

SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273

Telephone: 760.352.6612 Facsimile: 760.352.0589



Board President: Keith Baird

Board Members: Jason Grima, Esteban Jaramillo, Leslie Hill, Donald Murphy

REGULAR MEETING

Date: August 13, 2018, MONDAY
Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273
Time: 6:30 PM

1. Call to Order
 - a. Pledge of Allegiance
 - b. Quorum - Roll Call
2. Discussion of the Agenda
 - a. Items to be pulled from the Action Calendar.
 - b. Items to be pulled from the Discussion Calendar.
 - c. Emergency Items to be added.
 - d. Approval of the agenda.
3. Board Member Reports / Announcements.

PUBLIC COMMENT

This is the opportunity for the members of the public to address the board on any matter within the Board's jurisdiction. Any action taken as a result of public comment shall be limited to direction to staff. State your name for the record prior to providing your comments. Please address the board as a whole, through the chairman. Individuals will be given (3) minutes to address the board. Public comments will be limited to a maximum of 21 minutes. The public will be allowed to comment on specific items on the agenda after board discussion.

DISCUSSION CALENDAR SECTION I

4. Engineer's Report: The Holt Group, Jack Holt
5. Administrative General Manager and Secretary Report
 - a. Financial Reports
 - b. Miscellaneous/Correspondence
 - c. Payroll summary

6. Chief Operators Report – Water & Wastewater Treatment Plant Reports
 - a. Accomplished Tasks
 - b. Monthly Expenditures
 - c. Laboratory Results
 - d. Dumper Station
 - e. Violations
 - f. Correspondence

CONSENT CALENDAR SECTION I

Any consent item can be removed from the consent list by request of the board or any member of the public for consideration separately.

7. Demands (Accounts Payable)
8. Approval of Minutes:
 - a. REGULAR MEETING July 9, 2018
 - b. SPECIAL MEETING WORKSHOP July 16, 2018
9. Authorize 2 Administrative days for the President of the Board for the month of AUGUST 2018.
10. Approval of the purchase of Sodium Hypochlorite for Water Treatment Plant from Brenntag Co. for a total cost not to exceed in the amount of \$1,145.12 (tax and freight included).
11. Approval of purchase of routine office supplies (paper, stamps and cleaning supplies for office (envelopes, copy paper, toner for printers and copier, toilet paper, paper towels, eight rolls of postage stamps, cleaning liquid, trash liners/bags, dish soap, bathroom cleaner, disposable water/coffee cups) not to exceed \$750.00 {Sparkllets drinking water service \$71.91} [\$400 for stamps alone].

DISCUSSION/ACTION CALENDAR

12. Discussion/Action it is recommended that the Seeley County Board of Directors approve the letter, after the final review and consideration, the letter provided by The Holt Group for the Coyne Ranch Development Service Availability through Seeley County Water District. The letter is in response to Mr. Coyne's request at the July 16, 2018, special meeting for a "Will Serve" letter.
13. Discussion/Action to approve **RESOLUTION 081318-01**, amending the per gallon rate, it will increase from \$.09 per gallon to \$.12 per gallon, recent federal and state mandates will necessitate an increase in rates to cover the necessary costs which have increased to treat basic wastewater which carries a high-pollutant load. The Terms and Condition or Contract for the Hauled Waste for Treatment will be amended and presented to Board of Directors at a later time.

14. Discussion/Action seeking approval from the Board to change Services for porta potty at the water and waste station, the District will change from Lori's Sanitation \$220 to Sharp Sanitation \$200, the purpose of the change is to take advantage of the yearly savings with Sharp in the amount of **\$240**.

15. Discussion/Action seeking approval from the Board for the purchase of a Commercial Steel Door to replace the broken door in the conference room, which is currently sealed, and is considered an emergency exit. This expense is considered a capital improvement.

Option 1 Fire rated steel prehung commercial door /frame w/panic bar and hardware \$679.00 plus tax \$60.09 Total not to exceed in the amount of **\$739.09**

Option 2 Metal Steel Commercial Door w/frame w/panic bar \$1594.38 installation \$300 Total door with installation not to exceed in the amount of **\$1894.38**

16. Discussion/Action seeking approval from the Board for the purchase of materials to support and properly install emergency door (item 15), materials include 2x4's or 2x6's, shims, caulking, and sheet of drywall. This is a rough cost estimate of materials needed, this expense ties in with the emergency door and is considered part of capital improvement. Total estimate of material cost **\$100**

17. Discussion/Action seeking approval from the Board for the purchase of preprinted deposit bank books, this is a onetime expense in July this purchase will not be needed until the next fiscal year, and it's a budgeted item to be charged to the general fund "supply-office expense" category. Total not to exceed in the amount of **\$462.00**

18. Discussion a proposal to switch from jet-pack to iPhone with mobile Hot Spot, the purpose of this item is to determine if having access to internally is a viable option to switch. Our average monthly bill averages \$800, with iPhone for all Board Members the monthly cost will be approximately **\$1100**.

19 Discussion/Action after the boards review of the surplus supplies and equipment list, to the board to approve in the manner in which each item will be processed. (Please see list attached)

20. Discussion/Action approving **RESOLUTION No. 081318-02** of the Seeley County Water District to change board of director regular meeting time. Repeals Resolution 011017-01

CLOSED SESSION:

20. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 3.8 Acres Unimproved ground – APN 051-430-009-000

Agency Negotiator: District Legal Counsel

Negotiating Parties: Imperial Valley Desert Museum Society, Inc.

Under Negotiation: Price and Terms for an acquisition.

21. CONFERENCE WITH LEGAL COUNSEL---EXISTING LITIGATION

Paragraph (1) of subdivision (d) of Government Code Section 54956.9

Name of Case: California Regional Water Quality Control Board Colorado River Basin

Region Administrative Civil Liability Complaint R7-2017-004

22. Conference with Real Property Negotiators

Property: 1826 W. Park Street, and Parcel Number 051-192-001

Agency Negotiator: District Legal Counsel

Negotiating Parties: County of Imperial, Mr. Tony Rouhoutas, and CEO.

Under Negotiation: Price and Terms of Lapsed Lease Agreement and the related issue

OTHER ITEMS

Next Regular Meeting: MONDAY, Septebmer 10, 2018 at 6:45 P.M.

President, SCWD Board

Administrative General Manager & Secretary of the Board

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ADMINISTRATIVE GENERAL MANAGER & SECRETARY OF THE BOARD REPORT

FOR SCWD BOARD MEETING

For: *Regular Board Meeting*

Date: *August 13, 2018*

a. Miscellaneous/ Email / Correspondence

a.1. Update Budget

8-13-18

The Ad-Hoc Budget Committee, is scheduled to meet to review the final budget next week; after a final review of the budget with Ad-Hoc, a special meeting will need to be called. Possibly for Monday, August 27th, 6:45 pm

a.2. Update Re: Colorado River Funding Area (DAC Grant Project Amendment)

8/2/18 In an email dated Aug 2 we were directed to review by Esperanza our (Sponsor) additional questions by the State, regarding our DAC project (WWTP Improvement). We replied August 6 with the answers provided by (Hazen) The Consultant for the project. The document is attached for further review. The project proposed for SCWD begins on page 2.

a.3. Update Re: Lapsed Park Agreement

7/17/18 An email was sent to Mr. Tony Rouhoutas on July 17, requesting an update. The content of the email was in relation to the fire house, street lights, park maintenance, and various code concerns. Further discussion will occur under closed session.

a.4. Update Re: Westerra Solar Project

8/7/18. Further negotiating is needed after the price of steel increased in price, which in turn is delayed the purchase of material to build the carports at the Seeley County Water District Water and Waste Facility. After the install of solar the savings year one will be in the range of approximately \$12-\$15. Over 25 years if we assume IID rates increase at 1.5% annually which is the solar systems PPA escalator the total saving is +335K. An updated table of savings has been provided to the board.

Per Gal Rate Increase

Agenda Item 13

Even with the per gallon rate increase, it will not be enough to cover the necessary costs. I have included a worksheet, (see attachment 13.a), Chart #1 is for the 2017-2018 fiscal year. Chart #2 is for the board's consideration, it is a projected assumption of revenue for the 2018-2019 fiscal year, upon approval of resolution 081318-01. Assuming the projected revenue does not change from last year.

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Emergency Door

Agenda Item 15.

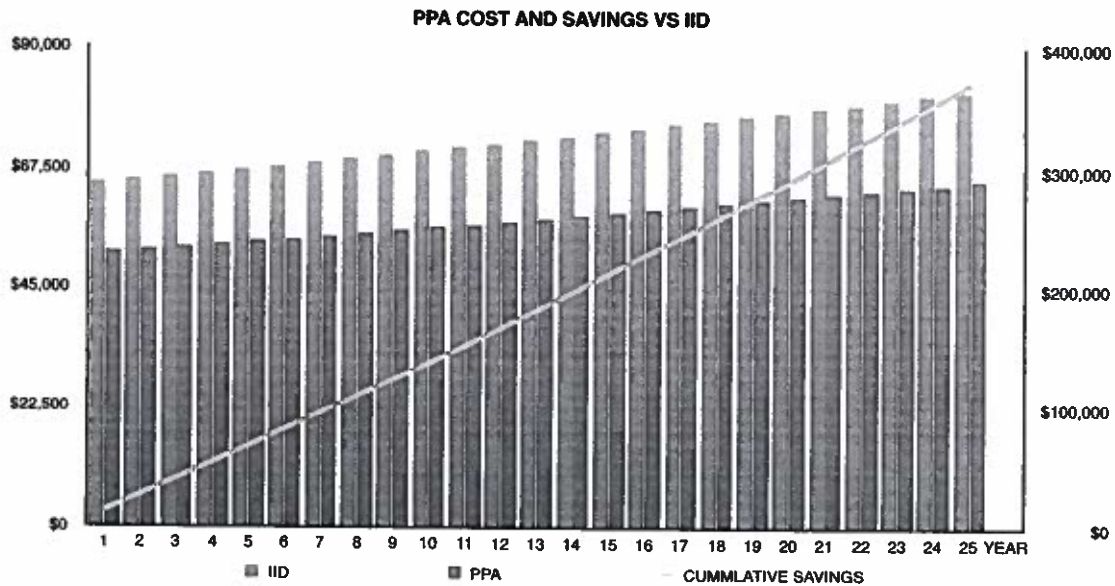
To determine the appropriate replacement door for the boardroom, research was conducted by Director Murphy and myself, according to our findings California Code of Regulations. **(Title 24, Part 2, Section 2-3303(b)(1).) (e) Locking. Exit doors shall be openable from the direction of exit travel without the use of a key or any special knowledge or effort whenever the building is occupied).**

Old Business:

Public Meeting September 10, 2018

Regarding Development Processing Fee: In order to consider the approval of a resolution establishing the review fees for new development a notice of hearing needs to occur first. Government Code Section 66017 sets forth the process associated with implementing fees associated with "...the filing, accepting, reviewing, approving, or issuing of an application, permit, or entitlement to use...". Government Code Section 66016 requires at least one public hearing, published notice of the hearing twice at least 10 days before the hearing, mailed notice at least 14 days in advance to any interested person who has filed a written request and making available to the public at least 10 days before the meeting data indicating the amount of estimated cost required to provide the service for which the fee or charge is levied and the revenue sources anticipated to provide the service. Fees cannot take effect for 60 days, unless adopted as an urgency measure by a 4/5 vote of the board.

