CONSENT CALENDAR

Any consent item can be removed from the consent list by request of the board or any member of the public for consideration separately.

8. Demands (Accounts Payable)
9. Approval of Minutes: **REGULAR MEETING June 10, 2017**
10. Authorize 3 Administrative days for the President of the Board for the month of **July 2017**.
11. Approval of the purchase of Sodium Hypochlorite for Water Treatment Plant from Brenntag Co. for a total cost of **\$1,145.12** (tax and freight included).
12. Approval of purchase of routine office supplies (paper, stamps and cleaning supplies for office (envelopes, copy paper, toner for printers and copier, toilet paper, paper towels, eight rolls of postage stamps, cleaning liquid, trash liners/bags, dish soap, bathroom cleaner, disposable water/coffee cups) not to exceed **\$750.00** {Sparklets drinking water service \$32} [**\$392** for stamps alone].
13. Discussion/Action to approve the purchase of 34" skimming rake (100.00), 24 grease cartridges (\$164.00), Case of 12 cans blue marking paint (\$45.95), Case of 12 cans green marking paint (\$45.95) \$356.30+38.75 (est. ship)+\$30.62 (est. tax). Total not to exceed in the amount of **\$425.67**

ACTION CALENDAR

14. Discussion of Seeley County Water District proposing solar energy power for facilities from Westerra Solar Consulting.

15. Discussion/Action approving **RESOLUTION 071017-01** for the submittal of a grant application to the USDA under the Water and Waste Disposal loan and grant program for FY 2016-2017.

16. Discussion/Action to purchase drinking water from Sparklets Water; delivery of (3) five gallon jugs every (2) weeks including a hot and cold water dispenser. Monthly service charge of \$32.00 to be included with our monthly "routine office supplies" no additional monthly funds needed, the budget amount stays at \$750.00. The initial invoice total to start services including tax is **\$50.93**

17. Discussion/Action requesting Board approval for an extension of the current Contract Agreement with JHK Consulting, John Kemp for an additional six (6) month period with the understanding that the contract may be terminated earlier than six (6) months when in house staff licensing becomes valid.

18. Discussion/Action requesting Board approval for an extension of the current Contract Agreement with Pam Hammond for an additional six (6) month period, with a new expiration date of January 31, 2018. Services shall be increased to **\$25** per hour, from \$20 per hour, and total compensation shall not exceed \$1500.00 in six (6) month period.

19. Discussion/Action requesting the board to approve OIT application renewal for Aaron Garcia, Operator Manager in the amount of **\$170** to be submitted to the State Water Resources Control Board Office. The purpose, Operator Certification.

20. Discussion/Action to approve reimbursement of Wastewater Operator Certification fee for Gary Thornburg from State Water Resources Control Board. Total reimbursement fee not to exceed in the amount of **\$170**

21. Discussion/Action to approve reimbursement of Distribution II, training fee for Gustavo Pantoja from State Water Resources Control Board. Total reimbursement fee not to exceed in the amount of **\$65.00**

22. Discussion/Action to approve Miriam Rosales General Manager for training, "Understanding the Brown Act" at the Coachella Valley Water District for one (1) day, September 6, 2017, \$25 registration fee, total roundtrip miles 187, mileage to be paid at 53.5 totaling \$100.05. Total training and mileage not to exceed in the amount of **\$125.05**

23. Discussion/Action to approve the Repair of WWTP influent lift station pump by West 80 Electric. Total not to exceed in the amount of **\$632.00**

24. Discussion/Action to approve the Seeley County Water Staff to receive training in Adult CPR, AED and First Aid Certification by instructor led classroom course (4) hours by Medic First. Total not to exceed in the amount of **\$390.00**

25. Discussion/Action to approve Purchase of 2 replacement tires (front tires) for Backhoe from RM Tires. Total not to exceed in the amount of **\$379.60**

26. Discussion/Action to approve the purchase of (10) bags of Copper Sulfate from Brenntag: \$3.30/lb. plus \$65 surcharge. Total not to exceed in the amount of **\$1,715.00**

27. Discussion/Action to approve the Purchase of parts (8 and 6 inch pipe and fittings and glue) to repair filter effluent to storage tank pipeline at WTP

Option A in the amount of **\$747.72** from La Brucherie Irrigation Supply

Option B in the amount of **\$980.44** from La Brucherie Irrigation Supply

Option C in the amount of **\$1,247.51** from Ferguson Enterprises

28. Discussion/Action seeking board approval for the programming and installation of a faulty communication module for the newly replaced WTP HMI screen. Total amount not to exceed in the amount of **\$4,402.56**. This will allow HMI to be remotely accessed for future troubleshooting by technicians

CLOSED SESSION:

29. Conference with Real Property Negotiators

Property: 1898 W. Main Street, 1850 Alamo Street, and Parcel 051-150-007.

Agency Negotiator: District Legal Counsel

Negotiating Parties: Westerra Solar Inc.

Under Negotiation: Price and Terms of Lease and related issues

30. Conference with Legal Counsel

Anticipated Litigation – Significant exposure to Litigation (54956.9(d) (2) 2 potential cases).

31. Conference with Legal Counsel

Existing Litigation (54956.9(d) (1) Case No. ECU07743.

32. Conference with Legal Counsel –Anticipated Litigation

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (1) potential case.

OTHER ITEMS

Next regular meeting: MONDAY, August 14, 2017 at 6:30 P.M.

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SECRETARY REPORT FOR SCWD BOARD MEETING

For: Regular Board Meeting

Date: July 10, 2017

June 12, 2017

USDA Waste Loan Payoff of 37,006.16 dated June 12, 2017: I added (6) days of interest at the rate of 4.4066, total \$26.44. The amount is included in the demand list. The reason for additional interest was due to pay-off date which terminated on July 7, 2017.

June 26, 2017

150,000 Grant proposal Letter submitted February 28, 2017, it was accepted and IID Awarded Seeley County Water District funding for Park Improvements: 7/6/17. I contacted The Holt Group Justina Arce, and requested a quote on how much we will be charged to do the environmental, design, permits and construction management of the park improvements. I also contacted Kimley-Horn, they worked with the city of El Centro with their park projects, (Skate Park, Alyce Gereaux Park in Brawly as well as the Pacific Avenue Athletic Complex).

June 24, 2017

Emergency Funds: I am reporting to the board that monthly EF were utilize to pay for GM Summit Pre-conference workshop "So you want to be a General Manager" fee of \$100 not included on the June 13th, Board meeting, item 24.

REMINDERS: 7/10/17 Calendar of Events for Candidates: dates to note. Where to file Registrar of Voters / Election Department located at 940 West Main Street, Suite 206 (interested in running for the seat of Director 4 years) Opens July 17 through and closes August 11, 2017. We have (3) 4 year term seats and (1) 2 year Short term seat.

UPDATE: 7/10/17 – DAC County Grant 335K: Letter of interest (Update from Esperanza Colio) Funding source is still processing the grant administration agreement. No update has been provided to Esperanza regarding the availability of funds to begin projects.

Community Based Organizations

Anthony Garcia Foundation	\$ 15,000	Support services for cancer patients/families
ARC - Imperial Valley	\$ 35,000	Training services for individuals with intellectual disabilities
Boys & Girls Clubs of IV (Holtville)	\$ 30,000	Holtville youth development program support
Brawley American Citizen Club	\$ 50,000	Building upgrade for community services
Calexico Little League	\$ 5,000	Youth athletic program support
Calexico Neighborhood House	\$100,000	Micro-business service center support
Cancer Resource Center of the Desert	\$425,000	Support services for cancer patient
Catholic Charities - House of Hope	\$100,000	Repairs – women/children emergency shelter
CASA-Court Appointed Special Advocates	\$ 10,000	Support for expansion of services
Calexico Unified School District High School Culinary Program	\$675,000	Remodel classroom facility/develop culinary training program
City of Brawley - Library	\$ 10,000	Computer workstation purchase
City of Calexico - Public Works	\$150,000	Joel Reisin Park lighting
City of Calipatria	\$150,000	Rademacher Park restroom improvements
El Centro Police Activities League	\$ 10,000	Recreational youth support services
Friends of Kegger	\$ 3,000	Support music scholarships/festivals
Hidalgo Society Centro Cultural of IV	\$ 43,500	Building upgrade community services
HPUD & Heber Community Foundation	\$ 75,000	Recreation center development support
Humane Society of Imperial County	\$ 75,000	Animal shelter program support/upgrade
Imperial County Historical Society	\$ 30,000	Commercial kitchen funding support
Imperial County Sheriff's Activities League	\$ 10,000	Recreational youth support service
Imperial Valley Desert Museum	\$ 30,000	Support to create permanent exhibits
IV BMX	\$ 10,000	Recreational youth support services
IV Child Asthma Program	\$100,000	Support services to asthmatic patients
IV Girls Softball League	\$ 10,000	Recreational youth support services
Johnson Chapel African Methodist	\$ 5,000	Support for gas and food vouchers for needy residents
Justice for Our Neighbors	\$ 15,000	Support immigration advocacy efforts for low-income immigrants
LGBT - IV Resource Center	\$ 10,000	Support services for suicide prevention
Seeley County Water District	\$150,000	Support Seeley Park beautification project
Mostly Theatre Company	\$ 20,000	Support for youth summer arts camp.
Sister Evelyn Mourey Center	\$ 10,000	Support services for Posada del Sol and neighboring residents
TREES Imperial County	\$ 5,000	Parenting class support
	\$2,366,500	

Business Expansion Projects

2GO Salads	\$ 15,000	Support for healthy eating business
Cesar Body Shop	\$ 15,000	Purchase mechanic tools for business expansion
Doc's Organics	\$ 425,000	Building a citrus processing facility and job creation 5-7 employees in 2019 or 2020
Fiesta Mexican Foods, Inc.	\$ 650,000	Job Creation 15 FT jobs; Business expansion - planning to move into new facility. Need assistance with transfer and Mr. Armenta has been a successful LE 2012 competitive program recipient. He has surpass program expectations
Golden Eagle Hay Company	\$ 75,000	Partial assistance with the purchase of a hay squeeze and 10 chassis. Total purchase value is \$340,000
Imperial Valley Assisted Living, Inc.	\$ 150,000	Assisting Living 42 units with 90 service beds; create 50 new jobs
JCS Construction	\$150,000	On the job training program; building expansion; purchase equipment/vehicles and create permanent jobs
MBC USA Inc. dba Silverdale Cheese	\$100,000	Support for business expansion
The Original Town Pump	\$100,000	Building upgrades for business expansion
Tom Hay Farms	\$100,000	Equipment upgrades and office equipment upgrades to better their customers
Wright & Knight Service Center, Inc.	\$ 15,000	Business improvements - repave parking lot and replace obsolete vehicle hoist
Total	\$1,795,000	

