

SEELEY COUNTY WATER DISTRICT
1898 West Main Street (P.O. Box 161) Seeley, CA 92273
Telephone: 760.352.6612 Facsimile: 760.352.0589



PRESIDENT: Keith Baird VICE PRESIDENT: Leslie Hill
BOARD OF DIRECTORS: Jason Grima, Esteban Jaramillo, Donald Murphy

NOTICE OF REGULAR MEETING

Date: MARCH 11, 2019, MONDAY Regular Meeting
Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273
Time: 6:45 PM

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE GENERAL MANAGER AT, (760) 425-0041. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE SCWD TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28CFR 35.102-35.104 ADA TITLE II]

- A. CALL TO ORDER
 - PLEDGE OF ALLEGIANCE
 - QUORUM – ROLL CALL
- B. DISCUSSION OF AGENDA
 - 1. Items to be pulled from the Action Calendar.
 - 2. Items to be pulled from the Discussion Calendar.
 - 3. Emergency Items to be added.
 - 4. Approval of the agenda.

A. PUBLIC APPEARANCES

1. Matters not appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item within the BOARD'S jurisdiction, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes. It is requested that longer presentations be submitted to the BOARD OF DIRECTORS in writing.

2. Matters appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item appearing on the agenda, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes.

B.**REPORTS**

1. President and Vice President/or Board Member comments
2. Engineer's Report: CDBG Water Pipeline Improvement Project
3. Administrative General Manager and Secretary Report
 - * Financials
 - * Payroll
4. Chief Operators Report – Water & Wastewater Treatment Plant Reports
 - 5. Violations
 - 6. Monthly Expenditures
 - 7. Dumper Station

C.**CONSENT AGENDA**

All items appearing under the "Consent Agenda" will be acted upon by the Board by one motion without discussion. Should a Board member or other person request that any item be considered separately, that item will then be taken up at the time as determined by the Board President. Consideration separately.

1. Demands (Accounts Payable)
2. Approval of Minutes: A. REGULAR MEETING: FEBRUARY 11, 2019
3. Authorize 4 Administrative days for the President of the Board for the month of MARCH 2019.
4. Approval of the purchase of Sodium Hypochlorite for Water Treatment Plant from Brenntag Co. for a total cost not to exceed in the amount of \$1,300 (tax and freight included).
5. Authorize the CPO to purchase filter media from WesTech to be utilized at the water plant. Total including tax and freight not to exceed \$5987

D.**PUBLIC HEARING**

D.-1. PUBLIC HEARING: (DISCUSSION/ACTION) SUBJECT: Public Hearing/Discussion/Action: **DEVELOPMENT PROCESSING FEES**

1. APPROVAL OF RESOLUTION NO. 031119-01, APPROVING THE ESTABLISHMENT OF DEVELOPMENT PROCESSING FEES.

E.

DISCUSSION/ACTION

E-1. SUBJECT: DISCUSSION/ACTION: THE SEELEY COUNTY WATER DISTRICT CONFIRMING AND RATIFYING ACTION TAKEN ON DECEMBER 13, 2016, TO INCREASE WATER AND SEWER RATES PER RATE CHART EXHIBIT A.

1. APPROVE RESOLUTION **121316-01** CONFIRMING AND RATIFYING ACTION TAKEN ON DECEMBER 13, 2016, TO INCREASE WATER AND SEWER RATES
2. APPROVE EXHIBIT A – RATE CHART

E-2. SUBJECT: DISCUSSION/ACTION: ADOPTING JOB DESCRIPTION OF OPERATIONS AND MAINTANENCE LEAD OPERATOR.

1. APPROVE RESOLUTION **031119-02** ADOPTING JOB DESCRIPTION OF OPERATIONS AND MAINTAINCE LEAD OPERATOR

E-3. SUBJECT: DISCUSSION/ACTION: MANAGEMENT POSITION FREEZE FOR THE JOB DESCRIPTION OF OPERATIONS SUPERVISOR.

1. APPROVE MANAGEMENT POSITION FREEZE FOR THE JOB DESCRIPTION OF OPERATIONS SUPERVISOR RESOLUTION 121018-01.

E-4. SUBJECT: DISCUSSION/ACTION: REDUCE OPERATING SCHEDULE FOR THE DUMP STATION FROM 7:00 AM - 4:00 PM ON MONDAYS TO 10:30 AM - 4:00 PM. DUMP STATION WILL STILL OPERATE NORMALLY DURING THE REST OF THE WEEK.

1. APPROVE REDUCTION OF OPERATING SCHEDULE TO 10:30 AM – 4:00 PM ON MONDAYS ONLY.

F.

CLOSED SESSION:

This is a CLOSED SESSION in which the Board of Directors discuss matters in closed session as opposed to open session. Only those matters authorized by the Brown Act as permissible CLOSED SESSION subjects will be discussed. They are as follows:

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Section: §54956.8)
Property: 1826 W. Park Street, and Parcel Number 051-192-001
Agency Negotiator: District Legal Counsel
Negotiating Parties: County of Imperial, Mr. Tony Rouhoutas, and CEO.
Under Negotiation: Price and Terms of Lapsed Lease Agreement and the related issue
2. CONFERENCE WITH LABOR NEGOTIATORS (Section: §54957.6)
Agency designated representatives: Ad-Hoc Committee, Directors Hill and Grima
Employee organization: Teamsters Union Local 542

3. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION

Pursuant to paragraph (4) of subdivision (d) of Government Code Section § 54956.9 (one potential cases)

G.

ANNOUNCEMENTS:

1. Board of Supervisors Public Meetings: Tuesdays on March 12TH & 19TH at 9:30 am (open session) at 940 W. Main St.
2. CSDA Newsletter: www.csda.net

NEXT BOARD MEMBER REGULAR MEETING: MONDAY, April 8, 2019 at 6:45 P.M.

NOTE: Any documents produced by the SCWD and distributed to a majority of the SCWD Board regarding any item on this agenda will made available at the front counter at Seeley County Water District, located at 1898 W. Main Street, Seeley CA 92273, during normal business hours.