SEELEY COUNT WATER DISTRICT 306 KW SOLAR PV SYSTEM



ADJUSTABLE ANNUAL INCREASE

1.5%

1.5%

YEAR	TOTAL ENERGY (KWH)	IID, \$/KWH	PPA, \$/KWH	COST IID, \$	COST PPA, \$	DIFF	CUMMLATIVE SAVINGS
1	522,709	0.12365	0.0985	64,633	51,487	13,146	13,146
2	520,096	0.12550	0.1000	65,274	51,998	13,277	26,423
3	517,495	0.12739	0.1015	65,922	52,514	13,408	39,831
4	514,908	0.12930	0.1030	66,577	53,035	13,541	53,373
5	512,333	0.13124	0.1045	67,237	53,562	13,676	67,048
6	509,771	0.13321	0.1061	67,905	54,093	13,812	80,860
7	507,223	0.13520	0.1077	68,579	54,630	13,949	94,809
8	504,687	0.13723	0.1093	69,259	55,172	14,087	108,896
9	502,163	0.13929	0.1110	69,947	55,720	14,227	123,123
10	499,652	0.14138	0.1126	70,641	56,273	14,368	137,491
11	497,154	0.14350	0.1143	71,342	56,831	14,511	152,002
12	494,668	0.14565	0.1160	72,050	57,395	14,655	166,656
13	492,195	0.14784	0.1178	72,765	57,965	14,800	181,457
14	489,734	0.15006	0.1195	73,487	58,540	14,947	196,404
15	487,285	0.15231	0.1213	74,217	59,121	15,095	211,499
16	484,849	0.15459	0.1231	74,953	59,708	15,245	226,744
17	482,425	0.15691	0.1250	75,697	60,301	15,397	242,141
18	480,012	0.15926	0.1269	76,449	60,899	15,549	257,690
19	477,612	0.16165	0.1288	77,207	61,504	15,704	273,394
20	475,224	0.16408	0.1307	77,974	62,114	15,860	289,254
21	472,848	0.16654	0.1327	78,747	62,731	16,017	305,271
22	470,484	0.16904	0.1347	79,529	63,353	16,176	321,447
23	468,132	0.17157	0.1367	80,318	63,982	16,336	337,783
24	465,791	0.17415	0.1387	81,116	64,617	16,499	354,282
25	463,462	0.17676	0.1408	81,921	65,258	16,662	370,944
TOTAL				\$1,823,746.79	\$1,452,802.74	\$370,944.05	

Q.4.

Project 11: Imperial County Planning Activity

Task 11.1: Project Administration

Project Sponsor: Imperial County

Project Partner(s): Seely County Water District (SCWD), Heber Public Utilities District (HPUD), Salton Community Services District (SCSD), Winterhaven County Water District (WCWD)

Project Description:

This project includes the grant administration tasks associated with the implementation of the projects included in Project 11. Imperial will work with the points of contact for each of the project partners to prepare the appropriate documentation of the use of grant funds to complete their projects, including quarterly progress reports, quarterly invoices, quarterly accountability reports, advanced payment funding plans, and project completion summaries.

Project Justification:

Grant administration is a requirement per the receipt of grant funding through the Disadvantaged Community Involvement (DACI) grant program. Imperial County will prepare the grant administration documentation on behalf of the project partners in order to decrease the administrative burden on the project partners, which serve Disadvantaged Communities (DACs). Imperial County will efficiently prepare the documentation to meet DWR requirements.

Task Outline, Deliverables, Milestones, and Timing

Task 11.1: Project Administration

Project administration includes preparation of progress reports detailing work completed during each reporting period, compiling and annotating invoices, and coordination with DWR and Coachella Valley Water District (CVWD) as outlined in the Final Grant Agreement and in the subagreement between CVWD and Imperial County. Imperial County will coordinate with the planning project sponsors to prepare and compile quarterly reports. The reports will be provided to RMC, the grant administrator for ultimate submittal to DWR.

Prior to release of advanced payment funds, Imperial County will prepare and submit a funding plan for projected use of its advanced funds to RMC for submittal to DWR. As required for activities that request advanced funding, Imperial County will be responsible for preparing quarterly accountability reports documenting use of its advanced funds. Each of the points of contact will submit completed accountability reports to RMC. RMC will review quarterly accountability reports to ensure the reports are prepared in accordance with advanced payment requirements and will submit the reports to DWR.

This task will also involve the preparation of a Project Completion Summary for inclusion within the CRFA Final Report summarizing work completed under the grant contract. This task will be completed by Imperial County or its consultant.

Task 11.1 Deliverables

- Quarterly Progress Reports
- Quarterly Invoices
- Quarterly Accountability Report
- Advanced Payment Funding Plan

- Project Completion Summary

Task 11.1 Milestones

- Grant Award
- Approval and receipt of advanced payment funds
- Execution of agreement with DWR
- Quarterly invoicing
- Quarterly accountability reporting
- Project completion

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Task 11.1 Timing

Project administration will begin at the Grant Execution Date. The County will begin submitting progress reports and invoices to DWR on a quarterly basis three months after grant contract execution.

The County or a consultant will prepare a Project Completion Summary within 45 days of project completion.

Task 11.2: Seeley County Water District Improvements Preliminary Design Report

Project Sponsor: Seeley County Water District

Project Partners: None

Project Description:

Seeley County Water District (SCWD) provides water and wastewater services for the town of Seeley. 100% of its service area is considered a DAC. SCWD operates a wastewater treatment plant (WWTP) with a design capacity of 0.25 million gallons per day (MGD) with an average daily flow of 0.11 MGD. The level of treatment is secondary, which consists of filters followed by ultraviolet disinfection. SCWD would like to improve its WWTP by upgrading to tertiary treatment and additional septage receiving station will allow for better control of treatment process to improve the possibility of discharge violations. [RG1][RS2] SCWD will retain an engineering consulting firm to produce a Preliminary Design Report (PDR) for the planned improvements. The PDR will include:

- Evaluation of existing SCWD documents and influent water quality data
- Alternatives analysis
- Determination of design criteria, including sizing and configuration of the following systems:
 - Biolac (including reactor volume, airflow requirements, and utility requirements)
 - Dewatering (including capacity and utility requirements)
 - Septage receiving systems (including capacity and utility requirements)
- Hydraulic evaluation
- Development of preliminary layout schematics for the Biolac, dewatering, and septage receiving facilities
- Electrical preliminary design
- Operations and laboratory building structure design criteria
- Preparation of a preliminary construction cost estimate and construction schedule
- Operational procedure plan

The PDR will summarize the findings from the above activities and will serve as the design basis for the planned improvements. The engineering consultant will also prepare the initial

a.2.

Seeley Starts

CEQA-Plus documentation for the WWTP improvements. The expected result for the CEQA is a non-mitigated negative declaration since the improvements will be done on the existing plant site.

Project Justification: [RG3]

The 1969 plant consists of a lift station, a bar screen, a "Clemson" aerated pond treatment system with surface aerators, pre-disinfection filtration via pressure sand filters, and an ultraviolet (UV) disinfection system. Adjacent to the lift station, there is a septage receiving facility. Following installation of the Clemson process facilities in 2004, one of the original 2.4-acre lagoons was retrofitted to a primary oxidation pond before the Clemson facilities (comprised of Clemson ponds, or reaction basins). Currently, wastewater first enters the primary oxidation pond before being directed through the Clemson ponds and eventually discharged through an outfall to the New River. The District staff have done well with maintaining and operating a system where some equipment is near the end of its useful life. The project is expected to maintain the existing capacity of 0.25 MGD but designed for future expansion.

On August 8, 2017, the Colorado River Basin Regional Water Quality Control Board (RWQCB) issued several notices of noncompliance to the District. In several letters, the RWQCB identified a failure to comply with the effluent requirements in the District's permit for Free Cyanide, Biochemical Oxygen Demand (BOD) and Enterococci, and Fecal Coliforms for December 2016. Additionally, the plant exceeded the limits for BOD during January 2017, followed by exceedance of the limits for Zinc and BOD in February 2017. If SCWD keeps the filters, and upgrades to the Biolac system, it is possible for SCWD to modify their permit to recycled water.

SCWD's entire service area is a severely disadvantaged community (SDAC) with a median household income (MHI) of \$26,761, 44% of the California MHI. SCWD's WWTP is aging and inadequate to meet the needs of the community, so this PDR will lay the foundation for necessary improvements to the WWTP.