Community Benefits/Water Safety Partnership Grant

City of Westmorland	\$ 128,950	Pool renovation project support in conjunction with \$100,000 Imperial County grant.
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Seeley County Water District

PROFIT AND LOSS

June 2017

(Reconciled Last Month)

	TOTAL
INCOME	
Homeowners General Op 35%	3.21
Interest income	91.05
Sales	766.53
Sewer - Off Site Revenue	13,135.50
Sewer Charges Base - Commercial	12,526.88
Sewer Charges Base - Residential	44,775.49
Sewer Charges Usage - Commercial	355.88
Water Charges - Base - Commercial	10,981.02
Water Charges Base - Residential	31,006.69
Water Charges Commercial Metered Usage	5,150.55
Water Charges Residential Metered Usage	17,115.42
Water/Sewer Fees	10.60
Total Income	\$135,918.82
GROSS PROFIT	\$135,918.82
EXPENSES	
Advertising	792.00
Alert Services Expense	6.00
Bank Charges/Late Fees/Overlimit Fees	241.79
Director Fees	1,200.00
Dues and subscriptions	556.95
Employee Insurance	
Workers Compensation Insurance	1,083.25
Total Employee Insurance	1,083.25
Fuel	1,295.03
General Fund Expenses	1,005.64
Interest Expense	6.94
Lab Testing	5,840.00
Legal and Professional Fees	
Bookkeeping Services	1,500.00
Legal Fees	485.14
Total Legal and Professional Fees	1,985.14
Office Expense	25.00
Payroll Expenses	
Taxes	2,126.89
Wages	27,802.25
Total Payroll Expenses	29,929.14
Postage and Freight	226.20
Professional & special services	4,000.00
Repair & Maintenance	173.61
Auto	879.37
Sewer-maintenance	1,406.42
Water Maintenance	11,750.92

	TOTAL
Total Repair & Maintenance	14,210.32
Supplies	143.51
Office Supplies	330.68
Wastewater Treatment Supplies	104.44
Water Treatment Supplies	1,464.40
Total Supplies	2,043.03
Telephone Expense	516.81
Uniforms	1,052.96
Utilities	32.78
Utilities - Sewer	2,697.58
Utilities - Water	4,962.24
Total Utilities	7,692.60
Total Expenses	\$73,708.80
NET OPERATING INCOME	\$62,210.02
OTHER INCOME	
Property Taxes - Curr Sec.	100.20
Total Other Income	\$100.20
NET OTHER INCOME	\$100.20
NET INCOME	\$62,310.22

Seeley County Water District

PROFIT AND LOSS

June 2017

(LAST MONTH)

	TOTAL
INCOME	
Homeowners General Op 35%	3.21
Interest income	80.14
Sales	795.99
Sewer - Off Site Revenue	20,908.82
Sewer Charges Base - Commercial	8,198.93
Sewer Charges Base - Residential	23,164.81
Sewer Charges Usage - Commercial	362.35
Unapplied Cash Payment Income	-1,134.74
Water Charges - Base - Commercial	8,000.15
Water Charges Base - Residential	16,032.01
Water Charges Commercial Metered Usage	4,557.72
Water Charges Residential Metered Usage	9,495.67
Water/Sewer Fees	237.36
Total Income	\$90,702.42
GROSS PROFIT	\$90,702.42
EXPENSES	
Advertising	792.00
Alert Services Expense	6.00
Bank Charges/Late Fees/Overlimit Fees	241.79
Director Fees	1,200.00
Dues and subscriptions	556.95
Employee Insurance	1,083.25
Fuel	1,295.03
General Fund Expenses	1,005.64
Interest Expense	6.94
Lab Testing	5,840.00
Legal and Professional Fees	1,985.14
Office Expense	25.00
Payroll Expenses	29,929.14
Postage and Freight	226.20
Professional & special services	4,000.00
Repair & Maintenance	14,210.32
Supplies	2,043.03
Telephone Expense	516.81
Uniforms	1,052.96
Utilities	7,692.60
Total Expenses	\$73,708.80
NET OPERATING INCOME	\$16,993.62
OTHER INCOME	
Property Taxes - Curr Sec.	100.20
Total Other Income	\$100.20
NET OTHER INCOME	\$100.20

	TOTAL
NET INCOME	\$17,093.82

Seeley County Water District

BALANCE SHEET

As of June 30, 2017

(LAST MONTH)

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Cash - A/C 7053000	0.00
Cash with County	0.00
Deposits with others	0.00
Dumper Checking Acct #27754	106,595.56
General Checking-Union Bank	368,990.27
Natural Disaster Fund - Certificate of Deposit	0.00
Petty Cash - Change Box	500.00
Total Bank Accounts	\$476,085.83
Accounts Receivable	
Accounts Receivable	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
Construction in progress-asset	691,932.39
Other Rec - Interest	0.00
Payroll Corrections	0.00
Payroll Refunds	26.22
Undeposited Funds	0.00
Total Other Current Assets	\$691,958.61
Total Current Assets	\$1,168,044.44
Fixed Assets	
Accumulated Depreciation	-3,347,486.00
Chevrolet Silverado 2014	37,738.93
Computer Panel - Water Plant	12,882.61
Equipment	219,763.50
Furniture & Fixtures	4,524.53
Harben trailer Jet, Model E180	47,826.12
Lift Station Aerator	1,985.00
Other - Fencing	18,712.00
Other - Fire protection	40,662.00
Sewer - equipment	88,676.27
Sewer - Misc.	18,443.00
Sewer - Mt. Signal Lift	1,239,288.76
Sewer - Office equipment	3,681.00
Sewer - Plant	771,654.00
Sewer - Reclam. Fac. Improv	950,121.67
Sewer - Structure & improv.	8,643.00
Sewer - Vehicles	14,035.33
Sewer Project	677,682.35
Waste Effluent Station Pump	7,605.15
Water - Dist. System Improv.	1,700,000.00

	TOTAL
Water - Equipment	108,527.55
Water - Grant Proj.	2,090,459.00
Water - Improvements	49,676.63
Water - Office equipment	6,320.43
Water - Plant	857,425.82
Water - TTHM System improv.	2,007,748.39
Water - Vehicles	55,048.33
Water Plant - Land	125,346.50
Water Valve	1,497.43
Total Fixed Assets	\$7,818,489.30
Other Assets	
Other OPS-Equipment-New Assets	0.00
Principal Financial Group - Stock	15,734.40
Total Other Assets	\$15,734.40
TOTAL ASSETS	\$9,002,268.14
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
A/P - Accounts Payable	0.00
Deposits from Others	26,468.18
Direct Deposit Payable	0.00
Other A.P. - A/P	0.00
Other pay. - A/P	0.00
Payable to County of Imperial	0.00
Payroll Liabilities	8,828.97
Total Other Current Liabilities	\$35,297.15
Total Current Liabilities	\$35,297.15
Long-Term Liabilities	
Contract Payable	0.00
Loan Pay. USDA	37,478.17
Loan Payable - USDA	155,273.31
Note Payable - Smith	-1,193.90
Total Long-Term Liabilities	\$191,557.58
Total Liabilities	\$226,854.73
Equity	
Net Assets	8,585,953.10
Net Income	189,460.31
Total Equity	\$8,775,413.41
TOTAL LIABILITIES AND EQUITY	\$9,002,268.14

Seeley County Water District

PROFIT AND LOSS

Since July 7, 2016

(365 days Ago)

	TOTAL
INCOME	
Billable Expense Income	77.26
Charges for services	1,014.34
Dumper Income	79,101.34
General Fund Income	1,557.38
Homeowners General Op 35%	31.81
Interest income	1,166.60
Sales	7,650.15
Sewer - Off Site Revenue	141,913.41
Sewer Charges Base - Commercial	37,125.49
Sewer Charges Base - Residential	263,121.32
Sewer Charges Usage - Commercial	21,276.25
Unapplied Cash Payment Income	1,592.39
Water Charges - Base - Commercial	48,644.24
Water Charges Base - Residential	179,919.18
Water Charges Commercial Metered Usage	23,585.52
Water Charges Residential Metered Usage	112,326.93
Water/Sewer Fees	2,102.40
Total Income	\$922,206.01
GROSS PROFIT	\$922,206.01
EXPENSES	
Admin - other	38.48
Advertising	4,198.34
Alert Services Expense	28.50
Bank Charges/Late Fees/Overlimit Fees	1,284.25
Business Insurance	15,040.58
Capital Improvements	15,650.19
Contract Labor	44,742.68
Director Fees	7,500.00
Dues and subscriptions	7,163.40
Employee Insurance	27,606.83
Employee Relations	276.08
Fees - Permits/Certifications/Fines	13,010.90
Fuel	5,988.04
General Fund Expenses	5,687.76
Interest Expense	457.81
Lab Testing	45,297.00
Legal and Professional Fees	40,710.15
Miscellaneous Expense	500.00
Office Expense	5,059.54
Payroll Expenses	216,546.37
Permit Fees - Burn/Air Pollution	182.50
Postage and Freight	3,360.97
Professional & special services	81,555.04

	TOTAL
Repair & Maintenance	39,848.88
Source-Purchased Water	1,160.00
Supplies	50,660.55
Telephone Expense	6,526.30
Transport & Travel	302.69
Tuition	742.29
Uncategorized Expenses	5.94
Uniforms	6,218.08
Utilities	81,135.03
Total Expenses	\$728,485.17
NET OPERATING INCOME	\$193,720.84
OTHER INCOME	
Other Income - Sewer	102.00
Other Income - Water	68.00
Prop tax-suppl assmnt	0.81
Property Taxes - Curr Sec.	869.12
Property Taxes - Curr Unsec.	219.74
Property Taxes - Suppl Assmt.	4.31
Total Other Income	\$1,263.98
OTHER EXPENSES	
Reconciliation Discrepancies	-135.00
Total Other Expenses	\$ -135.00
NET OTHER INCOME	\$1,398.98
NET INCOME	\$195,119.82

Seeley County Water District

BUDGET VS. ACTUALS: SCWD - FY17 P&L

July 2016 - June 2017

(Accounts vs Totals)

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
INCOME				
Billable Expense Income	77.26	161.55	-84.29	47.82 %
Charges for services	1,014.34	32.00	982.34	3,169.81 %
Dumper Income	79,101.34		79,101.34	
General Fund Income				
Dividend Income	412.80	651.63	-238.83	63.35 %
Secured Property Tax Income	1,149.35	1,188.30	-38.95	96.72 %
Unsecured Property Tax Income	-4.77	5.64	-10.41	-84.57 %
Total General Fund Income	1,557.38	1,845.57	-288.19	84.38 %
Homeowners General Op 35%	31.81	3.39	28.42	938.35 %
Interest income	1,167.20	2,716.42	-1,549.22	42.97 %
Sales	7,608.75	7,425.46	183.29	102.47 %
Sewer - Off Site Revenue	144,301.97	169,713.00	-25,411.03	85.03 %
Sewer Charges Base - Commercial	37,125.49	24,925.73	12,199.76	148.94 %
Sewer Charges Base - Residential	261,903.25	259,581.51	2,321.74	100.89 %
Sewer Charges Usage - Commercial	21,276.25	23,271.03	-1,994.78	91.43 %
State aid homeowners		22.53	-22.53	
Unapplied Cash Payment Income	1,600.13		1,600.13	
Uncategorized Income		3.49	-3.49	
Water Charges - Base - Commercial	48,724.28	41,001.90	7,722.38	118.83 %
Water Charges Base - Residential	179,021.16	170,814.73	8,206.43	104.80 %
Water Charges Commercial Metered Usage	23,577.78	19,317.73	4,260.05	122.05 %
Water Charges Residential Metered Usage	112,554.46	121,581.50	-9,027.04	92.58 %
Water/Sewer Fees	2,091.80	2,002.34	89.46	104.47 %
Total Income	\$922,734.65	\$844,419.88	\$78,314.77	109.27 %
GROSS PROFIT	\$922,734.65	\$844,419.88	\$78,314.77	109.27 %
EXPENSES				
2015 Deposit Refund Expense		286.00	-286.00	
Admin - other	38.48		38.48	
Advertising	4,198.34	1,808.00	2,390.34	232.21 %
Alert Services Expense	28.50	49.00	-20.50	58.16 %
Bank Charges/Late Fees/Overlimit Fees	1,284.25	711.00	573.25	180.63 %
Business Insurance	15,040.58	9,354.00	5,686.58	160.79 %
Auto		731.00	-731.00	
Liability/Fraud Insurance (Property)		10,984.00	-10,984.00	
Total Business Insurance	15,040.58	21,069.00	-6,028.42	71.39 %
Capital Improvements	15,650.19	2,216.00	13,434.19	706.24 %
Contract Labor	44,742.68	32,299.00	12,443.68	138.53 %
Customer Relations		1,236.00	-1,236.00	
Director Fees	7,500.00	12,927.00	-5,427.00	58.02 %
Drug Testing		175.00	-175.00	
Dues and subscriptions	7,163.40	3,280.00	3,883.40	218.40 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Employee Insurance				
Dental/Life/Vision	1,678.00	2,840.00	-1,162.00	59.08 %
Medical Insurance	10,355.16	9,421.00	934.16	109.92 %
Workers Compensation Insurance	15,573.67	14,931.00	642.67	104.30 %
Total Employee Insurance	27,606.83	27,192.00	414.83	101.53 %
Employee Relations	276.08	178.00	98.08	155.10 %
Fees - Permits/Certifications/Fines	13,010.90	13,771.00	-760.10	94.48 %
Fuel	5,988.04	3,469.00	2,519.04	172.62 %
General Fund Expenses	1,566.17		1,566.17	
Street Lights	4,121.59	5,508.00	-1,386.41	74.83 %
Total General Fund Expenses	5,687.76	5,508.00	179.76	103.26 %
Interest Expense	457.81		457.81	
Lab Testing	45,297.00	50,145.00	-4,848.00	90.33 %
Legal and Professional Fees		98.00	98.00	
Bookkeeping Services	15,650.00	15,141.00	509.00	103.36 %
CPA	7,000.00	7,210.00	-210.00	97.09 %
Legal Fees	18,060.15	36,824.00	-18,763.85	49.04 %
Total Legal and Professional Fees	40,710.15	59,273.00	-18,562.85	68.68 %
Miscellaneous Expense	500.00		500.00	
Office Expense	5,059.54		5,059.54	
Payroll Expenses				
Taxes	24,304.04	16,099.00	8,205.04	150.97 %
Wages	198,430.48	210,439.00	-12,008.52	94.29 %
Total Payroll Expenses	222,734.52	226,538.00	-3,803.48	98.32 %
Payroll Taxes		3,245.00	-3,245.00	
Penalties		103.00	-103.00	
Permit Fees - Burn/Air Pollution	182.50	558.00	-375.50	32.71 %
Postage and Freight	3,360.97	3,575.00	-214.03	94.01 %
Professional		3,090.00	-3,090.00	
Professional & special services	81,555.04	74,425.00	7,130.04	109.58 %
Property Tax Collection Expense		230.00	-230.00	
Repair & Maintenance	403.40	2,897.00	-2,493.60	13.92 %
Auto	2,181.13	1,109.00	1,072.13	196.68 %
Sewer-maintenance	9,279.22	10,837.00	-1,557.78	85.63 %
Water Maintenance	27,985.13	29,694.00	-1,708.87	94.25 %
Total Repair & Maintenance	39,848.88	44,537.00	-4,688.12	89.47 %
Source-Purchased Water	1,160.00	10,771.00	-9,611.00	10.77 %
Supplies	143.51		143.51	
Office Supplies	6,307.97	2,709.00	3,598.97	232.85 %
Wastewater Treatment Supplies	10,422.01	11,855.00	-1,432.99	87.91 %
Water Treatment Supplies	33,787.06	35,506.00	-1,718.94	95.16 %
Total Supplies	50,660.55	50,070.00	590.55	101.18 %
Telephone Expense	6,526.30	6,103.00	423.30	106.94 %
Transport & Travel	302.69	1,046.00	-743.31	28.94 %
Tuition	742.29	160.00	582.29	463.93 %
Uncategorized Expenses	5.94		5.94	
Uniforms	6,218.08	4,353.00	1,865.08	142.85 %
Utilities	6,810.56		6,810.56	

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Utilities - Sewer	34,847.67	32,523.00	2,324.67	107.15 %
Utilities - Water	39,476.80	30,252.00	9,224.80	130.49 %
Total Utilities	81,135.03	62,775.00	18,360.03	129.25 %
Total Expenses	\$734,673.32	\$727,171.00	\$7,502.32	101.03 %
NET OPERATING INCOME	\$188,061.33	\$117,248.88	\$70,812.45	160.39 %
OTHER INCOME				
Other Income - Sewer	102.00	72.00	30.00	141.67 %
Other Income - Water	68.00	72.00	-4.00	94.44 %
Prop tax current secured		71.00	-71.00	
Prop tax-suppl assmnt	0.81	10.96	-10.15	7.39 %
Property Taxes - Curr Sec.	869.12	887.00	-17.88	97.98 %
Property Taxes - Curr Unsec.	219.74	234.00	-14.26	93.91 %
Property Taxes - Suppl Assmt.	4.31	8.53	-4.22	50.53 %
Total Other Income	\$1,263.98	\$1,355.49	\$ -91.51	93.25 %
OTHER EXPENSES				
Ask My Accountant		0.00	0.00	
Reconciliation Discrepancies	-135.00	0.01	-135.01	-1,350,000.00 %
Total Other Expenses	\$ -135.00	\$0.01	\$ -135.01	-1,350,000.00 %
NET OTHER INCOME	\$1,398.98	\$1,355.48	\$43.50	103.21 %
NET INCOME	\$189,460.31	\$118,604.36	\$70,855.95	159.74 %

6/13/2017

Payroll Summary Report

Jun 16, 2017

CHECK DATE	NAME	NET AMOUNT	TOTAL HOURS
06/16/2017	Garcia, Jr., Aaron	\$1,339.97	80.00
06/16/2017	McHone, Allen A.	\$304.01	32.70
06/16/2017	Obeso, Nancy L.	\$929.63	81.42
06/16/2017	Pantoja, Gustavo	\$851.21	81.55
06/16/2017	Rosales, Miriam A.	\$1,456.34	80.00
06/16/2017	Rosas, Nadia	\$609.16	60.73
06/16/2017	Thornburg, Gary L.	\$1,072.73	100.79
06/16/2017	Urquidez, Alfred	\$463.99	48.85
Totals		\$7,027.04	566.04

<https://qbo.onlinepayroll.intuit.com/reports/payrollSummaryPrinterFriendly.jsf?data=ra>

6/24/2017

Payroll Summary Report

Jun 30, 2017

CHECK DATE	NAME	NET AMOUNT	TOTAL HOURS
06/30/2017	Garcia, Jr., Aaron	\$1,493.28	80.00
06/30/2017	McHone, Allen A.	\$377.84	41.03
06/30/2017	Obeso, Nancy L.	\$1,015.54	82.89
06/30/2017	Pantoja, Gustavo	\$1,007.79	85.56
06/30/2017	Rosales, Miriam A.	\$1,597.69	80.00
06/30/2017	Rosas, Nadia	\$874.69	77.83
06/30/2017	Thornburg, Gary L.	\$954.63	80.75
Totals		\$7,321.46	528.06

SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273

Telephone: 760.352.6612 Facsimile: 760.352.0589

Board President: Patrick Harris

Board Members: Jason Grima, Keith Baird, Victor Ibarra



07/06/2017

Accomplished Tasks:

- Routine system operations and maintenance
 - WWTP Clemson ponds receive CuSO_4 dosages twice weekly
 - Dead ends in distribution system continue to receive weekly flushing
 - Truck #1 alternator changed out
- WWTP reclassified as a Grade 2 plant
- Influent lift station cleaned out by City of Imperial
- All "special" samples taken from Big Blue are within permit limits
- Construction of shade structure at dump station was started. Not yet fully completed
- Construction of UV control panel enclosure was started. Not yet fully completed
- Identified two issues needing repair at the WTP.
 - Combined filter effluent to storage tank line leaking. Quote for parts in agenda
 - Bolted storage tank leaking. Discuss suggestions for repair
- Began insurance claim for Truck 3
- Vehicle maintenance report completed

June Waste Plant Lab Results

Date	BOD (mg/l)	TSS (mg/l)	Bacti (Pass/Fail)	Cyanide (ug/l)	Zinc (ug/l)	Bis(2-ethylhexyl)Phthalate (ug/l)
6/05/2017	-----	-----	Pass	pending lab	pending lab	NID <6.7/90
6/08/2017	5.25/45	11/48	-----			
6/12/2017	-----	-----	Pass			
6/13/2017	-----	-----	Pass			
6/15/2017	Pending Lab	Pending Lab				
6/19/2017	-----	-----	Pass			
6/22/2017	Pending Lab	Pending Lab				
6/26/2017	-----	-----	Pending			
6/29/2017	Pending Lab	Pending Lab	-----			

June Water/Distribution Lab Results

No issues or violations

June Monthly Spending Report

Operations and Maintenance Department

\$2000.00 (+799.34) in Emergency Funds

Date	Item	Amount Spent	Reason	Budget
06/01/2017	Window Foam Spray	\$6.16	AC unit installation at WTP	June Emergency Funds
06/01/2017	Silicone gasket maker	\$8.11	WWTP filter repair	June Emergency Funds
06/06/2017	330 gallons NaOCl	\$1,145.12	WTP Chlorine purchase	Board Approved 5/8/17
06/08/2017	Clamps, 36"x72" acrylic sheet	\$85.43	Splash guard for WTP unit 1	June Emergency Funds
6/12/2017	Paint Cans, Blue, Green, White	\$68.44	Marking DigAlerts	June Emergency Funds
06/15/2017	Gloves, AA/AAA batteries	\$139.28	Operator hygiene, analytical equipment	Board Approved 6/13/17
06/19/2017	Tubing, dpd powder, skimmer, fire hydrant adaptor	\$373.60	Replacement, plant analysis, pond cleaning, water sales	Board Approved 6/13/17 & Emergency Funds
06/19/2017	1.5 cuft soil, 0.5 cuft rock	\$53.35	Office desert landscaping	June Emergency Funds
06/19/2017	(2) 50ft braided rope, 17 oz paint removal	\$19.69		June Emergency Funds
6/19/17	Alternator replacement Truck 1	\$256.32	Truck 1 alternator replacement (warranty price)	Board Approved 6/13/2017
6/20/17	truck 1 battery (30 month warranty)	\$151.45	Truck 1 battery replacement (30 month warranty)	June Emergency funds
6/20/2017	Pepboys bill remainder	\$99.99	Bill remainder not covered by BoD approved funds	June Emergency funds
6/28/2017	Post Hole Dig Bar	\$32.90	For carport installation & digging for buried	June Emergency Funds
06/28/2017	330 gallons NaOCl	\$1,145.12	WTP Chlorine purchase	2nd Board Approved Cl ₂ purchase
06/29/2017	2 bags Concrete (90lb)	\$5.93	Dump station shade structure	June Emergency Funds

\$1,200.66 of \$2000 Emergency Funds Spent



JUN 26 2017
N6



EDMUND G. BROWN JR.
GOVERNOR

MATTHEW RODRIGUEZ
SECRETARY FOR
ENVIRONMENTAL PROTECTION

State Water Resources Control Board

June 21, 2017

Seeley County Water District
Owner – Seeley County Water District Wastewater Treatment Plant
P.O. Box 161
Seeley, CA 92273

WASTEWATER TREATMENT PLANT CLASSIFICATION AND OPERATOR CERTIFICATION

Dear Owner:

We have reviewed the plant classification information submitted to our office. Enclosed is a wastewater treatment plant (WWTP) classification and operator certification levels form that specifies the minimum certification requirements for the operations personnel at the following wastewater treatment plant:

- Seeley County Water District WWTP

These requirements are imposed in accordance with the Sections 3675 and 3680, Title 23 of the California Code of Regulations (CCR). Section 3676 requires an agency to notify the State Water Resources Control Board within 30 days of the following:

1. Change in employment of the person designated as chief plant operator.
2. Change in the plant's treatment processes or design flow, which may affect the classification of the plant.
3. Any final disciplinary action resulting in suspension, demotion or discharge of a certified operator or operator-in-training if the disciplinary action is related to performance of operator duties.

This is a final Wastewater Operator Certification program decision. If you disagree with this decision, you may request a Final Division Decision in accordance with Operator Certification Regulations, section 3711.

If you have any questions, please contact Neal Funston (916) 341-5909 or WWOpertprogram@waterboards.ca.gov.

Sincerely,

Wes Wilkinson
Staff Services Manager I
Wastewater Operator Certification
Division of Financial Assistance

Enclosure

FELICIA MARCUS, CHAIR | THOMAS HOWARD, EXECUTIVE OFFICER

1001 I Street, Sacramento, CA 95814 | Mailing Address: P.O. Box 100, Sacramento, Ca 95812-0100 | www.waterboards.ca.gov



EDMUND G. BROWN JR.
GOVERNOR



MATTHEW RODRIGUEZ
SECRETARY FOR
ENVIRONMENTAL PROTECTION

State Water Resources Control Board

WASTEWATER TREATMENT PLANT CLASSIFICATION AND OPERATOR CERTIFICATION LEVELS

Pursuant to Title 23, California Code of Regulations
Divisions 3, Chapter 26, Sections 3670-3719.16

June 21, 2017

Name of facility: Seeley County Water District WWTP

Plant Classification: II

Treatment Process: Modified Treatment Pond

Plant Flows:

Design Peak
Wet Weather: .25 MGD

Design Average
Dry Weather: .25 MGD

Current Average
Dry Weather: .13 MGD

Minimum Certification Grade Required

Chief Plant Operator: Must be Grade II or above

Designated Operator-in- Charge: Grade I or above

**AT CLASS IV AND V WASTEWATER TREATMENT PLANTS, AT LEAST 50 PERCENT OF
THE OPERATORS SHALL POSSESS VALID OPERATOR OR OPERATOR-IN-TRAINING
CERTIFICATES AT THE GRADE II LEVEL OR HIGHER.**

FELICIA MARCUS, CHAIR | THOMAS HOWARD, EXECUTIVE OFFICER

1001 I Street, Sacramento, CA 95814 | Mailing Address: P.O. Box 100, Sacramento, Ca 95812-0100 | www.waterboards.ca.gov

Spending Summary

Total	\$6,058.60				
Truck 1	\$1,783.34				
Truck 2	\$862.02				
Truck 3	\$542.75				
Truck 4	\$2,283.29				
Truck 5	\$587.22				
* Record start dates: America's Tire 1/2014, PepBoys 2/2015, O'Reilly's 11/2016					

PepBoys

Date	Amount	Vehicle	Repair	Total	Truck 1	Truck 2	Truck 3	Truck 4	Truck 5
2/1/2015	\$1,425.54	Truck 4	Fuel tank, fuel injector, fuel pump engine diag						
11/10/2015	\$28.34	Truck 1	Oil change/inspection	\$4,576.70	\$1,158.07	\$721.97	\$321.32	\$2,259.35	\$215.99
10/02/2015	\$28.51	Truck 3	Oil change/inspection						
10/02/2015	\$28.33	Truck 2	Oil change/inspection						
10/02/2015	\$30.50	Truck 5	Oil change/inspection						
08/16/2015	\$258.60	Truck 1	oil change/inspection, air filter, AC recharge						
08/16/2015	\$258.60	Truck 2	oil change/inspection, air filter, AC recharge						
08/16/2015	\$378.24	Truck 2	Start system evaluation, Alternator change out						
08/16/2015	\$235.84	Truck 3	oil change/inspection, air filter, AC recharge						
08/16/2015	\$58.68	Truck 4	oil change/inspection, air filter change out						
08/16/2015	\$103.58	Truck 5	oil change, air filter						
08/16/2015	\$378.24	Truck 1	Start system evaluation, Alternator change out						
07/14/2016	\$28.33	Truck 1	oil change/inspection						
07/22/2016	\$28.42	Truck 3	oil change/inspection						
07/19/2016	\$53.28	Truck 5	oil change/inspection						
07/18/2016	\$28.33	Truck 2	oil change/inspection						
08/19/2016	\$28.99	Truck 4	oil change/inspection						
04/05/2017	\$28.45	Truck 1	oil change/inspection						
04/06/2017	\$28.63	Truck 5	oil change/inspection						
04/06/2017	\$28.47	Truck 2	oil change/inspection						
04/03/2017	\$28.56	Truck 3	oil change/inspection						
05/01/2017	\$750.14	Truck 4	Water pump, radiator flush, heater hoses, inspection						
08/19/2017	\$407.77	Truck 1	Battery and alternator replacement						

O'Reilly's

Date	Amount	Vehicle	Repair	Total	Truck 1	Truck 2	Truck 3	Truck 4	Truck 5
11/28/16	\$173.98	Truck 5	Battery	\$785.14					\$173.98
2/16/17	\$5.80	Truck 2	Brake Light		\$254.26	\$140.05		23.94	
2/27/17	\$95.75	Truck 1, 2, 3, 4	Windshield wipers, wiper fluid						
03/08/17	\$107.13	Truck 3	Battery						
04/03/17	\$110.31	Truck 2	Battery						
04/07/17	\$123.71	Truck 1 and 3	A/C gas refill, reverse light, turn signal						
04/10/17	\$102.32	Truck 1	Battery						
05/08/17	\$66.14	Truck 1	Tailgate and door handle						

America's Tire

Date	Amount	Vehicle	Repair	Total	Truck 1	Truck 2	Truck 3	Truck 4	Truck 5
01/13/2014	\$154.24	Truck 1	1 tire purchase	\$596.76	\$371.01		\$28.50		\$197.25
06/24/2016	\$197.25	Truck 5	1 tire purchase						
09/15/2016	\$216.77	Truck 1	2 tire purchases						
04/04/2017	\$28.50	Truck 3	Warranty Tire Replacement						

SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273

Telephone: 760.352.6612 Facsimile: 760.352.0589



Board President: Patrick Harris

Board Members: Jason Grima, Victor Ibarra, Keith Baird,

MINUTES OF ADJOURNED MEETING

Date: June 13, 2017, MONDAY

Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273

Time: 6:30 PM

1. Call to Order

a. Pledge of Allegiance

Director Baird led the Pledge of Allegiance

b. Quorum - Roll Call

Director 1 Jason Grima

Director 2 Victor Ibarra

Director 3 Keith Baird

Director 4 Patrick Harris

Also Present:

Admin General Mgr. /Secretary of the Board Miriam Rosales, Maintenance Manager Aaron Garcia, General Counsel Dennis Morita. Members of the Public, Apostolic church member, Nancy Obeso.