Task Outline, Deliverables, Milestones, and Timing

Task 11.2.1 – Project Management

SCWD's consultant will manage the project, subconsultants, budget, and schedule, and prepare monthly invoicing and progress reporting for submittal to SCWD. The consultant will hold one kick-off meeting at the project onset to be held at SCWD offices. The consultant will hold up to three monthly design progress meetings via conference call. Other communication required will be handled by telephone, email, or conference call as required.

Task 11.2.1 Deliverables

- Agendas and meeting minutes for kick-off meeting and monthly progress meetings
- Monthly progress reports and invoices

Task 11.2.1 Milestones

- Project kick-off
- Monthly design progress meetings

Task 11.2.1 Timing

Project management will begin with DWR approval of the project amendment, expected July 2018 and will continue through project completion, expected February 2019.

Task 11.2.2 – Preliminary Design Report (30% Design)

SCWD will retain an engineering consultant to prepare the PDR.

Information Gathering and Research

The consultant will submit a Request for Information to SCWD for data or other information related to the WWTP improvements and will review pertinent materials provided by SCWD.

Preliminary Design Report

The consultant will prepare a PDR summarizing the design criteria, preliminary calculations, and preliminary design for the process, hydraulic, mechanical, civil, electrical, and structural components required for the SCWD WWTP improvements. The consultant will submit a draft PDR to SCWD for review and comment. The consultant will respond to SCWD comments and incorporate them into the final PDR, which will be submitted to SCWD for their record. The PDR will be used as a basis for the final design.

This task will include the following:

- Wastewater plant site investigations including topographic survey, geotechnical investigation, and utility research
- Evaluation of existing District documents and influent water quality data
- Alternatives analysis – evaluation of two treatment alternatives
- Determination of design criteria including sizing and configuration of the following systems:
 - Biolac (including reactor volume, airflow requirements, and utility requirements)
 - Dewatering (including capacity and utility requirements)
 - Septage receiving systems (including capacity and utility requirements)
- Hydraulic evaluation
- Development of preliminary layout schematics for the Biolac, dewatering and septage receiving facilities
- Electrical preliminary design
- Operations and laboratory building structural design criteria
- Preparation of a Class 3 opinion of probable construction cost and preliminary construction schedule
- Initial operational procedure plan
- 30% drawings

QA/QC

The Draft PDR will be reviewed internally by the consultant's staff with expertise in the corresponding category prior to submittal to SCWD.

Workshop

The consultant will conduct a workshop at SCWD's office to review the PDR to facilitate feedback from SCWD and gather consensus on design decisions.

Task 11.2.2 Deliverables

- Information request in electronic format
- Draft PDR in electronic PDF format
- Workshop agenda and meeting minutes in electronic PDF format
- Final PDR with consultant responses to District comments in electronic PDF format

Task 11.2.2 Milestones

- Draft PDR completion
- Draft PDR workshop

- Final PDR completion

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Task 11.2.2 Timing

Development of the PDR is expected to start in July 2018 and be completed by November 2018. The Draft PDR is expected to be complete in October 2018 and the Draft PDR Workshop is planned for November 2018.

Task 11.2.3 – CEQA-Plus Documentation

The consultant will provide California Environmental Quality Act (CEQA) Plus documentation and permitting support for SCWD's WWTP improvements project. SCWD assumes that CEQA-Plus requirements will be met through development of a Mitigated Negative Declaration (MND) and issuance of a Final Notice of Determination (NOD). A CEQA-Plus compliant MND is desired in order to be eligible to receive federal sources of funding such as Clean Water State Revolving Fund. SCWD assumes permits may be required from Imperial County and the Colorado River Basin Regional Water Quality Control Board.

MND Preparation

SCWD's consultant or a subconsultant will prepare an MND for the WWTP improvements project to ensure the environmental regulatory compliance of the project.

Project Technical Meetings and Coordination

The consultant will manage its work and the work of its subconsultants to support production of relevant CEQA-Plus documents, coordinate and obtain necessary regulatory permits and approvals (hereinafter referred to as environmental).

The consultant will prepare for and conduct monthly meetings, coordinate and consult with SCWD to coordinate outreach to regulators and stakeholders, perform advance analyses required to support the environmental documents, and support document drafting. The consultant's environmental staff will participate in four (4) team meetings with SCWD and monthly meetings for up to one (1) year with the design team to ensure design assumptions are properly captured within the environmental documents. It is assumed consultant staff will attend four (4) additional meetings with regulators and/or the public.

The consultant will coordinate with SCWD staff to identify public agencies, utilities, and other parties of interest that may be appropriate for inclusion in notice distributions and/or document transmittals. The consultant will prepare and maintain transmittal lists approved by SCWD for public and regulatory outreach.

Public Meeting and Board Hearing

It is expected that SCWD, acting as CEQA Lead Agency for this project, will hold public hearings to review the MND.

The consultant will coordinate with SCWD to prepare for and host one public project review meeting for stakeholders and the public. The meeting will include handout materials, graphics and information boards to describe the project. Comment cards and note-taking stations will also be set up at each meeting. The consultant shall also assist in the preparation and posting of public notices for scoping meetings. SCWD will provide a Spanish speaking staff person to translate at the public meeting.

The consultant will attend two public meetings for the MND.

a.2.

Permitting and Regulatory Approvals

To support project construction and preparation of the CEQA-Plus documents, the consultant will confirm whether the project requires documentation demonstrating compliance with various federal acts, and coordination with or approval from federal, state and local agencies.

Task 11.2.3 Deliverables

- Draft CEQA-Plus document
- Public meeting and board hearing materials
- Final CEQA-Plus document

Task 11.2.3 Milestones

- Public Meeting and Board Hearing
- Final CEQA-Plus Documentation Completion
- Issuance of Final NOD

Task 11.2.3 Timing

Development of the CEQA-Plus document is expected to start in November 2018 and be completed by February 2019. The Draft CEQA-Plus document is expected to be complete in February 2019 and the Public Meeting and Board Hearing is planned for February 2019.

Task 11.3: Heber Public Utilities District Water & Sewer Master Plan

Project Sponsor: Heber Public Utilities District

Project Partners: None

Project Description:

The Heber Public Utility District (HPUD) owns, operates and maintains a system for the treatment, distribution and storage of potable water resources that serves approximately 1,620 water service connections for residences, businesses, and public facilities within HPUD and HPUD's Sphere of Influence. HPUD owns, operates and maintains a wastewater system which provides wastewater collection and treatment services to the Heber community, and areas immediately outside of the HPUD boundary, but within its Sphere of Influence. The wastewater treatment plant services an area of approximately 8.7 square miles of largely rural development. HPUD's wastewater treatment plant was constructed in the 1960's and expansions were completed in 1981, 2002 and 2013. 100% of HPUD's service area is considered a DAC.

Currently, HPUD does not have a comprehensive Water or Sewer Master Plan. Since its formation in 1931, HPUD has experienced high levels of sporadic growth which resulted in concurrent water and sewer system facility improvements that correlated to the level of resources available at the time. Much of the infrastructure is aged, deficient or inadequate for both existing and projected demand. Specifically, many of the water pipelines in the existing system have inadequate fire flows and many of the manholes and sewer pipelines are aged and in need of repair. Not all locations have been inventoried for full assessment and need. Without a comprehensive assessment of the water treatment and distribution system and of the wastewater collection and treatment system, HPUD management responds to water facility needs in a reactive manner after they have failed. This can result in compliance violations and potential fines that ultimately impact residents who are an SDAC.

The District proposes to hire a professional engineer to survey and digitally map its water and sewer systems for the purpose of preparing a Water and Sewer Master Plan. The Water and

COUNTY EXECUTIVE OFFICE

Tony Rouhotas, Jr.
County Executive Officer
tonyrouhotas@co.imperial.ca.us
www.co.imperial.ca.us



County Administration Center
940 Main Street, Suite 208
El Centro, CA 92243
Tel: 442-265-1001
Fax: 442-265-1010

August 13, 2018

Seeley County Water District
Attention Mr. Keith Baird, President
1898 W. Main Street
Seeley CA, 92273

RE: Lease Agreement – 1828 Park Street, Seeley

Dear Mr. Baird,

The County Executive Office has presented your Lease Agreement renewal proposal to the Board of Supervisors (Board) for the property located at 1828 Park Street, Seeley. Despite staff's best efforts to summarize the Seeley County Water District's (SCWD) concerns and requests, the Board has requested that the necessary supporting documentation be submitted to the County Executive Office for further review. Listed below you will find a list of items that we would like to address further with SCWD:

- **Street Lights:** The County requests supporting documentation to verify when electricity payments began to be paid by the SCWD. Also, the County cannot entertain any requests for reimbursement without any official accounting receipts or bills marked paid by the SCWD. Please provide us with the supporting documentation.
- **Fire Station Building Rent:** The SCWD has requested that the County increase the monthly rent for the Fire Station Building. The request for increased compensation for use of the facility is understandable. However, the Board would like the SCWD to reconsider and reduce its proposed rental amount, keeping in mind the Community Development & Infrastructure Improvement projects benefiting the Township of Seeley that the County of Imperial has secured funding for, amounting to over \$4,000,000.00. Please refer to **Attachment "A"**.
- **Property Transfer:** The County would like to revisit the possibility of a transfer of ownership or the purchase of the Seeley Fire Station and the "John Bates Memorial Park" (Seeley Park) that is maintained by the County. As you know, the County has invested well over \$100,000.00 in improvements to the Fire Station and has acquired over \$179,000.00 in funding for the Seeley Park in which the County is held accountable for per the Department of Housing and Community Development until June 2021.

"Establishing Direction. Creating Opportunity"

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

a.3.

Attachment "A"

Imperial County Community & Economic Development			
Seeley Projects			
Date	Project	Funding Source	Amount
2002-2016	First Time Home Buyer Program	HOME	\$ 642,634
2005	Seeley Water Treatment Plant Improvements	CDBG /USDA	\$ 900,000
2010	Seeley Drainage Master Plan	CDBG Colonia	\$ 69,375
2011	Seeley Housing Rehab /Earthquake	CDBG / CalHome	\$ 194,838
2011	Seeley Sidewalks	CDBG Colonia	\$ 89,540
2015	Seeley Wastewater Improvements Aeration Ponds	CDBG	\$ 506,428
2016	Neighborhood Cleanups	CDBG	\$ 47,242
2016	Seeley Park	14-HHRP/ County	\$ 179,060
2016	Acquisition Rehab	NSP3	\$ 121,312
2017	Tenant Based Rental Assistance	HOME	\$ 7,644
2017	Application for Seeley County Water District Water Lines	Pending	\$ 1,300,000
		Total	\$ 4,058,073

- Your concerns regarding zoning and code enforcement issues have been discussed with the Planning and Development Services Department. The department's on-going code enforcement efforts will be summarized for you in a separate communication to follow.

It is our goal to reach an agreement that will be fair to both parties and continue to give precedence to the interests of the residents of Seeley. We look forward to hearing from you soon, please feel free to contact me at (442) 265-1008 should you wish to discuss these matters further.

Sincerely,



Tony Rouhotas, Jr.,
County Executive Officer

Enclosure

cc: Miriam Rosales, Administrative General Manager

"Establishing Direction. Creating Opportunity"

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

a.3

Ticket: E587E6C5BE401 Re: Re: Seeley County Water District-Requesting Account Info

Inbox (414)

Starred

Important

Sent Mail

Drafts (137)

All Mail

1/20/17 AM



Miriam



Gustavo Pantoja



Nancy Obeso



A Aaron Garcia



A Amado Ramirez



G Gary Thornburg



J Jonan Medrano

Customer Service Web Thank you for contacting IID Energy. This reply was automatically generated t...

Customer Service Web
to me

50019862 - has been established since before our system update in 1999, those records are no longer available on file
50412268 - was established 1/8/08 - for more information please call 760-482-3300

Customer Service

From: Miriam Rosales <mirosales@seeleywaterdistrict.com>

Sent: 2018/08/13 12:28:19

To: Customer Service Web <customerservice@iid.com>

Subject: Re: Seeley County Water District-Requesting Account Info

Good Afternoon,

Here is the FED ID.

Seeley County Water District - Fed ID: 95-6006612

Thank you,

On Fri, Aug 10, 2018 at 9:52 AM, Customer Service Web <customerservice@iid.com> wrote:

50019862 - Town Lights

50412268 - Park Lights

a.3

Dumper Worksheet Assumptions: PER GALLON RATE INCREASE

2017-2018 Fiscal Year Chart#1

13-Aug-18

Current Per Gal. Rate	\$0.09
Jul-17	\$8,918.10
Aug-17	\$7,296.30
Sep-17	\$9,016.60
Oct-17	\$9,292.00
Nov-17	\$13,583.00
Dec-17	\$17,753.40
Jan-18	\$20,275.20
Feb-18	\$14,997.60
Mar-18	\$16,221.15
Apr-18	\$10,605.60
May-18	\$13,844.25
Jun-18	\$10,155.60

1,688,430 divided by 12 months = 140,706 x 12 = 1,688,430 x \$0.09 = (\$151,959 expected annual income)

2018-2019 Fiscal Year Chart#2

Proposed Per Gal. Rate	\$0.12
Assumptions - Per Gal Rate	
Jul-17	\$11,890.80
Aug-17	\$9,728.40
Sep-17	\$12,022.08
Oct-17	\$12,389.28
Nov-17	\$18,110.64
Dec-17	\$23,671.20
Jan-18	\$27,033.60
Feb-18	\$19,996.80
Mar-18	\$21,628.20
Apr-18	\$14,140.80
May-18	\$18,459.00
Jun-18	\$13,540.80

1,688,430 divided by 12 months = 140,706 x 12 = 1,688,430 x \$0.12 = (\$202,612 expected annual income)

..... Expected annual increase

\$202,612
\$50,653

13a.

Seeley County Water District

BALANCE SHEET

As of August 13, 2018

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Cash - A/C 7053000	0.00
Cash with County	0.00
Deposits with others	0.00
Dumper Checking Acct #27754	249,651.23
General Checking-Union Bank	245,144.40
Natural Disaster Fund - Certificate of Deposit	0.00
Petty Cash - Change Box	500.00
Total Bank Accounts	\$495,295.63
Accounts Receivable	
1400 Accounts Receivable	0.00
1410 Allowance for Uncollectible	-15,200.00
Total Accounts Receivable	\$ -15,200.00
Other Current Assets	
Other Rec - Interest	0.00
Payroll Corrections	0.00
Payroll Refunds	26.22
Undeposited Funds	10,736.62
Total Other Current Assets	\$10,762.84
Total Current Assets	\$490,858.47
Fixed Assets	
2018 Ford F-150 Regular Cab	31,035.42
Accumulated Depreciation	-3,638,793.00
Chevrolet Silverado 2014	37,738.93
Computer Panel - Water Plant	12,882.61
Construction in progress-asset (Water)	841,855.89
Equipment	282,268.78
Furniture & Fixtures	4,524.53
Harben trailer Jet, Model E180 (Water)	47,826.12
Lift Station Aerator	1,985.00
Other - Fencing	18,712.00
Other - Fire protection	40,662.00
Q-136528 Storage Container	3,733.17
Sewer - equipment	88,676.27
Sewer - Misc.	18,443.00
Sewer - Mt. Signal Lift	1,239,288.76
Sewer - Office equipment	3,681.00
Sewer - Plant	771,654.00
Sewer - Reclam. Fac. Improv	0.00
Sewer - Structure & improv.	8,643.00
Sewer - Vehicles	14,035.33

5a

	TOTAL
Sewer Project	677,682.35
Waste Effluent Station Pump	7,605.15
Water - Dist. System Improv.	1,700,000.00
Water - Equipment	108,525.59
Water - Grant Proj.	2,090,459.00
Water - Improvements	49,676.63
Water - Office equipment	6,320.43
Water - Plant	857,425.82
Water - TTHM System improv.	2,007,748.39
Water - Vehicles	55,048.33
Water Plant - Land	125,346.50
Water Valve	1,497.43
Total Fixed Assets	\$7,516,188.43
Other Assets	
Other OPS-Equipment-New Assets	0.00
Principal Financial Group - Stock	15,734.40
Total Other Assets	\$15,734.40
TOTAL ASSETS	\$8,022,781.30
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
A/P - Accounts Payable	0.00
Deposits from Others	28,168.18
Direct Deposit Payable	0.00
Other A.P. - A/P	0.00
Other pay. - A/P	0.00
Payable to County of Imperial	0.00
Payroll Liabilities	11,503.72
Vacation and Sick Pay Accrual	16,573.97
Total Other Current Liabilities	\$56,245.87
Total Current Liabilities	\$56,245.87
Long-Term Liabilities	
Contract Payable	0.00
Loan Pay. USDA	-295.26
Loan Payable - USDA	153,729.05
Note Payable - Smith	0.00
Total Long-Term Liabilities	\$153,433.79
Total Liabilities	\$209,679.66
Equity	
Net Assets	7,801,585.28
Net Income	11,516.36
Total Equity	\$7,813,101.64
TOTAL LIABILITIES AND EQUITY	\$8,022,781.30

Seeley County Water District

PROFIT AND LOSS

July 1 - August 13, 2018

	TOTAL
Income	
General Fund Income	170.84
Interest income	200.54
Sales	2,128.66
Sewer Charges Base - Commercial	7,278.02
Sewer Charges Base - Residential	33,469.12
Unapplied Cash Payment Income	2,631.21
Water Charges - Base - Commercial	6,239.47
Water Charges Base - Residential	23,562.26
Water Charges Commercial Metered Usage	758.40
Water Charges Residential Metered Usage	11,853.41
Water/Sewer Fees	222.14
Total Income	\$88,514.07
GROSS PROFIT	\$88,514.07
Expenses	
Alert Services Expense	11.65
Bank Charges/Late Fees/Overlimit Fees	149.22
Director Fees	800.00
Dues and subscriptions	750.18
Employee Insurance	3,800.37
Fuel	800.93
General Fund Expenses	513.42
Lab Testing	232.00
Legal and Professional Fees	1,500.00
Office Expense	88.49
Payroll Expenses	39,423.88
Postage and Freight	300.00
Professional & special services	1,750.00
Repair & Maintenance - Dumper	5,145.49
Source-Purchased Water	1,200.00
Supplies - Dumper	3,026.48
Telephone Expense	1,760.83
Uniforms	327.68
Utilities	5,351.89
Total Expenses	\$66,932.51
NET OPERATING INCOME	\$21,581.56
Other Income	
Capital Improvement - Off Site	15,066.91
Total Other Income	\$15,066.91
Other Expenses	
Capital Improvement - off-site	24,132.12
Federal - USDA (TTHM Project)	1,000.00

5a.

	TOTAL
Reconciliation Discrepancies	-0.01
Total Other Expenses	\$25,132.11
NET OTHER INCOME	\$ -10,065.20
NET INCOME	\$11,516.36

Payroll Summary Report**Jul 27, 2018**

CHECK DATE	NAME	NET AMOUNT	TOTAL HOURS
07/27/2018	Garcia, Jr., Aaron	\$1,927.24	80.00
07/27/2018	Medrano, Jonan	\$721.05	62.90
07/27/2018	Obeso, Nancy L.	\$1,028.84	80.27
07/27/2018	Pantoja, Gustavo	\$1,384.42	80.00
07/27/2018	Ramirez, Amado	\$1,068.90	80.93
07/27/2018	Rosales, Miriam A.	\$1,548.13	80.00
07/27/2018	Rosas, Nadia	\$833.22	75.85
07/27/2018	Thornburg, Gary L.	\$1,260.03	81.70
Totals		\$9,771.83	621.65

(5c.)