2. Discussion of the Agenda

a. Items to be pulled from the Action Calendar.

b. Items to be pulled from the Discussion Calendar.

c. Emergency Items to be added.

Urgent Item to be Added to Agenda 17A, Ordering an Election for Short Term Seat

d. Approval of the agenda.

Director Grima made a motion to approve the Agenda. Seconded by Director Ibarra. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

3. Board Member Reports / Announcements.

PUBLIC COMMENT

This is the opportunity for the members of the public to address the board on any matter within the Board's jurisdiction. Any action taken as a result of public comment shall be limited to direction to staff. State your name for the record prior to providing your

comments. Please address the board as a whole, through the chairman. Individuals will be given (3) minutes to address the board. Public comments will be limited to a maximum of 21 minutes. The public will be allowed to comment on specific items on the agenda after board discussion.

Apostolic Mission Church is asking in regards to the increase of water bill. Staff to give him 2014-2015 usage for the Church.

DISCUSSION CALENDAR

4. Engineer's Report: The Holt Group, Juny Marmolejo

Director Grima made a motion to approve Holt Group Report. Seconded by Director Ibarra. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

5. Secretary Report

a. Financial Reports

Director Grima made a motion to approve Financial Reports. Seconded by Director Ibarra. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

b. Miscellaneous/Correspondence

**Director Ms. Scroggins, submitted letter of resignation effective immediately
Date of letter submitted: June 9, 2017.**

c. Payroll summary

Director Ibarra made a motion to approve Secretary Report. Seconded by Director Grima. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

6. Chief Operators Report

a. Accomplished Tasks

b. Water Treatment Plant Reports and Laboratory Results

c. Waste Water Treatment Plant Reports and Laboratory

d. Dumper Station

e. Violations

d. Discussion of Sensus meter readers and programming (in secretary's report)

Director Grima made a motion to approve Operator's Report. Aaron Garcia gave his Accomplished Monthly Report. Seconded by Director Ibarra. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

CONSENT CALENDAR

Any consent item can be removed from the consent list by request of the board or any member of the public for consideration separately.

8. Demands (Accounts Payable)

9. Approval of Minutes: REGULAR MEETING **May 8, 2017**
Approval of Minutes: SPECIAL MEETING **May 23, 2017**
10. Authorize 3 Administrative days for the President of the Board for the month of **June 2017**.
11. Approval of the purchase of Sodium Hypochlorite for Water Treatment Plant from Brenntag Co. for a total cost of **\$1,100.00** (tax and freight included).
12. Approval of purchase of routine office supplies (paper, stamps and cleaning supplies for office (envelopes, copy paper, toner for printers and copier, toilet paper, paper towels, eight rolls of postage stamps, cleaning liquid, trash liners/bags, dish soap, bathroom cleaner, disposable water/coffee cups) not to exceed **\$750.00** [**\$392** for stamps alone].
13. Discussion/Action to approve the replacement of alternator on fleet vehicle #1. Price for parts and labor from Pep Boys. Total not to exceed in the amount of **\$307.78**
14. Discussion/Action to retroactively approve to purchase of spare parts for rebuilding WTP. Price for parts from La Brucherie. Total not to exceed in the amount of **\$357.59**
15. Discussion/Action to approve the purchase of gloves and batteries from Amazon. Total not to exceed in the amount of **\$139.28**
16. Discussion/Action to approve the purchase of a hydrant adaptor, skimmer rake pole, and DPD powder for chlorine residual testing from USABlueBook. Total not to exceed in the amount of **\$305.15**
17. Discussion/Action to approve the purchase of Maintenance on 310 BACKHOE Loader price includes parts, labor and tax. Total not to exceed in the amount of **\$842.69**

Director Grima made a motion to approve all items 8 through 17 under the consent calendar. Seconded by Director Ibarra. Discussion of the Board and Public followed. The motion was taken to a roll call vote. The motion passed with all members voting in the affirmative. Ayes: Directors Grima, Ibarra, Baird and Harris Noes:

Director 1	Jason Grima	Yes
Director 2	Victor Ibarra	Yes
Director 3	Keith Baird	Yes
Director 4	Patrick Harris	Yes

ACTION CALENDAR

17A. Discussion/Action to approve Resolution 061317-02 Ordering an Election, requesting County Elections to conduct the election, and requesting consolidation of the election for a short term seat.

Director Harris made a motion to amend resolution 061317-02 change date from June 3rd to June 7th. Seconded by Director Grima. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

Director Grima made a motion to approve amended Resolution 061317-02. Seconded by Director Grima. Appointment of a short term seat to be advertised. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

18. Discussion/Action to approve preliminary 2017-2018 Fiscal Budget recommendation from the Ad-Hoc committee.

Director Grima made a motion to approve preliminary Fiscal Budget for 2017-2018. Seconded by Director Ibarra. Discussion of the Board and Public followed. The motion was taken to a roll call vote. The motion passed with all members voting in the affirmative. Ayes: Directors Grima, Ibarra, Baird and Harris Noes:

Director 1	Jason Grima	Yes
Director 2	Victor Ibarra	Yes
Director 3	Keith Baird	Yes
Director 4	Patrick Harris	Yes

19. Discussion/Action to approve final Mission statement "*SCWD is committed to transparency and fairness; and we seek to provide excellence in customer service and promote community participation*".

Director Grima made a motion to approve Mission Statement for SCWD. Seconded by Director Ibarra. Discussion of the Board and Public followed. The motion was carried with all members voting in the affirmative.

20. Discussion/Action to increase Aaron Garcia, Operations Manager yearly Salary from 44,000 to 50,000 effective June 13, 2017

Director Ibarra made a motion to approve yearly salary increase effective June 13, 2017 for Aaron Garcia. Seconded by Director Grima. Discussion of the Board and Public followed. The motion was taken to a roll call vote. The motion passed with all members voting in the affirmative. Ayes: Directors Grima, Ibarra, Baird and Harris Noes:

Director 1	Jason Grima	Yes
Director 2	Victor Ibarra	Yes

Director 3	Keith Baird	Yes
Director 4	Patrick Harris	Yes

21. Discussion/Action to increase Miriam Rosales, General Manager yearly Salary from 45,000 to 50, 0000 effective June 13, 2017.

Director Ibarra made a motion to approve yearly salary increase effective June 13, 2017 for Miriam Rosales. Seconded by Director Grima. Discussion of the Board and Public followed. The motion was taken to a roll call vote. The motion passed will all members voting in the affirmative. Ayes: Directors Grima, Ibarra, Baird and Harris Noes:

Director 1	Jason Grima	Yes
Director 2	Victor Ibarra	Yes
Director 3	Keith Baird	Yes
Director 4	Patrick Harris	Yes

22. Discussion/Action to review MOU and to sign a letter of agreement with the Union for the following proposals.

A. For the proposal to *create a new position Operator II, Full-Time* with benefits. With a wage rate of \$19.23 per hour. Position will start with an Initial introductory period of 6 months with a wage rate of \$18.73.

Director Harris made a motion to amend (A) by adding *Position will start with an Initial introductory period of 6 months with a wage rate of \$18.73.* Seconded by Director Ibarra. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

B. Under Article VII (*Wages and Classifications*) of the MOU to increase the wage rate of all other classifications by \$1.50. Per hour.

C.

Director Harris made a motion to amend (B) by adding *Per Hour.* Seconded by Director Ibarra. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

Director Grima made a motion to approve amended item 22 employees to be paid wage increase effective June 13, 2017. Seconded by Director Ibarra. Discussion of the Board and Public followed. The motion was taken to a roll call vote. The motion passed will all members voting in the affirmative. Ayes: Directors Grima, Ibarra, Baird and Harris Noes:

Director 1	Jason Grima	Yes
Director 2	Victor Ibarra	Yes
Director 3	Keith Baird	Yes
Director 4	Patrick Harris	Yes

23. Discussion/Action to approve RESOLUTION 061217-01 for the Operator II position, Full-Time with Benefits.

Director Grima made a motion to approve RESOLUTION 061217-01.

Seconded by Director Ibarra. Discussion of the Board and Public followed. The motion was taken to a roll call vote. The motion passed with all members voting in the affirmative. Ayes: Directors Grima, Ibarra, Baird and Harris Noes:

Director 1	Jason Grima	Yes
Director 2	Victor Ibarra	Yes
Director 3	Keith Baird	Yes
Director 4	Patrick Harris	Yes

24. Discussion/Action to approve Miriam Rosales to attend General Manager Leadership Summit in Newport Beach for 4 days and 3 nights. Event Registration is \$625 and accommodations with tax included is \$689.28, total miles to event 362 paid at 53.5 per mile totals \$193.67 (*scholarship awarded for \$625*). Total cost not to exceed in the amount of \$885.95.

Director Baird made a motion to approve General Manager Summit June 25 – June 27, 2017. Seconded by Director Ibarra. Discussion of the Board and Public followed. The motion was taken to a roll call vote. The motion passed with all members voting in the affirmative. Ayes: Directors Grima, Ibarra, Baird and Harris Noes:

Director 1	Jason Grima	Yes
Director 2	Victor Ibarra	Yes
Director 3	Keith Baird	Yes
Director 4	Patrick Harris	Yes

25. Discussion/Action to approve quote from JOL Enterprises, Inc. for Electrical Engineering & Design Services, scope of work detailed on item (3) of proposal. Total not to exceed in the amount of \$1200.00

Director Grima made a motion to approve quote from JOL. Seconded by Director Baird. Discussion of the Board and Public followed. The motion was carried with all members voting in the affirmative.