Payroll Summary Report

Jul 13, 2018

CHECK DATE	NAME	NET AMOUNT	TOTAL HOURS
07/13/2018	Garcia, Jr., Aaron	512.74	80.00
07/13/2018	Medrano, Jonan	14.25	55.25
07/13/2018	Obeso, Nancy L.	80.60	80.60
07/13/2018	Pantoja, Gustavo	80.00	80.00
07/13/2018	Ramirez, Amado	88.67	88.67
07/13/2018	Rosales, Miriam A.	80.00	80.00
07/13/2018	Rosas, Nadia	79.93	79.93
07/13/2018	Thornburg, Gary L.	79.96	79.96
	Totals	\$9,837.03	624.41

SEELEY COUNTY WATER DISTRICT
1898 West Main Street (P.O. Box 161) Seeley, CA 92273
Telephone: 760.352.6612 Facsimile: 760.352.0589



Board President: Keith Baird.

Board Members: Jason Grima, Esteban Jaramillo, Leslie Hill, Donald Murphy

08/13/2018

Accomplished Tasks:

- Regular Office maintenance
- Alleys and fire hydrant cleaned on as needed basis
- Finish moving Nancy and Nadia desks.
- The operator's dressing room was moved to the little lab.

Water and Water Distribution

- Dead ends in distribution system continue to receive weekly flushing
- The first 20 kamstrup meters are installed and we received 20 more last week.
- We start getting the serial numbers from all the water meters in town for the new billing software
- Monthly water samples collected
- Quarterly water samples (TTHM and HAA5) collected
- Special TTHM sample collected
- Monthly calibrations at the water plant
- The customer from the account #101 1793 El Centro St. was complaining about a water leak he was having next to our meter.
- One of ours raw water pumps at the water treatment plant was having an alarm
-

Wastewater and collection system

- Maintenance to waste filters
- Maintenance to Wedeco UV System (lamps changed, Chamber and Sleeves cleaned)
- Ponds skimmed
- We start collecting special monthly samples (cyanide, copper) on Monday.

6a.

SEELEY COUNTY WATER DISTRICT
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Board President: Keith Baird.

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Wastewater Treatment Plant Discharge Violations Under 2017-2022 NPDES Permit

December 2017

- Copper 162 ug/l

January 2018

- Copper
Total recoverable daily maximum: 104 ug/l
Total recoverable 30 day average: 0.217 lbs/day
Total recoverable daily maximum limit: 0.217 lbs/day

- Enterococci: 100 MPD/ 100 ml

February 2018

- Copper: 71.5ug/l
Total recoverable daily maximum: 71.5 ug/l O Total recoverable 30 day average: 0.149 lbs/day
Total recoverable daily maximum limit: 0.149 lbs/day

March 2018

- Copper: 89.49ug/l
Anticipating 3 total copper violations
- Cyanide: 8 ug/l
Anticipating 3 total cyanide violations

April 2018

- Cyanide: 6 ug/l
Anticipating 3 total cyanide violations

May 2018

No Violations

6a

SEELEY COUNTY WATER DISTRICT
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Telephone: 760.352.6612 Facsimile: 760.352.0589



Board President: Keith Baird.

Board Members: Jason Grima, Esteban Jaramillo, Leslie Hill, Donald Murphy

June 2018

- No violations

July 2018

- Pending results

Results Pending

Legal and Regulatory Considerations

23. Water Code section 13385, subdivision (1)(11), also requires the Colorado River Basin Water Board to assess an MMP of three thousand dollars (\$3,000) for each violation, not counting the

first three violations, if the Discharger does any of the following four or more times in a six-month period thereafter chronic violation)

i. Violates a waste discharge requirement effluent limitation;

ii. Fails to file a report pursuant to Section 13250;

iii. Files an incomplete report pursuant to Section 13260; or

iv. Violates a toxicity effluent limitation contained in the applicable waste discharge requirements where the waste discharge requirements do not contain pollutant-specific effluent limitations for toxic pollutants.

24. Water Code section 123a5, Subdivision (X2) states: For the purpose of this section, a period of six consecutive months' mean the period commencing on the date that one of the violations

described in this subdivision occurs un-

long

later talent:

A handwritten signature, possibly "Ga.", is enclosed within a hand-drawn circle.

Date	Vendor	Amount Spent	Description/ Reason	Fund Source	Book keeping Code	Item #	Demands to be Paid	Invoice/Order #	P. O.	TOTAL	Acct#8195
7.2.2018	Fergusom	\$11.20	See Note [1]	Emergency	Suplies: Water				Water Plant		
7.09.2018	lowe's	\$27.68	See Note [2]	Emergency	MR: WW						
7.3.2018	Home Depot	\$11.65	See Note [3]	Emergency	MR: WW			#H1059-76551			
7.3.2018	Wymore INC Industries	\$31.34	See Note [4]	Emergency	MR: WW			1198178			
7.6.18	lowe's	8.62	See Note [5]	Emergency	MR: WW			16772574			
7.11.18	lowe's	\$382.21	See Note [6]	Emergency	MR: WWW						
7.12.18	Seeley Market	\$14.57	See Note [7]	Emergency	Suplies: Water/ waste		8/13/18	#5646			
7.12.18	Seeley Market	\$4	See Note [8]	emergency	Suplies: Water/ waste		8/13/18	#5654			
7.12.18	Amazon	\$16.98	See Note [9]	emergency	Suplies: Office		8/13/18	#7.12.2018			
7.12.18	Superior Ready Mix Co ?		See Note [10]	emergency	MR: Waste / Sewer			#47555			
7.12.18	Walmart	\$20.60	See Note [11]	emergency	Suplies: WWW		8/13/18	#01890			
7.13.18	Amazon	\$32.33	See Note [12]	emergency	Suplies : Office		8/13/18	113-4674129-99	7.13.18AGAMAZ		
7.16.18	lowe's	32.62\$	See Note [13]	Emergency	S:dump station / MR, OFFICE	#6		#2773737			
7.17.18	USA Bluebook	\$847.41	See Note [14]	Board approved	[1] MR: Water plant			174682	7.17.18USAGP		
7.18.18	lowe's	\$780.00	See Note [15]	Board approved	MR: W Office	#5		#17476			
7.18.18	lowe's	\$97.75	See Note [17]	Emergency	MR: W Office						
7.18.18	Lowe's	-\$26.72	See Note [18]	Emergency	MR: W Office			#16939777			
7.18.18	Brenntag	\$1,145.12	See Note [19]	Board approved	Suplies : W	#10		#			
7.25.18	lowe's	\$122.70	See Note [20]	Emergency	MR : WWW			#2544397			
7.25.18	O'reilly	\$54.10	See Note [21]	Emergency	MR: WW			#2687-140602	#3		
7.27.18	USA Bluebook	\$62.73	See Note [22]	Emergency	MR: W			#176843	7.27.18 GP		
7.27.18	Amazon	\$60.12	See Note [23]	Emergency	MR: WW		8/13/18	#113-1087124-8	7.27.18AGAMAZ		
7.03.18	amazon	\$103.62	See note	emergency	S: ww/w			114-2193681-32	gloves(1)AG		
7.03.18	Amazon	\$108.42	See note	Emergency	S: Ww/W			114-8140312-78	gloves-ag		
		EMERGENCY	\$1,137.64								
		BOARD APPROV	\$2,772.53								

66

[1] Removed distribution PH probe

#6276676

[2] Concrete Epoxy #642538
For Backwash Pump Repair at the Waste Plant

[3] Backwash Pump Repair

[4] Backwash Pump Repair

[5] Flex male-female Return

[6] Maintenance repair for the new office at the water plant,
Trans #88345035

[7] Water bottles fir

[8] 20 Lb Ice Bag

[9] Ethernet Splitter cable

[10] Black con seal for manhole repairs

[11] Electrolits

[12] Drop box

[13] Water hose

[14] Water Plant Maintenance

[15] Spécial board meeting of 7.16.2018

65.

[16] 2 Windows A/C units for water plant office.

[17] extra money to cover the total cost of the A/C units for the water plant office

[18] Credit

[19] Purchase of chlorine for the water plant approved on the board meeting of July 9th

[20] items for operators office, new changing room and water plant maintenance

[21] Gray silicone for twins filters at the waste waste water plant

[22] DPD powder for free chlorine.

[23] Gasket material for twins filters

6b.

INVOICE DATE	INVOICE NUMBER	ANALYSIS PERFO	FACILITY	COST	Totals
--------------	----------------	----------------	----------	------	--------

7.6.18	18-21157	See note [1]	Water	\$232.00	
7.12.18	18-21214	See note [2]	Water	\$72.00	
7.16.18	9475	See note [3]	Waste	\$3,916.00	
7.17.18	9477	See note [4]	Waste	\$7,799	
7.23.18	18-21311	See note [5]	Water	\$95.00	
7.30.18	18-21360	See note [6]	Water	\$195.00	

waste \$11,715
 water \$594
 special

loc.

loc

[1] Bacteria Potable
Bacteria Raw
E.coli

[2] Bacteria Potable M30912

[3] 2rd Quarterly Bioassay

[4] 8 E.coli analysis
8 fecal coliform
8 Total coliform
8 Enterococci
24 BOD
24 TSS
2 Bis Phthalate
7 Cyanide
2 Mercury
9 Copper
3 ammonia
3 nitrate as N
3 Nitrite
3 total phosphates
3 Total nitrogen
3 total phosphorus
3 total harness
3 TDS
3 sulfate
1 selenastrum

[5] Aluminum
Iron

[6] 3 TOC

6C.

JULY 2018(DUMPERS)
Total Gallon Per Month

Alpha Site Logistics	16,650	1,498.50
Diamond Enironmental	2,700	\$243.00
Olam Spices & Veg. Incred.,	2,100	\$189.00
El Don	1,000	\$90.00
J & H Rent-A-Can	6,000	\$540.00
Loris Sanitation Services	13,500	\$1,215.00
QT Sanitation	3,200	\$288.00
Roto Rooter	18,000	\$1,620.00
RS Harvesting	400.00	\$36.00
Sharp Sanitation	33,200	\$2,988.00
Star Sanitation	3,800	\$342.00
Perez&Ramirez	180	\$16.20
JJL Harvesting	300	\$27.00
Total	101,030	\$9,092.70

(6d.)

SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273

Telephone: 760.352.6612 Facsimile: 760.352.0589



Board President: Keith Baird

Board Members: Jason Grima, Esteban Jaramillo, Leslie Hill, Donald Murphy

REGULAR MEETING

Date: July 9, 2018, MONDAY

Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273

Time: 6:30 PM

1. Call to Order

a. Pledge of Allegiance

Pledge of Allegiance Led by Director Baird

b. Quorum - Roll Call

Director 1	Jason Grima	Absent
Director 2	Leslie Hill	
Director 3	Esteban Jaramillo	Arrived at 6:35
Director 4	Donald Murphy	
Director 5	Keith Baird	

Also Present:

Administrative General Mgr. & Secretary of the Board Miriam Rosales, Chief Plant Operator Aaron Garcia, Assistant Manager Gustavo Pantoja, John Kemp Consultant, General Counsel Dennis Morita.

Other members of the Public:

Nancy Obeso and Jorge Rosales

2. Discussion of the Agenda

a. Items to be pulled from the Action Calendar.

Item 15 and 16 to be pulled from the Agenda

b. Items to be pulled from the Discussion Calendar.

c. Emergency Items to be added.

d. Approval of the agenda.

Director Hill made a motion to accept the Agenda. Seconded by Director Baird.

Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

3. Board Member Reports / Announcements.

Director Hill, made a report, one of water tanks leaking, reply by Chief, it was due to the TTHM project a flow meter thread stripped and popped off. A&R are ordering the parts. It's not the tanks themselves.

Director Baird made an announcement to change times from 6:30 p.m. to 6:45 p.m. at the next meeting.

⑧ a.

Director Jaramillo distributed park surveys to the public and collected surveys to be turned in.

PUBLIC COMMENT

This is the opportunity for the members of the public to address the board on any matter within the Board's jurisdiction. Any action taken as a result of public comment shall be limited to direction to staff. State your name for the record prior to providing your comments. Please address the board as a whole, through the chairman. Individuals will be given (3) minutes to address the board. Public comments will be limited to a maximum of 21 minutes. The public will be allowed to comment on specific items on the agenda after board discussion.

DISCUSSION CALENDAR SECTION I

4. Engineer's Report: The Holt Group, Jack Holt
Update on the TTHM project. Contractor is waiting on a replacement flow meter and once it is received they will replace the faulty flow meter with the new one. (Ties in with Director Hill's report.) Everything is on schedule for the Coyne Water & Sewer Studies workshop

5. Administrative General Manager and Secretary Report
- a. Financial Reports
 - b. Miscellaneous/Correspondence
 - c. Payroll summary

Director Baird made a motion accept the General Manager Report. Seconded by Director Jaramillo. Agenda item to notify the County and IID and Customer that at the August Mtg, the District will stop making payments with an effective date of August 30, an invitation to the County to attend the board meeting of August 13th. Under the water code a Special District does not have the authority to pay for street lights, in the last few years a total of \$50,000 has been paid by the Seeley County Water District to the IID? Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

6. Chief Operators Report – Water & Wastewater Treatment Plant Reports
- a. Accomplished Tasks
 - b. Monthly Expenditures
 - c. Laboratory Results
 - d. Dumper Station
 - e. Violations
 - f. Correspondence

Director Hill made a motion approve Chief Operators Report. Seconded by Director Murphy. Send letter or flyer to Dumper Companies, that we are testing for metals, revisit contract. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

CONSENT CALENDAR SECTION I

Any consent item can be removed from the consent list by request of the board or any member of the public for consideration separately.

8a

7. Demands (Accounts Payable)
8. Approval of Minutes: a. REGULAR MEETING June 11, 2018
9. Authorize 4 Administrative days for the President of the Board for the month of JULY 2018.
10. Approval of the purchase of Sodium Hypochlorite for Water Treatment Plant from Brenntag Co. for a total cost not to exceed in the amount of \$1,145.12 (tax and freight included).
11. Approval of purchase of routine office supplies (paper, stamps and cleaning supplies for office (envelopes, copy paper, toner for printers and copier, toilet paper, paper towels, eight rolls of postage stamps, cleaning liquid, trash liners/bags, dish soap, bathroom cleaner, disposable water/coffee cups) not to exceed \$750.00 {Sparkllets drinking water service \$93.41} [\$400 for stamps alone].

Director Hill made a motion to approve items 7 through 11. Seconded by Director Murphy. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

DISCUSSION/ACTION CALENDAR

12. Discussion/Action Hazen presented an updated proposal dated June 11, 2018. The proposal includes survey, preliminary design report, and CEQA. If we refer to the schedule, it is recommended that the Seeley County Water District, move forward with preparing the application for Clean Water State Revolving Fund (CWSRF) planning money for the remaining portion of the engineering design. Hazen can prepare applications at the cost of \$26,380. This amount would be funded by the District and reimbursed as part of the CWSRF Grant. Board shall authorize the Administrative General Manager / Secretary of the Board to execute a professional services agreement with Hazen in the amount not to exceed \$26,380.

Director Hill made a motion to approve proposal date June 11, 2018 and Board authorizes the Admin General Manger to execute a professional services agreement with Hazen not to exceed \$26,380. Seconded by Director Jaramillo. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

Director Hill made a motion to approve payment of invoice contingent upon deposit. Seconded by Director _____. Discussion of the Board and Public followed. The motion was taken to a roll call vote. The motion carried with all members voting in the affirmative.

Director 1	Jason Grima	Absent
Director 2	Keith Baird	YES
Director 3	Esteban Jaramillo	YES
Director 4	Leslie Hill	YES
Director 5	Donald Murphy	YES

13. Discussion/Action to approve the billing utility plug-in UBMax from Softline Data, Inc. Initial start-up fees include; UbMax utility billing software, yearly technical support, ACH/Online bill & pay plus customer support, set-up and training plus additional training classes for free if needed. Total start-up fees not to exceed in the amount of **\$1685.00** The annual fees thereafter will be in the amount of \$540

Director Hill made a motion to approve the billing utility plug-in UBMax. Seconded by Director Murphy. Discussion of the Board and Public followed.

The motion was taken to a roll call vote. The motion carried with all members voting in the affirmative.

Director 1	Jason Grima	ABSENT
Director 2	Keith Baird	YES
Director 3	Esteban Jaramillo	NO
Director 4	Leslie Hill	YES
Director 5	Donald Murphy	YES

14. Discussion/Action the Seeley County Water District Board at its regular meeting of January 15 of 2018, provided a directive to the Administrative General Manager ("AGM") to prepare and draft an all-encompassing policy. The AGM is now seeking from the board the approval of one (1) component of the all-encompassing policy, titled "SURPLUS DISTRICT PROPERTY DISPOSAL POLICY". The purpose of the policy is to establish a policy for disposition of surplus personal property, operations equipment, supplies, furnishings and materials. This policy does not apply to real property and exists to ensure the receipt of all revenues from disposal.

Director Baird made a motion to approve with the amendment to include "no" point 5 pg. 2. Seconded by Director Hill. Discussion of the Board and Public followed. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

Tabled

15. Discussion/Action seeking approval from the Board for the purchase of a Commercial Steel Door to replace the broken door in the conference room, which is currently sealed, and is considered an emergency exit.

Option 1 Primed Steel Slab Solid Core Door w/no frame or hardware **\$105.00**

Option 2 Armor Door, Fire rated steel prehung commercial door /frame w/panic bar and hardware \$679.00 plus tax \$60.09 Total **\$739.09**

Option 3 Flush Steel Commercial Door with Hardware \$360.45 plus tax Total **\$392.34**

Option 4 Armor Door, Fire rated steel commercial door with knock down frame & hardware \$419.00 plus tax \$37.08. Total **\$456.08**

Tabled

16. Discussion/Action seeking approval from the Board for the purchase of materials to support and properly install emergency door, materials include 2x4's, shims, caulking, and sheet of drywall. This is a rough estimate of materials needed, we cannot fully determine the extent of damage to the frame and surrounding area until removal and installation begin. Total estimate of cost **\$400**

8a.

17. Discussion/Action seeking approval from the Board to extend agreement for professional consulting services, with Pam Hammond, Consultant. Services will be for six (6) months and become effective starting July 9, 2018 through January 14, 2019.

Director Hill made a motion to approve extension of contract with Pam Hammond, Consulting. Seconded by Director Baird. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

18. Discussion/Action to approve **RESOLUTION 70918-01** of the Seeley County Water District approving the project completion for the Seeley County Water District - Water Treatment Plant TTHM Improvement Project. The resolution is a required item that should be submitted to the Local USDA office before (RUS) Rural Utilities Services can approve the final payment.

Director Hill made a motion to approve RESOLUTION 70918-01. Seconded by Director Murphy. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

CLOSED SESSION:

19. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 3.8 Acres Unimproved ground – APN 051-430-009-000

Agency Negotiator: District Legal Counsel

Negotiating Parties: Imperial Valley Desert Museum Society, Inc.

Under Negotiation: Price and Terms for an acquisition.

20. CONFERENCE WITH LEGAL COUNSEL---EXISTING LITIGATION

Paragraph (1) of subdivision (d) of Government Code Section 54956.9

Name of Case: California Regional Water Quality Control Board Colorado River Basin
Region Administrative Civil Liability Complaint R7-2017-004

OTHER ITEMS

No reportable action taken in closed session.

Next Meeting: SPECIAL MEETING WORKSHOP:

MONDAY, July 16, 2018 at 6:45 P.M.

8a.

President, SCWD Board

Administrative General Manager & Secretary of the Board

8a.

SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273

Telephone: 760.352.6612 Facsimile: 760.352.0589



Board President: Keith Baird,

Board Members: Jason Grima, Esteban Jaramillo, Leslie Hill, Donald Murphy

MINUTES OF SPECIAL MEETING WORK SHOP

Date: July 16, 2018, MONDAY

Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273

Time: 6:45 PM

1. Call to Order
 - a. Pledge of Allegiance

The Pledge was led by Director Baird

- b. Quorum - Roll Call

Director 1	Jason Grima
Director 2	Esteban Jaramillo
Director 3	Leslie Hill
Director 4	Donald Murphy
Director 5	Keith Baird

Also Present:

Administrative General Mgr. & Secretary of the Board Miriam Rosales, Chief Plant Operator, Aaron Garcia, General Counsel Dennis Morita, Consultant John Kemp

Members of the Public:

Marty Coyne, Justina Arce, Jack Holt, Juny Marmolejo

2. Discussion of the Agenda
 - a. Items to be pulled from the Action Calendar.

Item 4 for Discussion only

 - b. Items to be pulled from the Discussion Calendar.
 - c. Emergency Items to be added.
 - d. Approval of the agenda.

Director Hill made a motion to approve the Agenda. Seconded by Director Baird. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

3. Board Member Reports / Announcements.

PUBLIC COMMENT

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This is the opportunity for the members of the public to address the board on any matter within the Board's jurisdiction. Any action taken as a result of public comment shall be limited to direction to staff. State your name for the record prior to providing your comments. Please address the board as a whole, through the chairman. Individuals will be given (3) minutes to address the board. Public comments will be limited to a maximum of 21 minutes. The public will be allowed to comment on specific items on the agenda after board discussion.

DISCUSSION/ACTION CALENDAR

Discussion Only

4. Engineer's Report: The Holt Group, to present results from the various development documents reviewed that include the Water Supply Assessment, Sewer Study, and Specific Plan from Coyne Ranch Development. The District will then provide the Holt's Group comments to the County Planning Department and Jurg Heuberger, Consultant for the Coyne Project.

The Holt Group presented Coyne Ranch and gave general overview of studies. Mr. Coyne's goal, is to get a will service letter for water and sewer. (Look to see if there is a will serve letter to the Sunbeam estates)

The board so directs to staff to cc all board members once Mr. Coyne sends email with specific items which the developer in looking into.

5. Discussion/Action approve the purchase of 2 window air conditioner units (energy star) from Lowes, to be installed at the water plant mobile home office. Total including tax not to exceed in the amount of **\$780.00**

6. Discussion/Action to approve the purchase of (1) DPD Dispenser for 1000 tests, (2) Desiccant bag refills, (4) Replacement roller assemblies for chlorine pump maintenance, (2) Replacement injection valve assemblies for chlorine injection lines and (4) Flexflo head tube assemblies. Total including tax (\$78.64) not to exceed in the amount of **\$ 865.10**

Director Grima made a motion to approve item 5 and 6 as a block. Seconded by Director Hill. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative

Director Baird made a motion to approve items 5 - 6. Seconded by Director Hill.

Discussion of the Board and Public followed. The motion was taken to a roll call vote.

The motion passed with all members voting in the affirmative. Directors Jaramillo, Baird, Murphy, Grima, and Hill

Noes- Absent:

Director 1	Jason Grima
Director 2	Esteban Jaramillo
Director 3	Leslie Hill
Director 4	Donald Murphy
Director 5	Keith Baird

8b

7. Discussion/Action to approve moving those vendors on the reconciliation & posting report, which were charged against the General Fund instead of the Capital Improvement account. The total amount of check to be deposited into the General Fund account \$17,232.12

Director Hill made a motion to approve the movement of charges from Capital Improvement account to General Fund acct. Seconded by Director Murphy. Discussion of the Board and Public followed. The motion was taken to a roll call vote.

The motion passed with all members voting in the affirmative. Directors Jaramillo, Baird, Murphy, Grima, and Hill

Noes- Absent:

Director 1	Jason Grima
Director 2	Esteban Jaramillo
Director 3	Leslie Hill
Director 4	Donald Murphy
Director 5	Keith Baird

OTHER ITEMS

Director Jaramillo made a motion to adjourn. Seconded by Director Grima. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

Meeting Adjourned at: 9:08 p.m.

Next REGULAR Meeting Adjourned to the time of 6:45: MONDAY, August 13, 2018

President, SCWD Board

Administrative General Manager & Secretary of the Board

8b.

If the vacancy is not filled by the SCWD Board by appointment, or if the Board has not called for an election within 60 days of the date the vacancy, the Board of Supervisors of Imperial County, may appoint a person to fill the vacancy within 90 days of the date that SCWD is notified of the vacancy or the effective date of the vacancy, whichever is later, or the Imperial County Board of Supervisors may order the SCWD to call an election to fill the vacancy.

Section 9 – Compensation

The Directors of the Board shall fix the compensation to be paid to all employees and officers of the District. The compensation received by Directors for attendance of participation at Board meetings, committee meetings, ceremonial events, or any officially authorized function representing the district shall not exceed that specified in Section 30507 of the Water Code. Directors shall be compensated for any expenses incurred in the performance of his/her duties required and authorized by the Board as defined in Ordinance No. 4 currently in effect or as the same may be amended from time to time.

Pursuant to Ordinance 4 currently in effect or as the same may be amended from time to time, California Water Code Sections 30507 and 20200 et seq. provide the authority and procedure for establishing compensation for members of the board of directors of the District. Section 30507 stipulates that a director can receive not to exceed one hundred dollars (\$100.00) for each day's attendance at meetings or for each day's service rendered as a director by request of the board, not exceeding a total of six days in any calendar month. Section 30507 also allows for reimbursement of expenses incurred in the performance of his or her duties required or authorized by the board.

Compensation.

- | | |
|---|-----------------------|
| a) Regular Board meetings: | \$100.00 per meeting. |
| b) Special Board Meetings: | \$ 75.00 per meeting. |
| c) Emergency Board Meetings: | \$ 75.00 per meeting. |
| d) Attendance at meetings/rendering of services approved in advance by the Board. | \$100.00 per day. |

The total number of days' compensated as set forth herein shall not exceed six days in any calendar month.

Travel Expenses.

Provided the Board has approved use of a private vehicle in advance for the purpose of facilitating the performance of activities on behalf of the District, the Director shall be reimbursed for mileage at the IRS business allowance rate now in effect or as hereafter established from time to time.

Section 10 – Insurance Coverage of Members and Officers of the Board of Directors

DRAFT SAMPLE

August 13, 2018

Mr. Jim Minnick, Director
Imperial County Planning & Development Services Department
801 Main Street
El Centro, CA 92243

RE: Coyne Ranch Development Service Availability through the Seeley County Water District

Dear Mr. Minnick:

This letter is in response to a request from Mr. Martin Coyne for a "will serve" letter from the Seeley County Water District (SCWD) for a proposed residential development that may accommodate up to 573 dwelling units (phasing to be determined at a future date) and as currently being processed through your department. The proposed Coyne Ranch Development is located in an unincorporated area of Imperial County but within the SCWD service area. The SCWD Board of Directors has received copies of the proposed Coyne Ranch Development Specific Plan and a limited technical report for on-site sewer facilities (no study or assessment of proposed sewer connection or pipeline route(s) from the SCWD system). The SCWD has also not received a technical report on the proposed water distribution facilities for either on-site or off-site pipelines. These reports, along with an environmental impact report should be made available to our District office for proper review and assessment of the proposed project and potential impacts to the SCWD. The SCWD offers this conditional letter of intent to provide services in lieu of a "Will Serve" letter.

Potable Water Services- A technical report of the proposed water distribution pipelines and system connection needs to be prepared by the developer for review by the SCWD:

1. **Distribution System-** The technical report shall provide a schematic of the proposed water distribution system to serve Coyne Ranch Development. The proposed route shall be reviewed and approved by the SCWD and Imperial County in order to assess impacts to existing right-of-ways and easements and affected environment. The proposed point of connection to the SCWD system shall be communicated and a hydraulic analysis shall be prepared in order to assess the capacity and sizing of the proposed distribution system. The SCWD shall review the proposed pipeline schematic and corresponding hydraulic analysis to determine feasibility and compliance with SCWD standards. The future design and construction of the needed potable distribution pipelines are at the sole cost of the private developer and shall require a developer agreement.
2. **Fire Flow-** The hydraulic analysis shall demonstrate compliance with the County of Imperial fire flow standards. If it becomes necessary for the developer to maintain water storage tanks to meet minimum flows, the potable water storage tanks will be designed and constructed per SCWD development standards and at the sole cost of the private developer. The improvements shall require a developer agreement.

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3. **Water Treatment Capacity-** There is sufficient water treatment capacity to serve the proposed units, however, water services may not be guaranteed until all applicable Water Capacity Fees are paid. The SCWD operates on a first come first serve basis.

Sewer Services- A technical report for the proposed on-site sewer collection system was received and reviewed. A supplemental report of the proposed main sewer collection force main pipeline needs to be prepared by the developer for review by the SCWD:

1. **Sewer Collection System-** The supplemental report shall provide a schematic of the proposed sewer force main pipeline. The route shall be identified in order to assess any potential impacts to existing right-of-ways or easements and affected environment. The proposed connection point to the SCWD collection system shall be identified and a hydraulic analysis shall be provided in order to determine impacts to the existing collection systems capacity. The SCWD shall review the proposed sewer force main pipeline schematic and corresponding hydraulic analysis to determine compliance with SCWD standards.
2. **Sewer Treatment Capacity-**With respect to the availability of sewer treatment services, the District has limited treatment capacity of approximately 317 Equivalent Dwelling Units. The District is currently unable to commit to an increase in sewer demand as SCWD would exceed capacity at the 573 number of units proposed by the Coyne Ranch Development. The Board of Directors is currently working on a Sewer Master Plan. Any commitment to provide sewer services would be tied to a developer agreement and possible bonding requirements. Sewer services may be guaranteed when all applicable Sewer Capacity Fees are paid, under the condition that service is contingent upon completion of wastewater treatment plant expansion by the SCWD.

SCWD is in the process of reviewing outstanding water service commitments for Sun Beam Lakes Estates which has been tentatively approved by Imperial County. Prior to issuing a "Will Serve" letter to Coyne Ranch Development for potable water services, cumulative impacts will need to be assessed unless a formal withdraw is received from Sun Beam Lakes Estates.