26. Discussion/Action to approve agreement with George J. Woo certified Public Accountant to conduct 2016-2017 fiscal audit for Seeley County Water District. Total Services not to exceed in the amount of \$7000.00

Director Grima made a motion to approve agreement with George J Woo. Seconded by Director Ibarra. Discussion of the Board and Public followed. The motion was carried with all members voting in the affirmative.

27. Discussion/Action to approve the repair of damages to fleet vehicle #3 door and body. Price for parts and labor from Tucker Auto Body & Towing. Total not to exceed in the amount of \$4,175.86

Director Grima made a motion to table item 27. Seconded by Director Baird. The board so directs staff to report how old, total mileage and what we have spent on repairs on each vehicle for (3) years, call insurance company for door damage to vehicle #3. Discussion of the Board and Public followed. The motion was carried with all members voting in the affirmative.

28. Discussion/Action to approve future purchase of a new Cradlepoint rugged broadband router for Water Treatment Plant (WTP), the new IBR900 has a higher temperature spec, hardened case and rated for shock/vibration. This would be a good device for specific locations that see the extreme elements more often (heat, humidity, etc.) tax \$55.80. Total not to exceed in the amount of \$775.79.

Director Grima made a motion to table item 28. Cradlepoint to be considered in the future. Seconded by Director Ibarra . Discussion of the Board and Public followed. The motion was carried with all members voting in the affirmative.

29. Discussion/Action to approve the pay-off of USDA loan #4 Wastewater. (This amount is an approximate total). Total amount not to exceed in the amount of \$36,763.79.

Director Grima made a motion to amend the amount to \$37,006.16 to pay-off wastewater loan to USDA. Seconded by Director Ibarra. Discussion of the Board and Public followed. The motion was taken to a roll call vote. The motion passed with all members voting in the affirmative. Ayes: Directors Grima, Ibarra, Baird and Harris

Noes:

Director 1	Jason Grima	Yes
Director 2	Victor Ibarra	Yes
Director 3	Keith Baird	Yes
Director 4	Patrick Harris	Yes

CLOSED SESSION:

30. Conference with Legal Counsel
Anticipated Litigation – Significant exposure to Litigation (54956.9(d) (1)
1 potential cases).
31. Conference with Legal Counsel
Existing Litigation (54956.9(d) (1) Case No. ECU07743.
32. Conference with Legal Counsel – Anticipated Litigation
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section
54956.9: (1) potential case.

OTHER ITEMS

Nothing to report out of closed session.

Director Grima made a motion to adjourn. Seconded by Director Ibarra. Discussion of the Board and Public followed. The motion was carried with all members voting in the affirmative.





Meeting adjourned at 8:40pm

Next regular meeting: MONDAY, July 10, 2017 at 6:30 P.M.

Subject: Sparkletts Water Quote ATT: Miriam Rosales
From: Webster, Jaye (JWebster@dsservices.com)
To: boardsecretary.scwd@yahoo.com;
Date: Wednesday, June 28, 2017 9:05 AM

Hi Miriam,

I spoke with Nadia today and it is my pleasure to provide you with our quote. Below is my contact information and direct line. I've taken notes of what we spoke about. Should you need assistance with setting up service in the future, please don't hesitate to reach out to me directly – via email or phone."

	Pure Water Dispenser Rental - per billing period <small>12 months/1 year/12 months</small>	\$4.99 \$4.99	
	Large Bottle - per delivery <small>12 months/1 year/12 months</small>	\$6.99 \$6.99	
Estimated Initial Invoice:		Estimated Recurring Invoice:	
Cost Total: Annual Energy Charge: Sales Tax: Other Taxes & Fees: Refundable Security Deposit:	\$29.96 \$3.00 \$0.00 \$0.00 \$0.00	Cost Total: Annual Energy Charge: Sales Tax: Other Taxes & Fees: Refundable Security Deposit:	\$29.96 \$3.00 \$0.00 \$0.00 \$0.00
Estimated Initial Invoice:	\$47.16	Estimated Recurring Invoice:	\$29.16
		$+ 3.77 \text{ tax}$ <hr/> \$ 50.93	$+ 2.33 \text{ tax}$ <hr/> 31.49

(If the quote above does not appear let me know and I will resend in a new format)

If you prefer the delivery for water only (no dispenser) just subtract \$4.99 from each total)

Thank you for your interest, Looking forward to assisting further.

Regards,

Regards,

Jaye Webster, Telesales Agent
 DS Services of America, Inc.
 Customer Care Center
 DIRECT # (800) 222-1420 EXT 6222
jwebster@dsservices.com

SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273

Telephone: 760.352.6612 Facsimile: 760.352.0589



Board President: Patrick Harris

Board Members: Jason Grima, Keith Baird, Victor Ibarra

RESOLUTION OF THE GOVERNING BODY OF SEELEY COUNTY WATER DISTRICT

A RESOLUTION APPROVING THE SUBMITTAL OF A GRANT APPLICATION TO THE U.S. DEPARTMENT OF AGRICULTURE-RURAL DEVELOPMENT UNDER THE WATER AND WASTE DISPOSAL LOAN AND GRANT PROGRAM FOR FY 2016-2017

RESOLUTION NO. 071017-01

July 10, 2017

Be It Resolved by the Board of Directors of Seeley, of Imperial County of the Seeley County Water District as follows:

SECTION 1

The Board of Directors has reviewed and hereby approves entering a grant agreement with the U.S. Department of Agriculture-Rural Development (USDA-Rural Development) under the Water and Waste Disposal Loan and Grant Program in the amount of **\$355,000.00**

SECTION 2

The Board of Directors has authorized the commitment of **\$0** of non-federal dollars as matching funds for the project.

SECTION 3

The Board of Directors of the Seeley County Water District hereby authorize and direct the Board President, Patrick Harris and Admin General Manager/ Secretary of the Board, Miriam Rosales, or designee (s) to execute, in the name of Seeley County Water District on grant agreements, any amendments thereto, and any and all other documents necessary or required by USDA-Rural Development to participate in the loan and grant program.

Passed and Adopted by the Board of Directors on this ____ day of _____, 2017, by the following vote:

AYES: _____ NAYES: _____ ABSTAINED: _____ EXCUSED OR ABSENT: _____

Motion made by: Director _____

Motion seconded by: Director _____

Director Jason Grima	YES	NO
Director Victor Ibarra	YES	NO
Director Keith Baird	YES	NO
Director Patrick Harris	YES	NO

PATRICK E. HARRIS
President of the Board

A T T E S T:

Miriam Rosales
Secretary of the Board

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Seeley County Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 062617-01 adopted June 26, 2017.

MIRIAM ROSALES, Secretary of the Board

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES ("Agreement") is made and entered by and between Seeley County Water District, a county water district of the State of California ("Client"), and Pam Hammond ("Consultant").

RECITALS

WHEREAS, Client desires to engage Consultant to perform certain technical and professional services, as provided herein.

NOW, THEREFORE, the parties agree as follows:

1. **Parties to the Agreement**

The parties to this Agreement are:

A. Client:
Seeley County Water District
1898 West Main Street
P.O. Box 161
Seeley, CA 92273

B. Consultant:

Pam Hammond, Consulting
11481 East 39th Place
Yuma, AZ 85367

2. **Representatives of the Parties and Service of Notices**

The representatives of the parties who are primarily responsible for the administration and performance of this Agreement, and to whom formal notices, demands and communications shall be given, are as follows:

A. The principal representative of the Client shall be:
Board President and Administrative General Manager

B. The principal representative of the Administrative Consultant shall be: Pam Hammond

C. Formal notices, demands and communications to be given hereunder by either party shall be made in writing and may be affected by personal delivery or by first class mail, postage prepaid.

D. If the name of the principal representative designated to receive the notices, demands or communications, or the address of such person, is changed, written notice shall be given within five (5) working days of said change.

3. Description of Work

Client hereby engages Administrative Consultant, and Consultant accepts such engagement; provide training to Client staff relative to Administrative duties. The overall intent of such training is to maintain and enhance the knowledge and skills of Client staff. Provide Monday through Friday, seven (7) hours a day, availability to Client Staff via telephone or other appropriate electronic means to Client personnel on matters related to Administrative procedures.

4. Data Provided to Consultant

Client shall provide to Consultant, upon request and without charge, all data, including reports, records, maps and other information, now in the Client's possession which may facilitate the timely performance of the work described in Section 3. The parties hereto acknowledge and agree that such data will include confidential information. For purposes of this Agreement, confidential information includes any and all data, however stored, which is not subject to disclosure under the California Public Records Act. Consultant shall not disclose such confidential information and shall limit its use to that necessary for the performance of this Agreement. Consultant shall maintain the confidentiality of such data.

5. Consultant's Responsibility

A. Except as specifically provided herein, all administrative consulting services under this Agreement will be performed by Pam Hammond as needed.

6. Compensation.

The compensation to be paid by Client to Consultant for all work and services described in Section 3 shall be \$25 per hour, payable in arrears and within 45 days of the presentation of an invoice by Consultant unless Client notifies Consultant in writing of any dispute, in which case Client shall pay any undisputed portion. In the event of travel, Consultant shall be reimbursed for mileage at the current IRS rate and time spent traveling. Compensation shall not exceed \$1500.00.

7. Indemnity

To the fullest extent permitted by law, Consultant shall indemnify, defend and hold harmless the Client and all of its officials, employees and agents from and against any and all losses, liabilities, damages, costs and expenses to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, agents, or employees in the performance of professional services under this Agreement.

8. Insurance

WORKERS COMPENSATION. During the term of this Agreement, and to the extent required by law, Consultant shall fully comply with the terms of the law of California concerning worker's compensation.

9. Term and Termination for Convenience.

The term of this agreement is for six (6) months, ending January 2018. Either party hereto may terminate this Agreement at any time without cause by giving a two (2) week notice to the other of such termination and specifying the effective date thereof. In that event, all finished or unfinished documents and other materials shall, at the option of Client, become the Client's property. Client shall pay Consultant for all work satisfactorily performed through the date of termination.

10. Amendments.

A. No attempted waiver of any of the provisions hereof, nor any modification in the nature, extent or duration of the work to be performed by Consultant hereunder, shall be binding unless in writing and signed by the party against whom the same is sought to be enforced.