Further note that all reference to Capacity Fees, are those as established by the SCWD at the time of development which may, or may not, reflect from the current fees. Capacity Fees are expected to mitigate potential impacts from all future development to the SCWD Wastewater Treatment Plant and to the Sewer Treatment Plant and would be tied to a formal impact fee study once the corresponding master plans are completed and capital needs are defined.

Thank you for the opportunity to comment on this very important project for the Seeley community. The SCWD is prepared to extend conditional commitments to the Coyne Development as noted above, and upon repeal of any existing commitment to the Sun Beam Lakes Estates. If you have any questions regarding this communication, you may contact me at (760) 425-0041.

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Seeley County Water District

Keith Baird, Board President

ATTEST:

Dated: August 13, 2018

Miriam Rosales, Secretary to the Board

Dated: August 13, 2018

SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273

Telephone: 760.352.6612

Facsimile: 760.352.0589



Board President: Keith Baird

Board Members: Jason Grima, Esteban Jaramillo, Donald Murphy, Leslie Hill

RESOLUTION No. 081318-01

A Resolution of the Seeley County Water District Amending the Charge Per Gallon for Waste Hauled for Treatment at the Seeley County Water District Sewer Treatment Plant

WHEREAS, Seeley County Water District ("District") has a program which allows persons to bring waste to the District sewer plant for disposal and treatment; and

WHEREAS, Resolution 042814-02 established a charge for such dumpers at nine cents (\$.09) per gallon; and

WHEREAS, District wishes to increase the charge to twelve cents (\$.12) per gallon; and

WHEREAS, the per gallon charge is only for persons who bring waste to District property for treatment and is not charged to those not utilizing the service; and

WHEREAS, District costs associated with providing the service have increased.

NOW, THEREFOR, BE IT RESOLVED AS FOLLOWS:

1. The above recitals are true and correct.
2. The fee for receipt, handling and disposal of waste brought to the District sewer treatment plant shall be twelve cents (\$.12) per gallon effective September 10, 2018.
3. Resolution 042814-02 is repealed.

Motion made by: Director: _____

Motion seconded by: Director: _____

Jason Grima	Yes	No
Esteban Jaramillo	Yes	No
Donald Murphy	Yes	No
Leslie Hill	Yes	No
Keith Baird	Yes	No

Date: August 13, 2018.

Keith Baird
President of the Board

ATTEST:

Miriam Rosales
Secretary of the Board

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Sharp Sanitation Service

P.O. Box 1891

207 E. Evan Hewes Hwy

El Centro, Ca. 92244

Bus (760) 352-3067 Fax (760) 353-7573

Estimate

Date	Estimate #
8/9/2018	SCW80918

Name / Address
Spoley Co. Water Dist

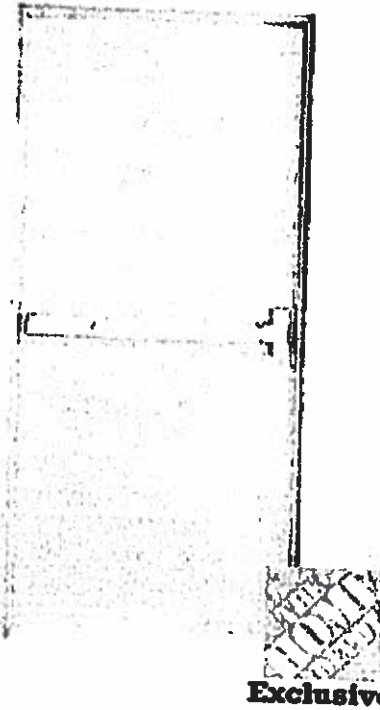
				Project
Description	Qty	Cost	Total	
Rental Skid Unit # ww	2	30.00	60.00	
Service Skid Unit	2	68.00	136.00	
Hand Washing Tank rental	2	0.00	0.00	
Twice a week service				
No delivery charge				
No charge on HW				
\$200.65 per month				
Lori Yrly Service				
2640.00				
Sharp Yrly Service				
2400.00				
Savings \$ 240.00				
Payment methods: Check by mail, electronic Payment by e-mail, cash and credit cards.			Subtotal	\$196.00
Thank you			Sales Tax (7.75%)	\$2.63
			Total	\$200.65

14

Home / Doors & Windows / Exterior Doors / Commercial Doors

Model # VSDFRWD3680EL Internet #207153515

Option 1



Exclusive

Live Chat

Save to Favorites

Armor Door

36 in. x 80 in. Fire-Rated Gray Left-Hand Flush Steel Prehung Commercial Door and Frame with Panic Bar and Hardware

☆☆☆ (22) Write a Review

\$679⁰⁰ /each

Choose Your Options

Gray



Door Size (WxH) in.

36 x 80

15.
option 1.

Calexico Door and Moulding

227 west Grant St
CA 92231

Estimate

Date	Estimate #
7/13/2018	408

Name / Address
Seeley Water District Attn: Miriam Rosales 1898 W Main Street, Seeley, CA 92273

				Project
Description	Qty	Rate	Total	
Hollow Metal Door Prehung silver acc Panic bar and double bore for dead bolt Door closer NRP hinges 2-8x6-8 threshold Tax 8-25%	1	1,750.00	1,750.00	
		8.25%	144.38	
Total			\$1,894.38	

\$1,894.38

15 opt. 2



Estimate Number: 14364

7/17/2018

Customer ID: N/A
Seeley County Water District

Customer Service Rep: Katie Limon
Telephone: 760-352-1300
Fax: 760-352-9428

Thank you for allowing Imperial Printers to provide you with a quote based on your furnished specifications. This estimate includes all operations and materials to complete the work as specified based on printing trade customs. Quote is subject to additional charges for customers' alterations and changes in specifications, which may increase the cost of production. Sales tax will be added to this estimate when applicable. This estimate is valid for 30 days. We appreciate doing business with you and hope that in the near future we can be of service to you.

Quantities	10 Books 1500 receipts 500 Sets	20 Books 3000 receipts 1000 Sets	30 Books 4500 receipts 1500 Sets
Unit Cost:	\$0.85744	\$0.65105	\$0.57892
Estimate Price	\$428.72	\$651.05	\$868.38

Estimate Specifications

Description:	110132 Official Receipt AC 401 2 1/2
Finished Size:	8.5 x 11
Total Pieces in Set:	3
Finishing Operation:	Tag bind tape wrap around 50 per pad

Part one

Quantities		500	1000	1500
Finished Size:	8.5 x 11			
Stock Description:	CB White, White, 20#			
Ink Group:	1/o black			
Finishing Operations:	Number and/or perf and/or score/die cut, Number and/or perf and/or score/die cut			

Part two

		PART TWO		
Quantities		500	1000	1500
Finished Size:	8.5 x 11			
Stock Description:	CFB Color, Color, 20#			
Ink Group:	1/0 black			
Finishing Operations:	Number and/or perf and/or score/die cut, Number and/or perf and/or score/die cut			

1. Place, vide a

87, 101

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SURPLUS SUPPLIES AND EQUIPMENT - LIST

August 13, 2018

Regular Board Meeting

SEELEY COUNTY WATER DISTRICT

1898 West Main Street
P.O. Box 161

SEELEY, CA 92273

Board President: Keith Baird

Board Members: Jason Grima, Esteban
Jaramillo, Leslie Hill, Donald Murphy

- 1.1 Rotary Drum Screen – Sale/Scrap
- 2.1 Two aerators - Sale
- 3.1 Chemical tank - Sale
- 4.1 Pressure filters - Sale
- 5.1 Multi Media Pressure Filter - Sale
- 6.1 Sensus handheld units that the touch readers would
have connected to. - Scrap
- 7.1 Road Scraper – Sale/Scrap
- 8.1 Old Generator – Scrap
- 9.1 Old Pump – Scrap

SURPLUS PROPERTY DISPOSAL POLICY

Approved: June 9, 2018

BOARD APPROVED:

Agenda Item: _____

(19)

SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273

Telephone: 760.352.6612 Facsimile: 760.352.0589



Board President: Keith Baird

Board Members: Jason Grima, Esteban Jaramillo, Leslie Hill, Donald Murphy

August 13, 2018

RESOLUTION No. 081318-02

A RESOLUTION OF THE SEELEY COUNTY WATER DISTRICT TO CHANGE BOARD OF DIRECTOR REGULAR MEETING TIME

WHEREAS, Resolution 011017-01 resolved that the Seeley County Water District Board of Directors shall have one (1) regular Board Meeting each month, held on the second Monday of each Month at 6:30 p.m.;

WHEREAS, it is now the desire of the Seeley County Water District Board of Directors that there be one (1) regular Board meeting each month, held on the second Monday of each month at 6:45 p.m.;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The above referenced recitals are true and correct.
2. Resolution 011017-01 is hereby repealed
3. Commencing August 13, 2018, the Seeley County Water District Board of Directors shall have one (1) regular Board Meeting each month on the second Monday of each month at 6:45 p.m., at the Seeley County Water District office located at 1898 West Main Street, Seeley, California 92273.

SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273

Telephone: 760.352.6612 Facsimile: 760.352.0589



Board President: Keith Baird

Board Members: Jason Grima, Esteban Jaramillo, Leslie Hill, Donald Murphy

PASSED AND ADOPTED by the Board of Directors on this 13th day of August of 2018, by the following vote:

AYES: NAYES: ABSTAINED: EXCUSED OR ABSENT:

Motion made by: _____

Motion seconded by: _____

Director Jason Grima	YES	NO
Director Leslie Hill	YES	NO
Director Keith Baird	YES	NO
Director Donald Murphy	YES	NO
Director Esteban Jaramillo	YES	NO

ATTEST:

MIRIAM ROSALES

Secretary of the Board

KEITH BAIRD

President of the Board

CERIFICATE OF SECRETARY

The undersigned Secretary of the Board of Seeley County Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 081318-03 Adopted August 13, 2018.

MIRIAM ROSALES, Secretary of the Board