11. Resolution of Disputes.

A. Disputes regarding the interpretation or application of any provisions of this Agreement shall, to the extent reasonably feasibly, be resolved through good faith negotiations between the parties.

B. If any action at law or in equity is brought to enforce or interpret any provisions of this Agreement, the prevailing party in such action shall be entitled to reasonable attorney's fees; cost and necessary disbursements, in addition to such other relief as may be sought and awarded.

14. Effective Date.

This Agreement shall become effective as of the date set forth below on which the last of the parties, whether Client or Consultant, executes said Agreement.

15. Assignment.

This agreement shall not be assigned by either party without the prior written approval of the other.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

"CLIENT"

Seeley County Water District

Patrick Harris, Board President

ATTEST:

Miriam Rosales, Secretary to the Board

"CONSULTANT"

Pam Hammond Consulting

Pam Hammond, Consultant

Dated: _____



State Water Resources Control Board

APPLICATION FOR WATER DISTRIBUTION OPERATOR EXAMINATION, RE-EXAMINATION, OR EXAMINATION FOR RESTRICTED CERTIFICATE

1. The Water Distribution Operator Examination, Re-Examination, or Examination for Restricted Certificate Application form (SWRCB 8631 (2/2017)) must be filled out **completely** and postmarked by the final filing date of the examination you wish to participate in. For an application to be considered complete the following **must** be provided:
 - Personal information (name, date of birth, high school information, SSN, etc.).
 - **Legible photocopies** of an **official transcript** or **certificate of completion** (noting the number of hours/units of training completed) IF specialized training is a requirement for the examination you wish to take. **These are the only acceptable forms of verification of completion of a course.**
 - Must be check or money order made out to **SWRCB-DWOCF**. (Do Not send CASH)
 - Your original signature (preferably in blue ink)

ALL INFORMATION MUST BE COMPLETED ON THE APPLICATION AND COURSEWORK VERIFIED EVEN IF YOU HAVE PREVIOUSLY SUBMITTED IT ON A DISTRIBUTION/TREATMENT APPLICATION.

2. **All minimum educational qualifications must be met by the final filing date of the exam you wish to participate in.** If you are still attending a specialized training course at the time your application is submitted, your application will be rejected.
3. If you are not sure of the requirements for a particular grade, either refer to the Regulations or contact this office for clarification before submitting your application as **FILING FEES ARE NONREFUNDABLE.**

EXAMINATION FEES

Grade 1 = \$50.00	Grade 2 = \$65.00	Grade 3 = \$100.00	Grade 4 = \$130.00	Grade 5 = \$155.00
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RE-EXAMINATION FEES (If previously failed same grade)

Grade 1 = \$30.00	Grade 2 = \$45.00	Grade 3 = \$70.00	Grade 4 = \$95.00	Grade 5 = \$120.00
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4. Mail completed application, filing fee, and required attachments to:

State Water Resources Control Board
Drinking Water Operator Certification Program
P.O. Box 944212
Sacramento, CA 94244-2120
Phone: (916) 449-5611
Fax: (916) 449-5654

PROPOSED EXAM SITES (Grades 1-5)*

Concord	Los Angeles	Sacramento	San Diego	Santa Barbara
Fresno	Redding	San Bernardino	San Jose	

*** Exam sites are in the general vicinity of the cities listed and are subject to change.**

Grade Level	Minimum Qualifications for Examination
D1	<ul style="list-style-type: none"> • Accredited High School or GED*
 D2	<ul style="list-style-type: none"> • Accredited High School or GED* <p>AND</p> <ul style="list-style-type: none"> • One 36-contact-hour (3-unit) course of specialized training covering the fundamentals of water supply principles.
D3	<ul style="list-style-type: none"> • A valid grade D2 operator certificate. <p>AND</p> <ul style="list-style-type: none"> • Two 36-contact-hour (3-unit) courses of specialized training that includes at least one course covering the fundamentals of water supply principles.
D4	<ul style="list-style-type: none"> • A valid grade D3 operator certificate. <p>AND</p> <ul style="list-style-type: none"> • Three 36-contact-hour (3-unit) courses of specialized training that includes at least two courses in water supply principles.
D5	<ul style="list-style-type: none"> • A valid grade D4 operator certificate. <p>AND</p> <ul style="list-style-type: none"> • Four 36-contact-hour (3-unit) courses of specialized training that includes at least two courses in water supply principles.

* High school/GED equivalency for **grades 1 and 2 ONLY** can be fulfilled with **1 year** as an operator of a facility that required an understanding of a piping system that included pumps, valves, and storage tanks.

For more information about specialized training, please visit our website at
Internet Address: http://www.waterboards.ca.gov/drinking_water/certlic/occupations/DWopcert.shtml



CUSTOMER'S RECEIPT

SEE BACK OF THIS RECEIPT
FOR IMPORTANT CLAIM
INFORMATION

NOT
NEGOTIABLE

Pay to

SWRCB - DWOC

Address

P.O. Box 944212

Sacramento, CA 94241-2120

KEEP THIS
RECEIPT FOR
YOUR RECORDS

Serial Number

23937266114

Year, Month, Day Post Office 922730 Mount

\$65.00

Clark

07

Sept 2017.

Distribution II ~~THE~~ Exam

CASH ONLY IF ALL CheckLock™ SECURITY FEATURES LISTED ON BACK INDICATE NO TAMPERING OR COPYING

RON C. THORNBURG
JOAN M. THORNBURG
908 ORANGE AVENUE
HOLTVILLE, CA 92250
(760) 356-2527

RABOBANK, N.A.
HOLTVILLE, CA 92250
90-3842/1222

3510

7/6/17

PAY TO THE ORDER OF State Water Resources Control Board

\$ **170.00

One Hundred Seventy and 00/100 *****

DOLLARS

State Water Resources Control Board
Wastewater Operator Cert. program
1001 I Street, 17th floor
Sacramento, CA. 95814

PROTECTED AGAINST FRAUD



MEMO 7/7/17

Joan M. Thornburg

⑈003510⑈ ⑆122238420⑆ 0002045932⑈

DISTRICT NETWORK WORKSHOP



**California Special
Districts Association**

Districts Stronger Together

UNDERSTANDING THE BROWN ACT

DATES AND LOCATIONS:

August 16 – North of the River Recreation and Park District, Bakersfield – *Central Network*

August 23 – South Feather Water and Power Agency, Oroville – *Northern Network*

August 30 – Port San Luis Harbor District, Avila Beach – *Coastal Network*

– **September 6** – Coachella Valley Water District, Coachella – *Southern Network*

November 1 – East Bay Municipal Utility District, Oakland – *Bay Area Network*

November 8 – Stockton East Water District, Stockton – *Sierra Network*

The Ralph M. Brown Act, California's open meetings law, provides legal requirements to help ensure the right of access to information and transparency in local government decision making. This workshop will guide attendees through the ins and outs of the Brown Act, including:

- What constitutes a meeting - including committees, advisory boards, and serial meetings;
- Information on different types and manner of conducting meetings - including special meetings, emergency meetings, and closed sessions;
- Agenda requirements, notice requirements, and public participation at meetings; and
- Potential penalties for violating the Brown Act.

SCHEDULE:

9:00 – 9:30 a.m.	Registration
9:30 – 10:00 a.m.	Grassroots Outreach & Legislative Updates for Special Districts
10:00 a.m. – 12:00 p.m.	Understanding the Brown Act
12:00 – 1:00 p.m.	District Network Discussion Lunch sponsored by the California Special Districts Alliance

REGISTRATION: (includes lunch and one complimentary copy of CSDA's new Brown Act Guide)

☒ CSDA Member – \$25 ☐ Non-Member – \$40

Name: Miriam Rosales

Title: General Manager

District: Seely Water District "County"

Address: PO Box 161 1898 W. Main Street

City: Seely State: CA Zip: 92273

Phone: 760 352 6612 Email: mrosales@seelywaterdistrict.com

Mail or fax completed form to:

CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814 • fax: 916 520 2465

Questions?

Please contact us toll-free at 877.924.2732.



California Special Districts Association
1112 I Street, Suite 200
Sacramento, CA 95814

DISTRICT NETWORK WORKSHOP



California Special
Districts Association
Districts Stronger Together

UNDERSTANDING THE BROWN ACT

CSDA is pleased to offer one District Network Workshop in each of our six Networks during the second half of the year. Workshops will include a grassroots outreach and legislative update, education session, lunch hosted by the California Special Districts Alliance, and time for discussion specific to your Network. ***Our topic for this round of workshops – The Brown Act!***

Google Maps

Desert Holly Dr, Palm Desert, CA 92211 to
Seeley, CA

Drive 93.5 miles, 1 h 37 min

Sept 6, 2017 9am - Understanding the Brown Act \$25

Desert Holly Dr

Palm Desert, CA 92211

$$93.5 + 93.5 = 187 \times 53.5 = 100.05$$

Get on I-10 E from Country Club Dr

- ↑ 1. Head northwest on Desert Holly Dr toward Red Arrow Trail 7 min (2.5 mi)
 ⚠ Restricted usage road
- ↩ 2. Turn left at the 1st cross street onto Red Arrow Trail 0.1 mi
 ⚠ Restricted usage road
- ↪ 3. Turn right at the 1st cross street onto Indian Ridge Dr 0.1 mi
 ⚠ Partial restricted usage road
- ↪ 4. Turn right onto Country Club Dr 0.2 mi
- ↩ 5. Use the 2nd from the left lane to turn left onto Washington St 1.7 mi
- ↗ 6. Turn right onto the Interstate 10 E ramp 0.2 mi
 0.2 mi

Follow CA-86 S to Martin Rd in Imperial County

- ↗ 7. Merge onto I-10 E 1 h 4 min (69.6 mi)
- ↪ 8. Keep right to continue on CA-86 S, follow signs for Brawley/El Centro/865 Expy 6.9 mi
 62.7 mi

Take Forrester Rd to Main St in Seeley

- ↪ 9. Turn right onto Martin Rd 26 min (21.3 mi)
- ↩ 10. Turn left at the 1st cross street onto Baughman Rd 0.5 mi
- ↪ 11. Turn right onto Forrester Rd 0.5 mi
- ↪ 12. Turn right onto County Hwy S80/W Evan Hewes Hwy 16.2 mi
- ↪ 13. Turn right onto Main St 3.7 mi
 0.4 mi



Training to Save Lives

2371 Myrtle Rd # 103, CA. 92251
760-455-3832 Email: medicfirst@rocketmail.com

Proposal for Seeley Water District

Date: June 22, 2017

Type of Training: Instructor Led Classroom Course

Program: Medic First Adult CPR, AED and First Aid Certification

Training time: 4 hours

Location: Seeley Water District 1898 W. Main St. Seeley, CA

Date: To be Determined Time: TBD

Rate: \$65 per participant

Participants # 6

Total Estimate: **\$390.00**

Proposal includes training material, Digital Student Handbook & Digital Certification for two years.



Nick Guzman, Training Center Director

June 22, 2017

Date



LaBrucherie Irrigation Supply

P.O. Box 1867 • El Centro, CA 92244-1867
Office: 760.336.3000 • Fax: 760.336.2086

QUOTATION

Quote Number: 58563Q

Quote Date: Jul 6, 2017

Page: 1

Quoted To:

Seeley County Water District
P.O Box 161
Seeley, CA 92273

(Option A)

			Sales Rep	
			Ricardo	
Quantity	Item	Description	Unit Price	Amount
1.00	854-080FT	8 Fiber Tuff Flange-Slip	64.61	64.61
1.00	406-080	8" 90 Ell (S)	75.71	75.71
1.00	401-080	8" slip tee	107.12	107.12
1.00	437-585	8" x 6" Bushing (S)	52.99	52.99
1.00	406-060	6" 90 Ell (S)	39.38	39.38
1.00	854-060FT	6 Fiber Tuff Flange- Slip	38.17	38.17
1.00	7035-8IPS	8" Steel Coupling Gheen	134.68	134.68
1.00	012181101779	Gray Glue-711 gal	75.12	75.12
1.00	012181102213	Purple Primer P70 Gallon	70.31	70.31
3.00	Glue-Roller-7020-7	7020 7 Roller	10.88	32.64
			Subtotal	690.73
			Sales Tax	56.99
			TOTAL	747.72

The attached Terms of Sale, and the terms of the Purchasing Agreement, Invoice, related Disclaimers, related Addendums, and any other related forms contain the complete and final agreement between LaBrucherie Irrigation Supply, LLC and Customer and are hereby incorporated by reference. By signing this quote, Customer represents the Customer has read and agreed to all such terms, and is executing order.

Payment Terms: Net 30 Days

Quote is valid for 7 days only, or until Customer is notified of any changes or cancellations.

Quote is based on Customer supplied information and is subject to change based on actual requirements and usage.

Availability is subject to change without notice.

Signature

Date



LaBrucherie Irrigation Supply

P.O. Box 1867 • El Centro, CA 92244-1867
Office: 760.336.3000 • Fax: 760.336.2086

QUOTATION

Quote Number: 58564Q

Quote Date: Jul 6, 2017

Page: 1

Quoted To:

Seeley County Water District
P.O. Box 161
Seeley, CA 92273

(Option B)

			Sales Rep	
Quantity	Item	Description	Unit Price	Amount
1.00	854-080FT	8 Fiber Tuff Flange-Slip	77.53	77.53
1.00	806-080	8" Sch80 90 Ell (S)	151.08	151.08
1.00	801-080	8" Sch80 Tee (S)	161.53	161.53
1.00	837-585	8" x 6" Sch80 Bushing (S)	99.72	99.72
1.00	806-060	6" Sch80 90 Ell (S)	46.96	46.96
1.00	854-060FT	6 Fiber Tuff Flange- Slip	45.80	45.80
1.00	7035-8IPS	8" Steel Coupling Gheen	138.77	138.77
1.00	012181101779	Gray Glue-711 gal	81.38	81.38
1.00	012181102213	Purple Primer P70 Gallon	70.31	70.31
3.00	Glue-Roller-7020-7	7020 7 Roller	10.88	32.64
			Subtotal	905.72
			Sales Tax	74.72
			TOTAL	980.44

The attached Terms of Sale, and the terms of the Purchasing Agreement, Invoice, related Disclaimers, related Addendums, and any other related forms contain the complete and final agreement between LaBrucherie Irrigation Supply, LLC and Customer and are hereby incorporated by reference. By signing this quote, Customer represents the Customer has read and agreed to all such terms, and is executing order.

Payment Terms: Net 30 Days

Quote is valid for 7 days only, or until Customer is notified of any changes or cancellations.

Quote is based on Customer supplied information and is subject to change based on actual requirements and usage.

Availability is subject to change without notice.

Signature

Date



FEI EL CENTRO #869
1290 SOUTH DOGWOOD ROAD
EL CENTRO, CA 92243

Phone: 760-353-9100
Fax: 760-353-9137

Deliver To:
From: Jose Ojeda
Comments:

13:10:29 JUL 08 2017

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FERGUSON ENTERPRISES INC #1350

Price Quotation
Phone: 760-353-9100
Fax: 760-353-9137

(option C)

Bid No: B005976
Bid Date: 07/06/17
Quoted By: VMC

Cust Phone: 760-482-4556
Terms: NET 10TH PROX

Customer: COUNTY OF IMPERIAL
SEELEY COUNTY WATER DISTRI
PO BOX 161
SEELEY, CA 92273

Ship To: COUNTY OF IMPERIAL
SEELEY COUNTY WATER DISTRI
PO BOX 161
SEELEY, CA 92273

Cust PO#:

Job Name:

Item	Description	Quantity	Net Price	UM	Total
431584	8 PVC S80 VAN STONE SOC FLG	1	36.200	EA	36.20
28020	8 PVC S40 SXS 90 ELL	1	94.220	EA	94.22
48434	8 PVC S40 SXSXS TEE	1	133.340	EA	133.34
9111	8X6 PVC S40 SPXSLIP BUSH	1	60.290	EA	60.29
431581	6 PVC S80 VAN STONE SOC FLG	1	22.110	EA	22.11
44443	6 PVC S40 SXS 90 ELL	1	36.600	EA	36.60
4929412	8 DI 2BLT COUP MACRO 8.60 - 9.75	1	300.495	EA	300.50
	SUBTOTAL				883.28
14806	8 PVC S80 SXS 90 ELL	1	139.460	EA	139.46
18061	8 PVC S80 SXSXS TEE	1	197.340	EA	197.34
88475	8X6 PVC S80 SXS BUSH	1	81.780	EA	81.78
31350	8 PVC S80 SXS 90 ELL	1	50.600	EA	50.60
	SUBTOTAL				469.18
Net Total:					\$1152.44
Tax:					\$95.07
Freight:					\$0.00
Total:					\$1247.51

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. QUOTES FOR PRODUCTS SHIPPED FOR RESALE ARE NOT FIRM UNLESS NOTED OTHERWISE.

CONTACT YOUR SALES REPRESENTATIVE IMMEDIATELY FOR ASSISTANCE WITH DB/MBE/WBE/SMALL BUSINESS REQUIREMENT:

Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This Quote is offered contingent upon the Buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at http://wvalseleyna.com/terms_conditionsSale.html.
Govt Buyers: All items are open market unless noted otherwise.

LEAD LAW WARNING: It is illegal to install products that are not "lead free" in accordance with US Federal or other applicable law in potable water systems anticipated for human consumption. Products with "NP" in the description are NOT lead free and can only be installed in non-potable applications. Buyer is solely responsible for product selection.

WATER FLOW RATE NOTICE: Lavatory Faucets with flow rates over 0.5 GPM are not allowed for 'public use' in California.



Intuitive Automation Control

Proposal # 01-070717 Rev.1

Friday, July 07, 2017

To : Seeley County Water District

Subject : HMI - Panel View Logic & memory Module Spare Part.

Attn: Aaron

Title: Maitenance Manager

Address: 1898 West Main Street Seeley, CA 92273

Intuitive Automation Control is pleased to provide a spare for the Panel View / HMI.

Project Overview

Provide Logic & Memory MODULE PANELVIEW +6 spare.

SCOPE OF WORK

Provide Logic & Memory MODULE PANELVIEW +6 spare.

System Architecture & Integration Strategy

Utilizing Rockwell Automation RSLogix 500 platform and FactoryTalk view

Hardware supplied

Spare Panel View logic and memory module for existing HMI

Installation

Not included in this proposal - subject to our standard service rate when required.

Commissioning and start up

Not included in this proposal - subject to our standard service rate when required.

Pricing and Payments Terms

Panel View - Logic and Memory replacement	\$2,734.56
Engineering service @ \$139/hr	\$1,668.00
<u>Total</u>	\$4,402.56

This proposal is valid until **8/30/2017**

Payments are due within 30 days from project completion.

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Intuitive Automation Control.

23046 Avenida De La Carlota #600 Laguna Hills, CA 92653

Phone# : 949-910-6196, E-mail: Hhanna@IntuitiveAutomationControl.com



Intuitive Automation Control

INVOICE

Friday, July 07, 2017

Invoice Date:	7/7/2017
Invoice#	01-00070717
Due Date:	8/30/2017
Customer ID	Seeley County WD

To : Seeley County Water District
Subject : Panel View Logic & memory Module replacement.

Bill To:
Contact: Nancy Obeso
Seeley County Water District
1898 West Main Street
Seeley, CA 92273

Ship To:
Contact: Aaron Garcia
Seeley County Water District
1898 West Main Street
Seeley, CA 92273

ITEM	Description	QYT	Price
Hardware	Panel View Logic & memory Module spare	1	\$2,734.56
Engineering services	Configure, creat operator screens and program the new logic & Memory terminal.	12 Hrs @\$139/Hr	\$1,668.00
Total			\$4,402.56

Comments and Special Instructions:

Replace defective Logic & memory module, develop control/monitor screens and configure / integrate the new terminal with the PLC.

SCOPE OF WORK

- 1- Provide HMI Logic & memory module replacement of the defective Panel View..
- 2- Configure the new Panel view terminal to communicate with exisiting PLC.
- 3- Develop operator and monitoring screens.

If you have any additional questions please contact:

Hany Hanna
Phone # 949-910-6196
E-mail: hhanna@IntuitiveAutomationControl.com

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Intuitive Automation Control.

23046 Avenida De La Carlota #600 Laguna Hills, CA 92653

Phone# : 949-910-6196, E-mail: hhanna@IntuitiveAutomationControl.com